



SOUTHWEST HEALTH AND HUMAN SERVICES  
COMMUNITY HEALTH BOARD

MINUTES

Date: February 19, 2020  
Place: Lyon County Government Center  
Commissioner Room  
Marshall, Minnesota

Opened: 9:43 am  
Adjourned: 10:08 am

The monthly meeting of the Community Health Board for Southwest Health and Human Services was held on Wednesday, February 19th, 2020 in the Commissioners room of the Lyon County Government Center at 607 West Main Street, in Marshall, Minnesota. The meeting was called to order by Chairperson Salfer.

Members present:

- Jeane Anderson
- Rick Anderson
- Greg Burger
- Carol Flahaven
- Dave Forkrud
- Joan Jagt
- James Jens
- Les Nath
- Jim Salfer
- Charles Sanow
- Lois Schmidt
- Corey Sik
- Sherri Thompson
- Mic VanDeVere
- Dennis Welgraven

Members absent:

- Steve Schulze
- Dan Wildermuth

Staff present:

Jennifer Beek	Carol Biren
Michelle Buysse	Monica Christianson
Alex Drorak	Melanie Feikema
Jamie Hoffman	Stacy Jorgensen
Sarah Kirchner	Tasha Kuehn
Elanie Ladwig	Tanlee Noomen

Keri Petersen  
Nancy Walker  
Craig Wilson

Tiffany Viger  
Beth Wilms

**K. Consent Agenda –**

Chairperson Salfer asked if there were any additions to the meeting agenda. Chairperson Salfer asked if anyone had a conflict of interest to identify. None were identified. Chairperson Salfer asked if there were any corrections to the January 15<sup>th</sup>, 2020 Board minutes. Motion by Anderson and second by VanDeVere: To approve the agenda and Board minutes as presented. The motion carried unanimously.

**L. Financial –**

Chairperson Salfer stated the financial report had been presented during the Human Services Board meeting. Motion made by Sanow second by Sik: To approve the Financials and forward to the Governing Board. Motion carried unanimously.

**M. Caseload –**

Chairperson Salfer asked if there were any comments or concerns regarding the caseload. None Given.

**N. Discussion/Information –**


1. Jason Kloss, Environmental Health Manager, gave an update to the Board. He began with Mobile Home Parks, stating we license the grounds but not the units themselves. Prairie View Mobile Home Park in Pipestone had submitted a Severe Weather Plan to the city of Pipestone. The city declined that plan due to no acceptable shelter provided for the residence. Kloss has requested a new plan to be submitted and is working with the owners to find a solution. In addition, Broadmoor Valley Mobile Home Park in Marshall will be getting an enforcement notification regarding re-inspections fees added due to lack of action. Kloss also gave an update on Servsafe classes. He has had two classes with about 20 in attendance both times. Wrapping up licensing for the year. Ordinance food code changed in 2019, to alter ordinances, per our delegations agreement Kloss will need to meet with all but Redwood County to change local ordinances. Commissioner Anderson added that Lyon County might be reaching out for information on well testing.

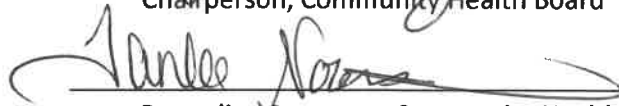
**O. Decision Items –**

None

Chairperson Salfer asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:08 am.

Approved Date 3/18/20

Authorized   
Chairperson, Community Health Board

  
Recording Secretary, Community Health Board

Attest:   
Director