



Southwest Health and Human Services
Board Agenda
Wednesday, April 15, 2020
Commissioners Room
Government Center, 2nd Floor
Marshall
9:00 a.m.

HUMAN SERVICES

- A. Call to Order

- B. Pledge of Allegiance

- C. Consent Agenda
 - 1. Amend/Approval of Agenda
 - 2. Identification of Conflict of Interest
 - 3. Approval of 3/18/2020 Board Minutes

- D. Introduce New Staff:

- E. Employee Recognition:
 - Chris Cauwels, 1 year, Network Systems Administrator, Marshall
 - Kelsie Fuoss, 1 year, Social Worker, Redwood Falls
 - Courtney Lundy, 1 year, Social Worker, Marshall
 - Darian Rykhus, 1 year, Public Health Nurse, Marshall
 - Jodi Robinson, 5 years, Human Resources Specialist, Marshall
 - Stacy Strand, 10 years Human Services Supervisor, Redwood Falls
 - Michelle Salfer, 20 years, County Program Specialist, Redwood Falls

HUMAN SERVICES (cont.)

F. Financial

G. Caseload

	<u>3/20</u>	<u>3/19</u>	<u>2/20</u>	<u>1/20</u>
Social Services	3,643	3,734	3,660	3,722
Licensing	440	456	440	441
Out-of-Home Placements	166	170	175	179
Income Maintenance	12,051	11,772	10,981	10,833
Child Support Cases	3,216	3,255	3,206	3,200
Child Support Collections	\$810,144	\$791,182	\$731,710	\$721,355
Non IV-D Collections	\$116,275	\$100,342	\$122,089	\$147,688

H. Discussion/Information
1.

I. Decision Items
1.

COMMUNITY HEALTH

J. Call to Order

K. Consent Agenda
1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 3/18/2020 Board Minutes

L. Financial

COMMUNITY HEALTH (cont.)

M. Caseload	<u>2/20</u>	<u>2/20</u>	<u>1/20</u>
WIC	N/A	1971	1984
Family Home Visiting	29	34	19
PCA Assessments	12	7	11
Managed Care	217	214	242
Dental Varnishing	4	7	12
Refugee Health	0	5	0
Latent TB Medication Distribution	1	19	14
Water Tests	99	87	98
FPL Inspections	33	40	45
Immunizations	10	38	53
Car Seats	12	19	6

- N. Discussion/Information
1. COVID-19 – Incident Command Team

- O. Decision Items
1.

GOVERNING BOARD

- P. Call to Order

- Q. Consent Agenda
1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 3/18/2020 Board Minutes

- R. Financial

GOVERNING BOARD (cont.)

S. Human Resources Statistics

	<u>3/20</u>	<u>3/19</u>	<u>2/20</u>	<u>1/20</u>
Number of Employees	232	235	234	239
Separations	1		3	3

T. Discussion/Information

1.

U. Decision Items

1. Amending start date for Nancy Garza, Child Support Officer, from 03/30/2020 to 4/27/2020
2. Request for County Agency Social Workers, Child Protection, (2) Redwood and Lyon locations
3. Donations:
 - a. MN 4-H state Ambassadors donated Walmart gift cards, baby necessities and hygiene items for children going into foster care
 - b. Marian Haupert donated a suitcase for foster care placement
 - c. St. Leo's Church Quilting Ladies donated 13 childrens quilts for children in need
 - d. Chris the King Quilters donated numerous sized quilts for families in need
 - e. Alicia Anderson donated childrens clothes for children in need
4. Contracts

V. Adjournment

Next Meeting Dates:

- **Wednesday, May 20, 2020 – Marshall (3rd Floor- #4 & #5)**
- **Wednesday, June 17, 2020 – Marshall**
- **Wednesday, July 15, 2020 – Marshall**

SOUTHWEST HEALTH & HUMAN SERVICES

Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne Offices

SUMMARY OF FINANCIAL ACCOUNTS REPORT For the Month Ending **March 31, 2020**
 * Income Maintenance * Social Services * Information Technology * Health *

Description	Month	Running Balance
BEGINNING BALANCE		\$1,725,943
RECEIPTS		
Monthly Receipts	3,422,501	
County Contribution	0	
Interest on Savings	4,962	
TOTAL MONTHLY RECEIPTS		3,427,463
DISBURSEMENTS		
Monthly Disbursements	2,678,176	
TOTAL MONTHLY DISBURSEMENTS		2,678,176
ENDING BALANCE		\$2,475,229

REVENUE

Checking/Money Market	\$2,475,229
SS Benefits Checking	\$3,000
Bremer Savings	\$889,393
Great Western Bank Savings	\$75,493
Investments - MAGIC Fund	\$555,970

March 2019 Ending Balance

ENDING BALANCE **\$3,999,085**

\$3,560,027

DESIGNATED/RESTRICTED FUNDS

March 2019 Ending Balance

Agency Health Insurance	\$1,071,726
LCTS Lyon Murray Collaborative	\$134,966
LCTS Rock Pipestone Collaborative	\$64,831
LCTS Redwood Collaborative	\$88,435
Local Advisory Council	\$919

