



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: October 21st, 2020
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00am
Adjourned: 9:16am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, October 21st, 2020 in the Commissioners room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Sik. The Pledge of the Allegiance was said.

Members present: Rick Anderson
Dave Forkrud
James Jens
Jim Salfer
Charles Sanow
Corey Sik
Mic VanDeVere
Dennis Welgraven

Members present by phone: Les Nath
Lois Schmidt
Sherri Thompson
Dan Wildermuth

Members absent: Jeane Anderson
Greg Burger
Carol Ann Flahaven
Joan Jagt
Steve Schultze

Staff present: Carol Biren Chris Cauwels
Sarah Kirchner Cindy Nelson
Tanlee Noomen Chelsea Self
Nancy Walker Beth Wilms

Staff present by phone:

Monica Christiansen Ann Orren

C. Consent Agenda-

Chairperson Sik asked if there were any additions to the agenda. There were none indicated. Sik asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the September 16th, 2020 meeting. There were none. Motion made by Thompson second by Anderson: To approve the Agenda and Board minutes as presented. The motion carried unanimously.

D. Introduction of New Staff:

No new staff

E. Employee Recognition:

Director Wilms indicated due to COVID-19 staff are not present to accept recognition. Wilms then listed employees that should be recognized for this month. Tara Baune, 1 year, Eligibility Worker, Marshall; Nicole Enemark, 1 year, Social Worker (CMH), Marshall; Holly Johnson, 1 year, Social Worker (DD), Marshall; Stacy Fier, 12 years, Social Worker (Team Lead), Marshall; Sarah Maurice, 15 years, Social Worker (DD), Pipestone; Michael Kennedy, 25 years, Lead Eligibility Worker, Pipestone.

F. Financial-

Sarah Kirchner, Fiscal Manager, came forward to present the September 2020 financials. The month of September started out with a beginning balance in checking of \$2,548,234 and ended at \$1,785,136. The Agency ended September with an overall cash & investment balance of \$7,320,203. When excluding the designated funds, the ending balance for the month was \$5,754,848. Putting the Agency well ahead of where it was last year at this time. The self-insurance fund was at \$1,343,792.01 as of September 30th, 2020. As of today, that fund balance is \$ 1,218,810.00. Fund Balances: Fund 01 (PH) \$2,236,196.53 Fund 05 (HS) \$3,518,651.39. Now looking at the numbers from a budget perspective. Ending August Public Health was seven percent over budget for revenues and two percent under budget for expenditures. Overall, the revenues are exceeding expenses by \$325,199.11. Ending August Human Services was four percent under budget for revenues and three percent under budget for expenditures. Overall expenses are exceeding revenues by \$363,669.32. Melody from the Office of the State Auditor will be joining us during the Governing board to present information related to our 2019 annual audit. Kirchner stated she has sent our CARES Financial report to all of our county auditor/treasurers monthly through September. Kirchner also added a section to the report for tracking payments as they come in. Lincoln, Murray and Rock have all paid expenses claimed through August. Kirchner will be presenting an agreement from Lyon County at the Governing board that they would like approved and signed. Motion made by Sanow second by Welgraven: To move the financials on to the Governing Board for approval. Motion carried unanimously.

G. Caseload-

Chairperson Sik asked if there were any comments or concerns about the caseload. There was a discussion on Child Protection caseloads. No other questions were asked.

H. Discussion/Information
None

I. Decision Items
None

Chairperson Sik asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:16am.

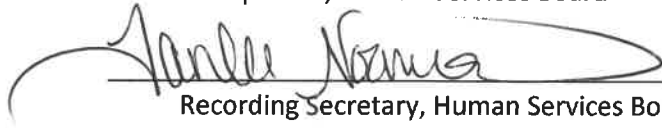
Approved Date

11/18/2020

Authorized

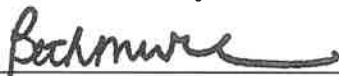


Chairperson, Human Services Board



Recording Secretary, Human Services Board

Attest:



Director