



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: May 20, 2020

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:23am

Adjourned: 10:19am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, May 20th, 2020 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Chairperson Salfer.

Members present:

Jim Salfer
Charlie Sanow
Corey Sik

Members on phone:

Jeane Anderson
Rick Anderson
Greg Burger
Dave Forkrud
Les Nath
Lois Schmidt
Sherri Thompson
Mic VanDeVere
Dennis Welgraven
Dan Wildermuth

Members absent:

Carol Flahaven
Joan Jagt
James Jens
Steve Schulze

Staff present:

Carol Biren	Chris Cauwels
Sarah Kirchner	Lauren Mellenthin
Tanlee Noomen	Ann Orren
Nancy Walker	Beth Wilms

Staff present by phone:

Monica Christianson

K. **Consent Agenda –**

Chairperson Salfer asked if there were any additions to the meeting agenda. Salfer asked if anyone had a conflict of interest to identify. None were identified. Chairperson Salfer asked if there were any corrections to the April 15th, 2020 Board minutes. Motion by Sik and second by Anderson: To approve the Agenda and Board minutes as presented. Roll call taken for any members opposed. Hearing none motion carried unanimously.

L. **Financial –**

Chairperson Salfer stated the financial report had been presented during the Human Services Board meeting and forwarded on to the Governing Board for final approval.

M. **Caseload –**

Chairperson Salfer asked if there were any comments or concerns regarding the caseload. Wilms indicated the increase to water testing was seasonal. The decrease in Food/ Pools/ Lodging inspections was due to COVID-19.

N. **Discussion/Information –**

1. Carol Biren, Public Health Director, came forward to explain the delivery of the COVID-19 update starting with Nancy Walker, Deputy Director. Walker came forward and went through Southwest Health and Human Services COVID-19 Preparedness Plan. The agency was not required to make this plan, as the Agency did not close. However, the Incident Command Team thought it was best practice. The plan addresses the safety and health of the staff and clients coming into the offices. There was discussion on a no wait inside phone application clients could use to make appointments. The Agency is not going to pursue it at this time due to guidelines allowing staff to do most applications by phone. There was discussion on other safety measures the Agency has decided to purchase to ensure safety of the staff. There was discussion on the ending of the Emergency Peacetime Proclamation Order on June 13th, 2020, and the effects that will have on how business can be run. Ann Orren, Public Health Educator Supervisor, went over the communication report for COVID-19. There has been a joint information center started that includes Lyon County, City of Marshall, Avera, and SWHHS. This team was created to ensure information that was being released to the public was accumulative effort by all organizations. Biren returned and gave an update on the Incident Command Team. Marie Meyers is the lead for Long-Term Care facilities, Kristin Deacon for the Essential Services and Hotline, Jason Kloss for the Bars and Restaurants. Lauren Mellenthin, Emergency Preparedness Coordinator, came forward to update the Board on social media communications and special population communications. Mellenthin stated that Marie Meyers has been working very hard with Long-Term Care facilities. Minnesota Department of Health has set new guidelines with COVID-19 for these facilities. Orren returned to give updates on behalf of Jason Kloss and Kristin Deacon. Orren listed the new signs and symptoms of the COVID-19 and contact risk criteria. There has been a hotline set up for hospitals to give to patients that have tested or have tested positive that allows them to contact our office for essential services during quarantine. Also have been working with hospitals on surge planning as well as morgue

planning. Kloss has been working with business with the new Executive Order 20-56 helping them open safely. As an Agency, we are required to enforce the Governors order on business the Agency licenses. Discussion on serology testing.

2. Orren gave an update, Governor signed into law to match federal regulations around Tobacco 21.

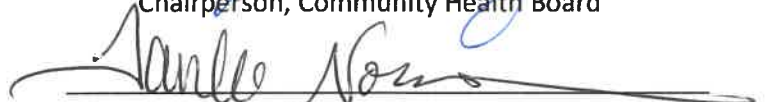
O. **Decision Items –**
None

Chairperson Salfer asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:19am.


Approved Date 6/17/20

Authorized 

Chairperson, Community Health Board



Recording Secretary, Community Health Board

Attest: 
Director