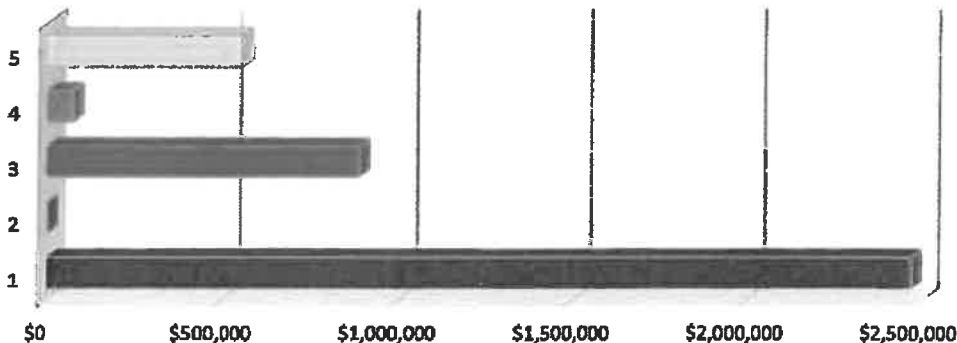
\$996,672

March 2019 Ending Balance

AVAILABLE CASH BALANCE **\$2,638,209**

\$2,324,408

REVENUE DESIGNATION

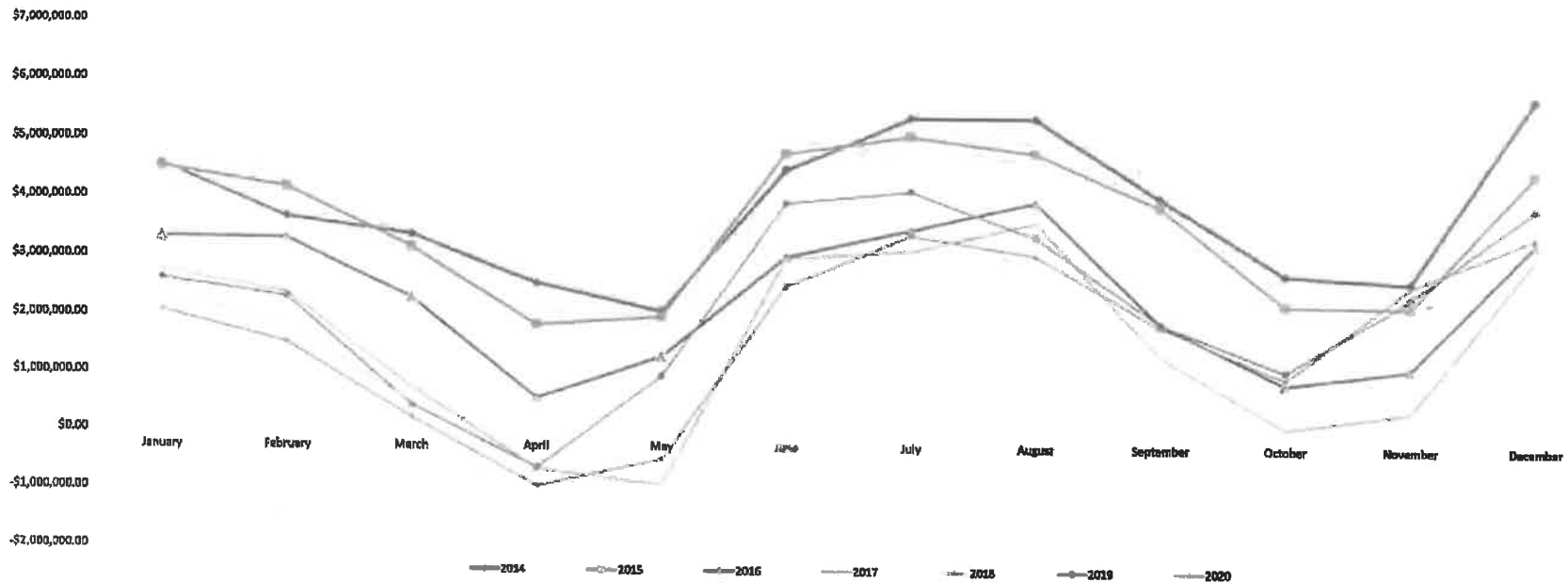


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SWHHS
Total Cash and Investment Balance by Month - Human Services

