



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: September 16th, 2020
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 10:26am
Adjourned: 11:34am

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, September 16th, 2020 in the Commissioners room of the Lyon County Government Center, in Marshall, Minnesota. The meeting was called to order by Chairperson Sanow.

Members present: Jeane Anderson
Rick Anderson
Greg Burger
James Jens
Les Nath
Jim Salfer
Charles Sanow
Corey Sik
Mic VanDeVere
Dennis Welgraven

Members present by phone: Lois Schmidt
Sherri Thompson
Dan Wildermuth

Members absent: Carol Ann Flahaven
Dave Forkrud
Joan Jagt
Steve Schultze

Staff present: Carol Biren Chris Cauwels
Sarah Kirchner Cindy Nelson
Tanlee Noomen Nancy Walker
Beth Wilms

Staff Present by phone: Monica Christianson

Q. Consent Agenda-

Chairperson Sanow asked if there were any changes to the agenda. Commissioner Salfer stated he would like to discuss item #2. Indian out-of-home placements. Chairperson Sanow asked if there were any corrections or additions to the minutes of the August 19th, 2020 meeting. Motion made by VanDeVere second by Nath: To approve the agenda, additions, and board minutes. The motion carried unanimously.

R. Financials-

Chairperson Sanow asked if there were any questions or comments regarding the financial report as given during the Community Health Board meeting. There were none. Motion made by Nath and second by Jens: To approve the financial report as forwarded by the Human Services and Community Health Board. The motion carried unanimously.

S. Human Resources Statistics

Chairperson Sanow asked if there were any questions regarding the statistics given. There were none.

T.

Discussion/Information Items-

1. Director Wilms went over the letter given in the Board packets from Minnesota Counties Intergovernmental Trust (MCIT). The dividend has been consistent with previous years. The amount for 2020 was \$35,172.00.
2. Commissioner Salfer stated that Redwood County has a high out-of-home placement rate. Redwood County received a letter stating they were out of compliance following a recent Indian Child Welfare Act (ICWA) check. Cindy Nelson, Social Services Division Director, came forward to talk about compliance rates and reimbursement amounts.

U. Decision Items-

1. Request for Laura Bruns, County Agency Social worker, probationary appointment (6 months), no change in pay, effective 9/28/2020. Motion made by Burger second by Nath: To approve the position as requested. Motion carried unanimously.
2. Request for Eligibility Worker. This is a replacement position. Motion made Jens second by Salfer: To approve the position as requested. Motion carried unanimously.
3. Request for County Agency Social Worker-CP. This is a replacement position. Motion made by Burger second by VanDeVere: To approve the position as requested in the County in which the opening is vacant. Motion carried unanimously.
4. Chris Cauwels, Management Information Supervisor, came forward to go over Personnel Policy 4 – Telecommuting, with the Board. Motion made by Wildermuth second by Sik: To approve Personnel Policy 4 – Telecommuting as presented. Motion carried unanimously.
5. Nancy Walker, Deputy Director, came forward to request the approval of changes made to Personnel Policy 8 – Employee Resignation. The change is in Section 1. E. in regards to using a flex schedule after resignation. Motion made by Salfer second by Jens: To approve the changes as request to Personnel Policy 8 – Employee Resignation. Motion carried unanimously.
6. Walker gave the Insurance Committee Recommendations for 2021 provided in the Board Packet. Motion made by Anderson second by Salfer: To accept the recommendations as provided. Motion carried unanimously.

7. Request to purchase PortaCount Pro+ 8038 Respirator Fit Tester with the recommendation during the Community Health Board to use TSI quote. Motion made by VanDeVere second by Anderson: To approve the purchase as requested. Motion carried unanimously.

8. Cauwels returned to request 28 laptops for desktop users. Cauwels explained there are currently 28 employees that have been approved for temporary telecommuting that do not have laptops. Cauwels requested the use of CARES money to purchase these laptops to give these employees mobility. Cauwels provided the Board with three quotes for the laptops and docks. Motion made by VanDeVere second by Welgraven: To approve the purchase of up to 28 docks with the recommendation from Cauwels to use HP with CARES funding. Motion carried unanimously. Motion made by Salfer second by Anderson: To approve the purchase of up to 28 laptops with the recommendation from Cauwels to use the Computer Man quote with CARES funding. Motion carried unanimously.

9. Donations: None

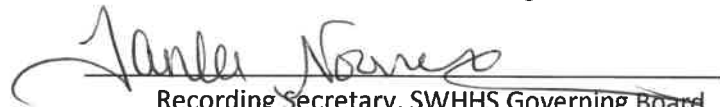
10. Director Wilms went over the contracts listed in the Board packets. Motion made by Nath second by VanDeVere: To approve the contracts as presented. Motion carried unanimously. Sik abstained.

Chairperson Sanow asked if there were any other questions. Hearing none. Motion made by Salfer second by VanDeVere: To adjourn the meeting. Motion carried unanimously. Meeting adjourned 11:34 am.

Approved Date 10.21.2020

Authorized


Chairperson, SWHHS Governing Board


Recording Secretary, SWHHS Governing Board

Attest:


Director