

BOARD ADDITIONS
February 17, 2021

GOVERNING BOARD

N. Discussion Items

18. Request for County Agency Social Worker- Adult Mental Health



Position Request Form

SECTION 1: Process

1. Supervisors will complete the internal position justification form and submit to their Division Director.
2. Division Director completes position request form outlining their justification for requesting a new or open position and submits to Director.
3. Executive Team will review requests. Director will make final recommendations to the SWHHS Governing Board.

SECTION 2: New Position Information

New Position Title: County Agency Social Worker

Division/Unit: Adult Mental Health

New Position Replacement Permanent Temporary Promotion

Is Funding Budgeted for This Position? Yes, Budgeted No, Not Budgeted

Desired hire date: As soon as possible

FTE Requested: yes

*Attached additional sheets if necessary.

1. What will the essential functions performed by this position include?

This request is for an Adult Mental Health Targeted Case Manager Position. The position is responsible for knowing and administering Rule 79 Case Management. The position will meet with clients who qualify for Rule 79 Case Management at least once a month, sometimes more depending on the consumers needs. During these meetings the case manager will determine the client needs by completing Functional Assessments, reviewing Diagnostic Assessments, and communication with consumers. The position is responsible for completing Individual Community Support Plans (ICSP) with the consumer and connecting consumers with supportive community resources tailored to their needs.

2. Why are you recommending this position be authorized?

Currently this Lyon County Case Manager position has 34 open cases, and 6 intakes that are in the process of determining if they are eligible for Adult Mental Health Case Management. The State of Minnesota recommends that Adult Mental Health Targeted Case Managers have a case load size of 30. SWHHS is currently at that average for workers who only have an Adult Mental Health Case Load. In order to keep this average, this position would need to be re-filled. If this position is not re-filled, all of those case loads would increase, exceeding the states recommendations. All of the Adult Mental Health Case Managers have consumers who are placed out of the area, so travel adds to the time of all of the case managers. The availability of this worker in Lyon County is important to consumers in Lyon County, to provide timely services as defined by statute to this full caseload of individuals residing in Lyon county as well as our county of financial responsibility consumers that live in the Central MN areas of Willmar, Spicer and Litchfield. Our consumers living in this area of the state are covered by this position. There are several other duties this position has covered including the Local Advisory Counsel which is a mandate of receiving Mental Health grant funds from the state. It is uncertain if this responsibility will remain with this particular position but this service will be covered within our AMH Unit.

3. What alternatives to hiring a new position have been considered?

It was considered to have other Adult Mental Health Case Managers take on this current Lyon County caseload. Due to numbers of cases and duties, this would not be feasible. Adult Mental Health Case Managers would not have the time or ability to take on all of these extra cases and other duties and continue to maintain their already full caseloads.

4. Please indicate how this position will be funded? Check all that apply.

- 100% Levy
- X Part Levy/Part Grant or Reimbursement
- 100% Grant or Reimbursement

Other:

County Agency Social Worker - \$60,759 - \$95,877 (salary, fica, pera and insurance contribution)

Targeted Case management revenue is available for about 75% of this caseload therefore a very large portion of the salary can be covered by TCM revenue.

5. What new or additional funding would support this position? Please identify any NEW dollars available to support this request. Grant resources already committed to existing expenditures should not be listed. Please be detailed.

What is the ROI?

6. What would the impact be to your customers and the community if this position is not authorized?

Consumers would not be given the same treatment that they currently are given. Our Unit would not be able to sustain statutory guidelines required of Adult Mental Health Targeted Case Managers. It would be difficult to provide services to the current case load, due to full case load size, extra responsibilities required for funding, and need for travel when completing face to face contacts with the people we serve.

7. How does this position support the core mission of your department?

This position supports the agency's mission statement. It provides services to individuals with a mental health diagnosis in a caring and respectful manner. With this position being re-filled, Adult Mental Health Case Managers would be able to continue to provide the same services that we currently are in a timely manner and within statutory guidelines.

SECTION 3: Signatures

Completed by: Stacy Jorgensen _____ Date: February 13, 2021

Division Director Signature: Cindy Nelson _____ Date: February 13, 2021

Director Signature: Beckmire _____ Date: 2/16/2021