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year	Average for Jan-Mar
2014	\$4,524,112.48	\$3,629,025.88	\$3,337,290.84	\$2,618,145.92	\$2,049,972.82	\$4,483,844.09	\$5,383,273.11	\$5,365,874.18	\$4,025,227.41	\$2,740,775.93	\$2,617,748.10	\$5,780,212.52	\$3,686,341.79	\$3,830,343.10
2015	\$4,483,244.56	\$4,125,868.36	\$3,114,955.80	\$1,305,842.78	\$1,948,748.17	\$4,743,405.88	\$5,052,782.79	\$4,776,068.68	\$3,868,018.53	\$2,206,082.85	\$2,182,119.16	\$4,467,384.13	\$3,683,943.81	\$3,802,288.80
2016	\$3,281,407.50	\$3,262,874.15	\$2,265,798.09	\$544,825.71	\$1,271,340.11	\$2,991,321.29	\$3,454,355.54	\$3,941,449.89	\$1,888,675.07	\$954,465.14	\$1,125,561.79	\$3,301,841.92	\$2,347,783.02	\$2,833,293.25
2017	\$2,721,514.18	\$2,337,060.47	\$710,888.71	-\$978,564.48	-\$945,146.15	\$2,972,035.88	\$3,098,420.77	\$3,583,641.88	\$1,322,585.71	\$84,989.25	\$377,552.55	\$3,035,283.95	\$1,662,382.72	\$1,823,187.79
2018	\$2,027,812.89	\$1,484,259.33	\$191,386.80	-\$985,731.97	-\$801,975.29	\$2,480,788.49	\$3,357,738.85	\$3,035,899.50	\$1,833,134.33	\$948,482.40	\$2,542,047.78	\$3,387,083.22	\$1,683,402.17	\$1,234,479.71
2019	\$2,581,083.09	\$2,285,158.91	\$405,973.82	-\$681,408.85	\$934,705.49	\$3,904,218.27	\$4,115,284.34	\$3,342,408.83	\$1,885,298.82	\$1,080,003.92	\$2,347,089.20	\$3,881,423.68	\$2,174,268.48	\$1,750,731.84
2020	\$2,332,934.55	\$1,794,778.37	\$448,580.09										\$1,524,783.67	\$1,524,783.67

