



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: September 16th, 2020
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00am
Adjourned: 10:07am

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, September 16th, 2020 in the Commissioners room of the Lyon County Government Center, Marshall, Minnesota. The meeting was called to order by Chairperson Sik. The Pledge of the Allegiance was said.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- James Jens
- Les Nath
- Jim Salfer
- Charles Sanow
- Corey Sik
- Mic VanDeVere
- Dennis Welgraven

Members present by phone:

- Lois Schmidt
- Sherri Thompson
- Dan Wildermuth

Members absent:

- Carol Ann Flahaven
- Dave Forkrud
- Joan Jagt
- Steve Schultze

Guest present:

- Jerry Bottelberghe

Staff present:

- Carol Biren
- Cindy Nelson
- Christine Versaevel
- Beth Wilms
- Sarah Kirchner
- Tanlee Noomen
- Nancy Walker

Staff Present by phone:

Monica Christianson

C. Consent Agenda-

Chairperson Sik asked if there were any additions to the agenda. There were none indicated. Nath asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the August 19th, 2020 meeting. There were none. Motion made by Nath second by Sik: To approve the complete consent agenda as presented. The motion carried unanimously.

D. Introduction of New Staff:

Director Wilms indicated that due to COVID-19 the Agency would not be introducing new staff at this time.

E. Employee Recognition:

Director Wilms indicated due to COVID-19 staff are not present to accept recognition. Wilms then listed employees that would be up for recognition this month. Kelli Buysse, 1 year, Office Support Specialist, Marshall; Chelsea Cooreman, 1 year, Social Worker (CPS), Redwood; Jase Roemeling, 5 years, Social Worker (CMH), Pipestone; Jessica Schmit, 5 years, Social Worker (Licensing), Luverne; Tori VanOverbeke, 5 years, Eligibility Worker, Marshall. There was then a video shown to the Board members of Employees that have been recognized during COVID-19 but unable to attend the Board meetings.

F. Financial-

Sarah Kirchner, Fiscal Manager, came forward to present the August 2020 financials. The month of August started out with a beginning balance in checking of \$2,675,836 and ended at \$2,548,234. The Agency ended August with an overall cash & investment balance of \$8,087,153. When excluding the designated funds, the ending balance for the month was \$6,522,181. The Agency is about \$1,140,000 ahead of last year at this time. The self-insurance fund was at \$1,328,431 as of August 31st, 2020. As of today, that fund balance is \$ 1,333,000.00. Fund Balances: Fund 01 (PH) \$2,261,644 Fund 05 (HS) \$4,260,537. Looking at the numbers from a budget perspective. Ending August Public Health was 9% over budget for revenues and 1% UNDER budget for expenditures. Overall, the revenues are exceeding expenses by \$350,647. Ending August Human Services was right on budget for revenues and 1% UNDER budget for expenditures. Overall revenues are exceeding expenses by \$378,215.91. The Agency had our 2019 audit exit meeting last month and are just waiting for the final report to be available. It is anticipated that Melody will give the board an overview of the 2019 audit next month. I have sent the CARES Financial report to all of our county auditor/treasurers through August. Also, added a section to the report for tracking payments as they come in. Pipestone & Rock county have indicated they will be getting payments out soon but haven't heard any specifics from the other counties nor have we received any funds as of yet.

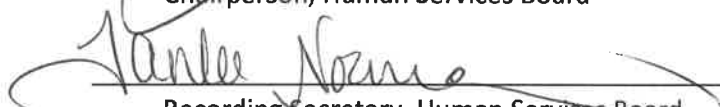
- G. Caseload-
Chairperson Sik asked if there were any comments or concerns about the caseload. There were none.
- H. Discussion/Information
1. Jerry Bottelberghe, Safe Place Owner, came forward to discuss the information provided in the Board packet. The services that are offered at Safe Place are for ages six to thirteen, it is staffed 24 hours a day, and all year long. Bottelberghe explained that the building has been purchased but would need a remodel in order to meet facility codes. Discussion on client catchment area. Discussion on potential open date. Discussion on funding of the remodel.
- I. Decision Items
None


Chairperson Sik asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:07am.

Approved Date 10-21-2020

Authorized 

Chairperson, Human Services Board


Recording Secretary, Human Services Board

Attest: 
Director