



SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD

MINUTES

Date: November 18th, 2020  
Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 9:56am  
Adjourned: 10:41am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, November 18th, 2020 in the Commissioner Room of the Lyon County Government Center at 607 West Main Street, Marshall, Minnesota. Chairperson Salfer called the meeting to order.

Members present in person: Rick Anderson  
Greg Burger  
Dave Forkrud  
James Jens  
Jim Salfer  
Mic VanDeVere  
Dennis Welgraven  
Dan Wildermuth

Members present by phone: Les Nath  
Charlie Sanow  
Lois Schmidt  
Sherri Thompson

Members absent: Jeane Anderson  
Carol Ann Flahaven  
Joan Jagt  
Steve Schulze  
Corey Sik

Staff present: Carol Biren  
Kristin Deacon  
Marie Meyers  
Tanlee Noomen  
Stacey Strand  
Beth Wilms  
Chris Cauwels  
Sarah Kirchner  
Cindy Nelson  
Ann Orren  
Nancy Walker

Staff present by phone:

Monica Christianson    Christine Versaevel

**K.    Consent Agenda-**

Chairperson Salfer asked if there were any changes to the agenda. Director Wilms stated an addition of O. Decision items, 4. SWHHS COVID-19 Appeal for Community Action. Salfer asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the October 21st, 2020 meeting. Motion made by Forkrud second by VanDeVere: To approve the complete consent agenda and minutes. The motion carried unanimously.

**L.    Financial –**

Chairperson Salfer stated the financial report had been presented during the Human Services Board meeting and forwarded on to the Governing Board for final approval. Motion made by Jens second by Wildermuth: To approve forwarding the financials to the Governing Board. Motion carried unanimously.

**M.    Caseload-**

Chairperson Salfer asked if there were any comments or concerns regarding the caseload. None stated.

**N.    Discussion/Information-**

1. Carol Biren, Public Health Director, updated the Board on COVID-19 case rates and Thanksgiving guidelines. Ann Orren, Public Health Educator Supervisor, spoke to the Board about the new guidelines Governor Walz had placed. Marie Meyers, Public Health Nurse Supervisor, spoke to the Board about the COVID-19 vaccines. Discussion on vaccine participation rate Influenza versus COVID-19. Discussion on Long-Term Care facilities. Discussion on infusion therapy.

**O.    Decision Items-**

1. Biren came forward to request to approval of the Environmental Health 2021 Fee Schedule that was included in the Board packet. Motion made by VanDeVere second by Wildermuth: To approve the Environmental Health 2021 Fee Schedule as presented. Motion carried unanimously.

2. Biren requested the approval of the Public Health Fee Schedule. Motion made by VanDeVere second by Burger: To approve the Public Health Fee Schedule as presented. Motion carried unanimously.

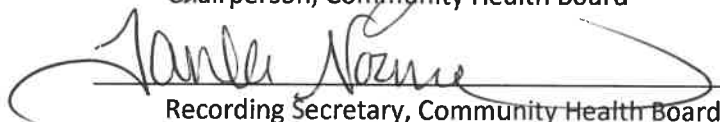
3. Director Wilms, and Sarah Kirchner presented the Board with the 2021 Budget. In the preliminary request, the Agency asked for a fifty-cent per capita increase. Today we are still asking for a fifty-cent per capita increase. Kirchner stated that COVID-19 expenses were not in the budget but knowing there will be cost there is an increase in the Administration cost due to staffing costs. Motion made by Wildermuth second by Forkrud: To approve the fifty-cent per capita increase with a total levy amount of \$1,080,435.00 and total budget amount of \$3,783,662.00. Motion carried unanimously.

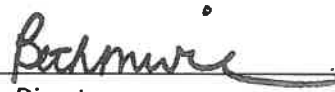
4. Kristin Deacon, Public Health Nursing Supervisor, came forward to request the support of the Board in SWHHS COVID-19 Appeal for Community Action. Motion made by Wildermuth second by Forkrud: To approve the request for Board support. Motion carried unanimously.

Chairperson Salfer asked if there was anything further to bring to the Board. Hearing nothing else, he adjourned the meeting at 10:41 am.

Approved Date 12/16/2020

Authorized   
Chairperson, Community Health Board

  
Recording Secretary, Community Health Board

Attest:   
Director