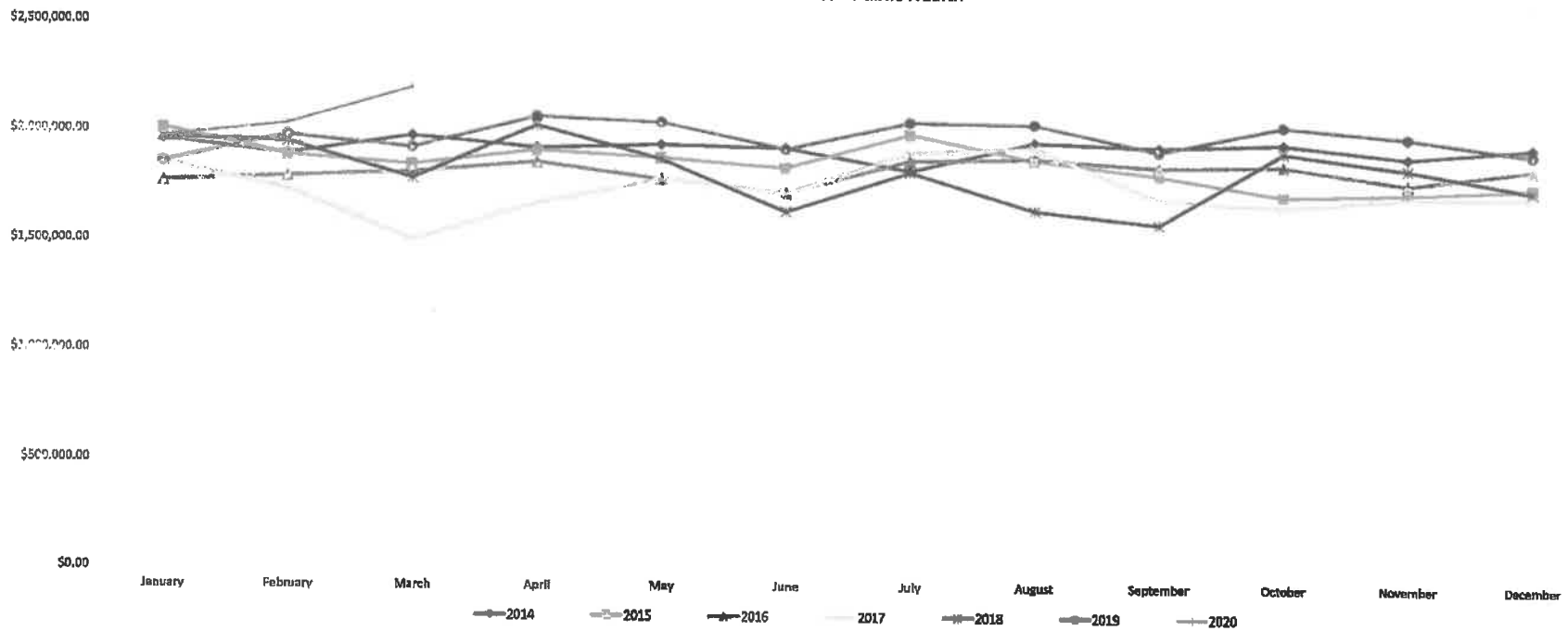
SWHHS Cash Balances - Human Services



SWHHS
Total Cash and Investment Balance by Month - Public Health Services

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2014	\$1,952,348.46	\$1,888,115.47	\$1,972,829.09	\$1,919,040.73	\$1,935,610.76	\$1,923,130.89	\$1,822,889.93	\$1,953,891.09	\$1,934,989.16	\$1,984,398.64	\$1,894,110.16	\$1,942,821.40	\$1,824,597.82
2015	\$2,006,574.71	\$1,882,681.89	\$1,841,149.82	\$1,906,754.95	\$1,876,427.45	\$1,832,808.46	\$1,967,157.33	\$1,874,490.47	\$1,806,827.22	\$1,714,863.10	\$1,730,380.53	\$1,755,462.75	\$1,851,214.87
2016	\$1,787,113.43	\$1,786,985.80	\$1,807,700.34	\$1,864,929.75	\$1,779,529.16	\$1,719,935.64	\$1,868,440.04	\$1,880,565.32	\$1,844,832.32	\$1,854,298.88	\$1,772,886.81	\$1,845,353.81	\$1,815,214.11
2017	\$1,847,930.47	\$1,726,463.73	\$1,494,823.91	\$1,667,703.80	\$1,778,896.76	\$1,720,044.88	\$1,903,354.71	\$1,980,710.27	\$1,895,805.60	\$1,683,881.46	\$1,709,266.13	\$1,709,425.15	\$1,737,349.16
2018	\$1,862,214.72	\$1,943,837.75	\$1,780,822.88	\$2,023,316.66	\$1,870,362.57	\$1,633,344.08	\$1,816,127.46	\$1,843,860.72	\$1,584,218.89	\$1,914,793.23	\$1,842,417.33	\$1,743,836.48	\$1,813,230.15
2019	\$1,851,277.80	\$1,972,764.31	\$1,918,434.61	\$2,063,608.18	\$2,039,616.86	\$1,916,780.30	\$2,044,401.82	\$2,039,261.99	\$1,915,329.19	\$2,036,424.83	\$1,985,685.37	\$1,910,997.42	\$1,974,716.22
2020	\$1,967,807.21	\$2,029,158.92	\$2,191,528.66										\$2,082,884.93

