



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: November 18th, 2020

Place: Lyon County Government Center
Commissioner Room
Marshall, Minnesota

Opened: 9:00am

Adjourned: 9:56am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, November 18th, 2020 in the Commissioner Room of the Lyon County Government Center at 607 West Main Street Marshall, Minnesota. Vice Chairperson Wildermuth called the meeting to order. Pledge of allegiance was said.

Members present in person:

- Rick Anderson
- Greg Burger
- Dave Forkrud
- James Jens
- Jim Salfer
- Mic VanDeVere
- Dennis Welgraven
- Dan Wildermuth

Members present by phone:

- Les Nath
- Charlie Sanow
- Lois Schmidt
- Sherri Thompson

Members absent:

- Jeane Anderson
- Carol Ann Flahaven
- Joan Jagt
- Steve Schulze
- Corey Sik

Staff present:

Carol Biren	Chris Cauwels
Kristin Deacon	Sarah Kirchner
Marie Meyers	Cindy Nelson
Tanlee Noomen	Ann Orren
Stacy Strand	Nancy Walker

Beth Wilms

Staff present by phone: Monica Christianson Christine Versaevel

C. Consent Agenda-

Vice Chairperson Wildermuth asked if there were any additions to the agenda. Wildermuth asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the October 21st, 2020 meeting. There were none. Motion made by Burger second by Sanow: To approve the complete consent agenda as presented and approval of minutes. The motion carried unanimously.

D. Introduce New Staff:

None

E. Employee Recognition:

Vice Chairperson Wildermuth asked Director Wilms to list the employee recognitions and years of service. Wilms indicated due to COVID-19 employees have not been attending Board meetings in person. She then listed recognitions for the month of November. Emily Filzen, 1 year, Social Worker (CPS), Redwood Falls; Andrea Fuerstenberg, 1 year, Social Worker (CPS), Marshall; Emilie Potter, 5 years, Social Worker (DD), Redwood Falls; Lynn Babcock, 20 years, Child Support Officer, Marshall; Lisa Przymus, 35 years, Eligibility Worker, Ivanhoe.

F. Financial-

Sarah Kirchner, Fiscal Manager, came forward to report on the monthly financials. The month of October started out with a beginning balance in checking of \$1,785,136 and ended at \$1,766,383. This includes a transfer of \$1,000,000 from Bremer savings on October 20th, 2020. The Agency ended October with an overall cash and investment balance of \$6,302,909. When excluding the designated funds, the ending balance for the month was \$4,793,637. Which is up about 1.6 million from last year at this time. The self-insurance fund was at \$1,297,528 as of October 31st, 2020. As of today, that fund balance is \$1,241,638. Fund Balances: Fund 01 (PH) \$2,383,533.05; Fund 05 (HS) \$2,410,104.32. Now looking at the numbers from a budget perspective. Ending October Public Health was 11 percent over budget for revenues. This includes the \$188,292 in unbudgeted state revenue for COVID and \$151,007 in federal CARES funds from counties so far. PH was 2 percent under budget for expenditures. Overall, the revenues are exceeding expenses by \$472,535.63. Ending August Human Services was 8 percent under budget for revenues and 3 percent under budget for expenditures. Overall expenses are exceeding revenues by \$1,472,216.39. Awaiting 2nd half of levy funding for HS – If add that in HS would be at 91 percent for revenues. Kirchner stated she has sent the CARES Financial report to all of our county auditor/treasurers monthly through October. The final report will go out on November 20th. Kirchner anticipated that will be about \$240,000 in expenses and the Agency will have about \$205,000 unspent based on the original projection of \$725,000. Lincoln – \$15,950; Lyon – \$70,000; Murray – \$23,600; Pipestone – \$26,000; Redwood – \$43,500; Rock -

\$26,200. Motion made by Jens second by Forkrud: To forward the financials to the Governing Board for approval. Motion carried unanimously.

G. Caseload-

Vice Chairperson Wildermuth asked if there were any comments or concerns about the caseload. There were none.

H. Discussion/Information

1. Stacy Strand, Social Services Supervisor (MnCHOICES), came forward to speak to the Board members about Consumer Directed Community Supports (CDCS).

I. Decision Items

1. Director Wilms discussed the finalized Human Services 2021 Budget with the Board. Kirchner returned to go over the initiatives Southwest Health and Human Services is working on it the year 2021. Director Wilms requested 2 percent increase for a total levy of \$11,606,176.00 and a total budget in the amount of \$28,656,417. Discussion on State budget and Agency allocations. Discussion on grant cuts involving mandated versus non-mandated services. Motion made by Burger second by Welgraven: To accept the 5 percent increase and total levy amount of \$11,606,176.00 and total budget of \$28,656,417.00 and move to the Governing Board for final approval. Motion carried unanimously.

Vice Chairperson Wildermuth asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:56am.

Approved Date

12/16/2020

Authorized

Vice

Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest:

Director