



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: January 20, 2021
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00am
Adjourned: 9:48am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, January 20th, 2021 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, Minnesota. The meeting was called to order by Director Beth Wilms. The Pledge of Allegiance was said.

Members present: Rick Anderson
Greg Burger
Steve Hauswedell
Les Nath
Jim Salfer
Charles Sanow
Rick Wakefield
Dennis Welgraven
Dan Wildermuth

Members present by phone: David Thiner
Lois Schmidt
Sherri Thompson

Members absent: Jeane Anderson
Carol Ann Flahaven
Joan Jagt
Steve Schulze
Corey Sik

Staff present: Carol Biren Sarah Kirchner
Cindy Nelson Tanlee Noomen
Nancy Walker Beth Wilms

Guest present: Jessica Walu

C. **Election of Officers-**

Director Wilms called for nominations for the position of Chairperson for the SWHHS Human Services Board. Motion by Burger second by Anderson: To nominate Dan Wildermuth to the position of SWHHS Human Services Board. Director Wilms called for any additional nominations, none given. The motion carried unanimously.

Director Wilms turned the meeting over to Chairperson Wildermuth.

Chairperson Sik called for nominations for the position for Vice Chairperson for the Human Services Board. Motion by Sanow second by Wildermuth: To nominate Dennis Welgraven for the position of Vice Chairperson for the Human Services Board. Chairperson Wildermuth called for additional nominations, none given. Motion carried unanimously.

D. **Consent Agenda –**

Chairperson Wildermuth asked if there were any additions to agenda, none given. Motion made by Anderson second by Sanow: To approve the agenda as presented. No conflict of interest.

Chairperson Wildermuth asked if there were any changes to be made to the December 16th, 2020 Board minutes. Motion by Burger second by Nath: To approve the Board minutes. The motion carried unanimously.

E. **Introduce New Staff:**

Director Wilms indicated that due to COVID-19 the Agency would not be introducing new staff at this time.

F. **Employee Recognition:**

Director Wilms indicated due to COVID-19 staff are not present to accept recognition; she then listed the employees to be recognized at a later date. Brittany Lembcke, 5 years, Social Worker (CAC/CADI/BI), Marshall; Becky Sietsema, 15 years, Social Worker (CW), Pipestone.

G. **Financial –**

The month of December started out with a beginning balance in checking of \$1,752,351 and ended at \$2,152,849. The disbursements of \$5,732,742 includes a \$1,000,000 transfer to Bremer Savings and a \$1,000,000 to MAGIC. Bremer Savings & MAGIC interest rates were both at about .04. The Agency was able to lock in \$1,000,000 at .12 in MAGIC funds for 120 days. So those funds will become available again 4/14/2021. The Agency ended December with an overall cash & investment balance of \$8,688,762. When excluding the designated funds, the ending balance for the month was \$7,304,664, which is up \$1,512,243 from last year at this time. The self-insurance fund was at \$1,132,235 as of December 31st, 2020. The fund is up \$80,630 from last year at this time. As of today, that fund balance is \$ 1,076,917.00. Fund Balances: Fund 01 (PH) \$2,458,002.48 Fund 05 (HS) \$4,846,662.00. Now looking at the numbers from a budget perspective. Ending November Public Health was 18 percent over budget for revenues. This includes the \$188,292 in unbudgeted state revenue for COVID and \$578,610.29 in federal CARES funds from counties. PH was 4% OVER budget for expenditures. Since the CARES cut off of November 20th we have had \$85,215.23 in COVID expenses through the

remainder of 2020 with no revenue source for reimbursement. For 2021 we will be getting a \$41,954 COVID Vaccine Grant. The Agency will also be billing insurances for vaccine administration. Moderna is \$16.94 for the first dose and \$28.39 for the 2nd dose. Overall revenues exceeded expenses by \$547,005.06. Ending November Human Services was 2% over budget for revenues. Human Services was 2 percent under budget for expenditures. Overall revenues exceeded expenses by \$964,371.29. Motion made by Sanow second by Welgraven: To forward the financials to the Governing Board. Motion carried.

H. **Caseload –**

Chairperson Wildermuth asked if there were any comments or concerns about the caseload. None given.

I. **Discussion/Information –**

None

J. **Decision Items –**

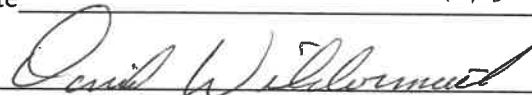
None

Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:48 am.

Approved Date

2/17/2021

Authorized



Chairperson, Human Services Board



Recording Secretary, Human Services Board

Attest:



Director