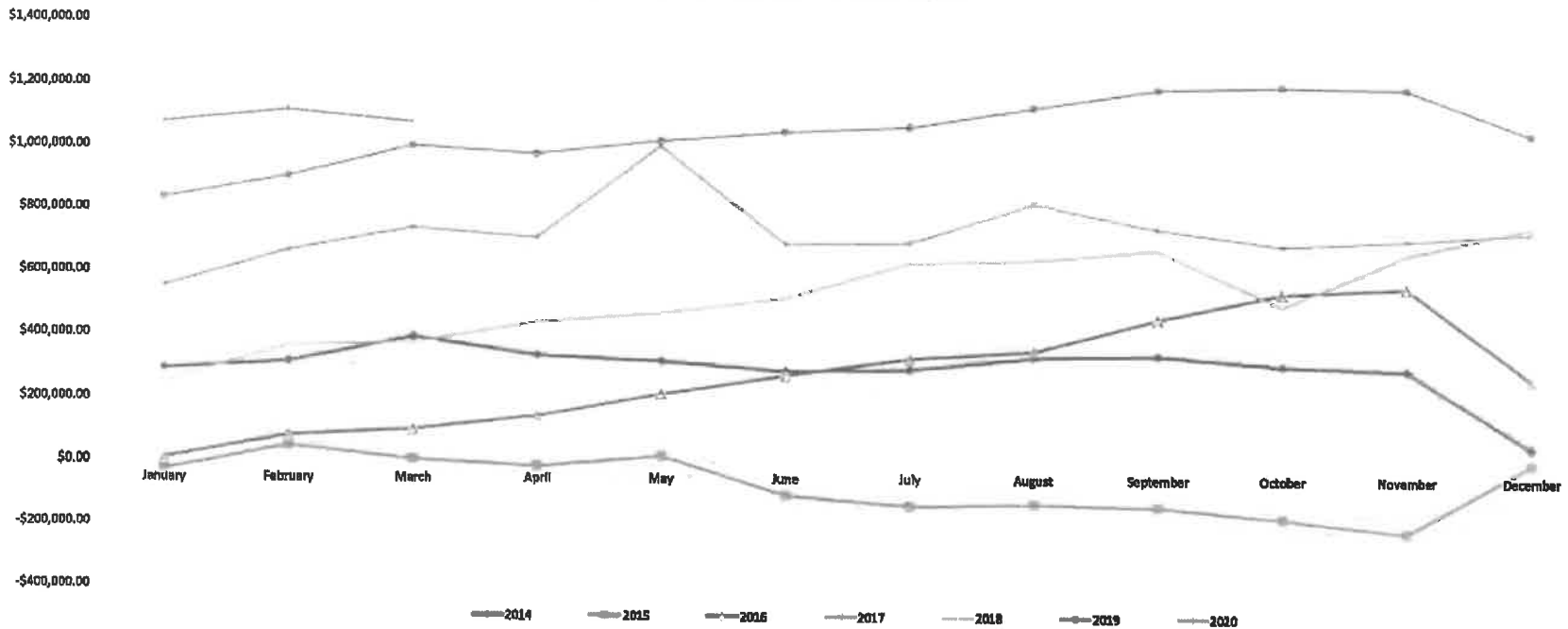
SWHHS Cash Balances - Public Health



SWHHS
Total Cash Balance by Month - Health Insurance

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2014	\$285,358.82	\$308,048.30	\$387,989.08	\$330,278.67	\$312,752.08	\$283,536.78	\$280,484.90	\$330,401.57	\$338,898.39	\$307,534.86	\$295,838.28	\$52,721.51	\$283,836.53
2015	-\$33,351.13	\$43,792.99	\$830.08	-\$18,888.02	\$13,868.86	-\$108,849.59	-\$141,430.74	-\$134,243.27	-\$141,878.98	-\$178,110.32	-\$221,025.88	\$0.00	-\$76,748.52
2016	\$4,898.43	\$75,942.80	\$85,153.51	\$139,472.05	\$210,788.38	\$270,693.34	\$325,643.77	\$360,734.02	\$455,033.16	\$538,192.07	\$558,493.11	\$269,062.28	\$274,517.08
2017	\$243,431.96	\$360,080.41	\$369,083.91	\$438,188.38	\$485,188.83	\$514,005.00	\$629,736.43	\$640,875.17	\$673,434.33	\$497,527.83	\$685,075.30	\$763,857.38	\$520,702.81
2018	\$547,481.08	\$681,779.26	\$734,590.83	\$705,226.64	\$988,994.04	\$688,218.46	\$683,431.75	\$820,833.21	\$742,853.73	\$690,085.54	\$709,870.88	\$738,804.37	\$727,502.48
2019	\$830,786.88	\$898,832.50	\$996,671.64	\$973,048.88	\$1,015,393.82	\$1,048,007.99	\$1,084,138.10	\$1,127,623.68	\$1,188,707.87	\$1,200,976.06	\$1,195,846.02	\$1,051,804.82	\$1,049,209.01
2020	1,070,978.00	1,108,164.79	1,071,726.42										\$1,083,823.07

SWHHS Cash and Investment Balances - Health Insurance



SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER
MARCH 2020

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	BALANCE FORWARD				1,725,942.67
03/02/20	9936	Disb		17,221.98	1,708,720.69
03/03/20	39020-39052	Dep	10,168.24		1,718,888.93
03/04/20	9937	Disb		11,019.13	1,707,869.80
03/06/20	105003-105035	Disb		3,968.62	1,703,901.18
03/06/20	7423-7425 ACH	Disb		198.44	1,703,702.74
03/06/20	105036-105091	Disb		90,336.86	1,613,365.88
03/06/20	7426-7507 ACH	Disb		76,598.18	1,536,767.70
03/06/20	39054-39158	Dep	306,780.60		1,843,548.30
03/06/20	9938	Disb		2,153.70	1,841,394.60
03/09/20	9939	Disb		31,310.69	1,810,083.91
03/10/20	39159-39195	Dep	137,524.61		1,947,608.52
03/10/20	VOID 104999	Disb		(9.62)	1,947,618.14
03/13/20	105092-105147	Disb		4,101.62	1,943,516.52
03/13/20	7508-7508 ACH	Disb		127.68	1,943,388.84
03/13/20	105148-105222	Disb		193,585.65	1,749,803.19
03/13/20	7509-7543 ACH	Disb		189,168.96	1,560,634.23
03/13/20	9193-9211	Payroll		132,131.80	1,428,502.43
03/13/20	62482-62720 ACH	Payroll		498,703.28	929,799.15
03/13/20	9940	Disb		44,674.87	885,124.28
03/13/20	39196-39283	Dep	250,590.65		1,135,714.93
03/16/20	9941	Disb		92,753.32	1,042,961.61
03/16/20	VOID 104831	Disb		(462.44)	1,043,424.05
03/17/20	39284-39312	Dep	41,770.39		1,085,194.44
03/18/20	9942	Disb		10,969.59	1,074,224.85
03/20/20	105223-105310	Disb		13,955.50	1,060,269.35
03/20/20	7544-7545 ACH	Disb		289.20	1,059,980.15
03/20/20	105311-105522	Disb		116,621.36	943,358.79
03/20/20	7546-7551 ACH	Disb		5,668.81	937,689.98
03/20/20	105523-105558	Disb		2,331.08	935,358.90
03/20/20	7552- 7554 ACH	Disb		456.62	934,902.28
03/20/20	105559-105599	Disb		109,758.85	825,143.43
03/20/20	7555-7570 ACH	Disb		12,128.09	813,015.34
03/20/20	39313-39374	Dep	108,562.14		921,577.48
03/20/20	9943	Disb		8,398.68	913,178.80
03/23/20	9944	Disb		42,366.70	870,812.10
03/23/20	9945	Disb		876.90	869,935.20
03/23/20	9946	Dep	(1,119.00)		868,816.20
03/23/20	transfer from SS account	Dep	12,294.00		881,110.20
03/24/20	transfer from Magic Fund	Dep	2,000,000.00		2,881,110.20
03/24/20	39375-39400	Dep	252,928.47		3,134,038.67
03/27/20	9212-9231	Payroll		132,209.10	3,001,829.57
03/27/20	62721-62963 ACH	Payroll		500,256.01	2,501,573.56
03/27/20	105600-105639	Disb		19,131.15	2,482,442.41
03/27/20	7571-7573 ACH	Disb		344.06	2,482,098.35
03/27/20	105640-105709	Disb		262,955.77	2,219,142.58
03/27/20	7574-7593 ACH	Disb		7,712.16	2,211,430.42
03/27/20	39401-39470	Dep	301,202.96		2,512,633.38
03/30/20	9947	Disb		44,089.78	2,468,543.60
03/31/20	9948	Disb		74.00	2,468,469.60
03/31/20	39471-39492	Dep	6,759.69		2,475,229.29
					2,475,229.29
	balanced 4/1/20 js	TOTALS	3,427,462.75	2,678,176.13	

Checking - SS Beneficiaries
 Savings - Bremer
 Savings - Great Western
 Investments - Magic Fund

3,000.00
889,392.95
75,492.69
555,970.35

TOTAL CASH BALANCE

3,999,085.28

Southwest Health and Human Services

Treasurer's Cash Trial Balance

As of 03/2020

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	1,910,997.42			
Receipts		413,872.13	1,223,773.14	
Disbursements		34,352.48-	203,223.84-	
Payroll		217,049.91-	739,918.06-	
Fund Total		162,469.74	280,631.24	2,191,628.66
5 Human Services Fund	410	General Administration		
	170,062.03-			
Receipts		53,215.69	159,524.74	
Disbursements		52,076.52-	147,419.91-	
Payroll		10,361.19-	45,366.94-	
Journal Entries		0.00	7,784.04	
Dept Total		9,222.02-	25,478.07-	195,540.10-
5 Human Services Fund	420	Income Maintenance		
	374,656.57-			
Receipts		172,949.46	1,234,871.96	
Disbursements		288,888.71-	975,395.90-	
Payroll		332,805.91-	1,166,687.46-	
Journal Entries		0.00	3,892.02-	
Dept Total		448,745.16-	911,103.42-	1,285,759.99-
5 Human Services Fund	431	Social Services		
	7,662,641.12			
Receipts		551,033.69	2,405,389.69	
Disbursements		92,544.11-	454,278.68-	
SSIS		647,919.09-	2,056,370.43-	
Payroll		680,412.31-	2,319,630.02-	
Journal Entries		0.00	3,892.02-	
Dept Total		869,841.82-	2,428,781.46-	5,233,859.66
5 Human Services Fund	461	Information Systems		
	3,236,438.89-			
Receipts		2,393.00	7,948.00	
Disbursements		109.41-	290.76-	

Southwest Health and Human Services

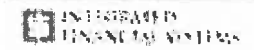
Treasurer's Cash Trial Balance

As of 03/2020

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Payroll		22,670.87-	77,197.83-	
Dept Total		20,387.28-	69,540.59-	3,305,979.48-
5 Human Services Fund	471	LCTS Collaborative Agency		
	0.00			
Receipts		0.00	72,006.00	
Disbursements		0.00	72,006.00-	
Dept Total		0.00	0.00	0.00
Fund Total	3,881,483.63	1,348,196.28-	3,434,903.54-	446,580.09
61 Agency Health Insurance				
	1,051,604.82			
Receipts		238,861.03	688,270.18	
Disbursements		275,299.40-	668,148.58-	
Fund Total		36,438.37-	20,121.60	1,071,726.42
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	137,697.99			
Receipts		0.00	30,417.00	
Disbursements		23,450.00-	33,149.00-	
Dept Total		23,450.00-	2,732.00-	134,965.99
Fund Total	137,697.99	23,450.00-	2,732.00-	134,965.99
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	54,412.53			
Receipts		100.00	13,557.00	
Disbursements		0.00	3,139.00-	
Dept Total		100.00	10,418.00	64,830.53
Fund Total	54,412.53	100.00	10,418.00	64,830.53
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	59,802.79			

SRK
4/8/20 11:29AM

Southwest Health and Human Services



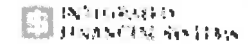
Treasurer's Cash Trial Balance

As of 03/2020

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Receipts		0.00	28,632.00	
Dept Total		0.00	28,632.00	88,434.79
Fund Total	59,802.79	0.00	28,632.00	88,434.79
77 Local Advisory Council	477 Local Advisory Council			
	1,155.02			
Disbursements		236.22-	236.22-	
Dept Total		236.22-	236.22-	918.80
Fund Total	1,155.02	236.22-	236.22-	918.80
All Funds	7,097,154.20			
Receipts		1,432,425.00	5,864,389.71	
Disbursements		766,956.85-	2,557,287.89-	
SSIS		647,919.09-	2,056,370.43-	
Payroll		1,263,300.19-	4,348,800.31-	
Total		1,245,751.13-	3,098,068.92-	3,999,085.28

SRK
4/8/20 11:30AM

Southwest Health and Human Services



RM-Stmt of Revenues & Expenditures

As Of 03/2020

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2020 BUDGET	% OF BUDG	% OF YEAR
FUND 1 HEALTH SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	260,631.25-	1,042,525.00-	25	25
INTERGOVERNMENTAL REVENUES	2,180.00-	154,594.00-	170,500.00-	91	25
STATE REVENUES	313,526.27-	368,238.26-	810,102.00-	45	25
FEDERAL REVENUES	66,484.85-	326,869.39-	1,245,041.00-	26	25
FEES	30,083.70-	108,022.54-	496,230.00-	22	25
EARNINGS ON INVESTMENTS	793.96-	3,039.71-	14,880.00-	20	25
MISCELLANEOUS REVENUES	803.35-	943.26-	8,900.00-	11	25
TOTAL REVENUES	413,872.13-	1,222,338.41-	3,788,178.00-	32	25
EXPENDITURES					
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	25
PAYROLL AND BENEFITS	217,049.91	739,918.06	3,016,052.00	25	25
OTHER EXPENDITURES	34,352.48	201,789.11	772,126.00	26	25
TOTAL EXPENDITURES	251,402.39	941,707.17	3,788,178.00	25	25

Southwest Health and Human Services

RM-Stmt of Revenues & Expenditures

As Of 03/2020

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2020 BUDGET	% OF BUDG	% OF YEAR
FUND 4 HUMAN SERVICES FUND					
REVENUES					
CONTRIBUTIONS FROM COUNTIES	0.00	299,374.25-	11,378,603.00-	3	25
INTERGOVERNMENTAL REVENUES	0.00	6,644.50-	104,354.00-	6	25
STATE REVENUES	16,192.42-	669,453.21-	5,269,341.00-	13	25
FEDERAL REVENUES	182,505.83-	1,521,845.52-	8,035,293.00-	19	25
FEES	250,435.48-	678,909.69-	2,200,150.00-	31	25
EARNINGS ON INVESTMENTS	4,168.29-	15,958.45-	78,096.00-	20	25
MISCELLANEOUS REVENUES	271,761.66-	517,503.76-	1,139,100.00-	45	25
TOTAL REVENUES	725,063.68-	3,709,689.38-	28,204,937.00-	13	25
EXPENDITURES					
PROGRAM EXPENDITURES	864,233.83	2,781,634.74	11,157,301.00	25	25
PAYROLL AND BENEFITS	1,045,010.28	3,596,676.59	14,290,849.00	25	25
OTHER EXPENDITURES	163,915.02	766,180.76	2,756,787.00	28	25
TOTAL EXPENDITURES	2,073,159.13	7,144,492.09	28,204,937.00	25	25

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdt	% of Year
1 FUND	Health Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					25
			Expend.	5,036.92	14,848.52	0.00	0	25
			Net	5,036.92	14,848.52	0.00	0	25
930 PROGRAM	Administration		Revenue	1,555.01-	264,842.19-	1,108,655.00-	24	25
			Expend.	36,897.36	167,751.34	697,981.00	24	25
			Net	35,342.35	97,090.85-	410,674.00-	24	25
410 DEPT	General Administration	Totals:	Revenue	1,555.01-	264,842.19-	1,108,655.00-	24	25
			Expend.	41,934.28	182,599.86	697,981.00	25	25
			Net	40,379.27	82,242.33-	410,674.00-	20	25
481 DEPT	Nursing							
100 PROGRAM	Family Health		Revenue	3,149.02-	4,344.02-	18,680.00-	23	25
			Expend.	2,314.23	7,003.79	15,651.00	45	25
			Net	834.79-	2,659.77	3,029.00-	88-	25
103 PROGRAM	Follow Along Program		Revenue	3,998.83-	5,010.85-	27,324.00-	18	25
			Expend.	2,847.86	7,774.47	31,241.00	25	25
			Net	1,150.97-	2,763.62	3,917.00	71	25
110 PROGRAM	TANF		Revenue	31,969.00-	31,969.00-	127,876.00-	25	25
			Expend.	0.00	30,727.69	127,911.00	24	25
			Net	31,969.00-	1,241.31-	35.00	3,547-	25
130 PROGRAM	WIC		Revenue	0.00	149,774.00-	450,000.00-	33	25
			Expend.	43,238.53	139,590.47	557,867.00	25	25
			Net	43,238.53	10,183.53-	107,867.00	9-	25
140 PROGRAM	Peer Breastfeeding Support Program		Revenue	7,485.00-	7,485.00-	53,500.00-	14	25
			Expend.	3,546.61	10,428.25	33,438.00	31	25
			Net	3,938.39-	2,943.25	20,062.00-	15-	25
210 PROGRAM	CTC Outreach		Revenue	24,579.15-	71,086.43-	271,600.00-	26	25
			Expend.	18,368.74	60,571.28	285,400.00	21	25
			Net	6,210.41-	10,515.15-	13,800.00	76-	25
270 PROGRAM	Maternal Child Health - Title V		Revenue	24,246.12-	47,892.29-	253,200.00-	19	25
			Expend.	20,249.96	75,938.56	249,934.00	30	25
			Net	3,996.16-	28,046.27	3,266.00-	859-	25

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
280 PROGRAM	MCH Dental Health		Revenue	117.29-	637.25-	2,000.00-	32	25
			Expend.	2,353.09	6,940.09	17,907.00	39	25
			Net	2,235.80	6,302.84	15,907.00	40	25
285 PROGRAM	MCH Blood Lead		Revenue					25
			Expend.	433.87	716.37	0.00	0	25
			Net	433.87	716.37	0.00	0	25
295 PROGRAM	MCH Car Seat Program		Revenue	901.41-	4,256.84-	33,000.00-	13	25
			Expend.	3,453.89	8,962.10	42,199.00	21	25
			Net	2,552.48	4,705.26	9,199.00	51	25
300 PROGRAM	Case Management		Revenue	45,823.24-	107,574.69-	409,000.00-	26	25
			Expend.	24,904.71	100,704.14	412,332.00	24	25
			Net	20,918.53-	6,870.55-	3,332.00	206-	25
330 PROGRAM	MNChoices		Revenue	23,321.74-	48,141.74-	114,000.00-	42	25
			Expend.	15,015.38	51,968.11	191,342.00	27	25
			Net	8,306.36-	3,826.37	77,342.00	5	25
603 PROGRAM	Disease Prevention And Control		Revenue	25,157.08-	27,224.26-	141,042.00-	19	25
			Expend.	14,824.74	58,339.34	247,136.00	24	25
			Net	10,332.34-	31,115.08	106,094.00	29	25
660 PROGRAM	MIIC		Revenue					25
			Expend.	278.95	440.52	0.00	0	25
			Net	278.95	440.52	0.00	0	25
481 DEPT	Nursing	Totals:	Revenue	190,747.88-	505,396.37-	1,901,222.00-	27	25
			Expend.	151,830.56	560,105.18	2,212,358.00	25	25
			Net	38,917.32-	54,708.81	311,136.00	18	25
483 DEPT	Health Education							
500 PROGRAM	Direct Client Services		Revenue	1,097.97-	1,234.71-	500.00-	247	25
			Expend.	715.66	2,465.38	32,705.00	8	25
			Net	382.31-	1,230.67	32,205.00	4	25
510 PROGRAM	SHIP		Revenue	15,843.01-	36,119.78-	226,960.00-	16	25
			Expend.	14,282.48	60,977.27	226,960.00	27	25
			Net	1,560.53-	24,857.49	0.00	0	25
540 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	2,788.89-	2,788.89-	17,537.00-	16	25
			Expend.	167.24	1,004.45	17,537.00	6	25
			Net	2,621.65-	1,784.44-	0.00	0	25

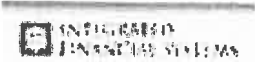
Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
541 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	2,018.47-	2,018.47-	17,641.00-	11	25
			Expend.	116.77	526.45	17,641.00	3	25
			Net	1,901.70-	1,492.02-	0.00	0	25
550 PROGRAM	P&I Grant		Revenue	0.00	34,185.00-	189,326.00-	18	25
			Expend.	9,564.34	29,596.65	189,326.00	16	25
			Net	9,564.34	4,588.35-	0.00	0	25
900 PROGRAM	Emergency Preparedness		Revenue	0.00	17,618.10-	92,437.00-	19	25
			Expend.	11,479.30	27,396.16	92,437.00	30	25
			Net	11,479.30	9,778.06	0.00	0	25
905 PROGRAM	COVID--19 Pandemic		Revenue	188,292.00-	188,292.00-	0.00	0	25
			Expend.					25
			Net	188,292.00-	188,292.00-	0.00	0	25
483 DEPT	Health Education	Totals:	Revenue	210,040.34-	282,256.95-	544,401.00-	52	25
			Expend.	36,325.79	121,966.36	576,606.00	21	25
			Net	173,714.55-	160,290.59-	32,205.00	498-	25
485 DEPT	Environmental Health							
800 PROGRAM	Environmental		Revenue	2,298.00-	155,235.00-	206,600.00-	75	25
			Expend.	17,594.35	57,676.36	276,433.00	21	25
			Net	15,296.35	97,558.64-	69,833.00	140-	25
809 PROGRAM	Environmental Water Lab		Revenue	9,230.90-	12,107.90-	27,300.00-	44	25
			Expend.	3,717.41	19,212.46	24,800.00	77	25
			Net	5,513.49-	7,104.56	2,500.00-	284-	25
830 PROGRAM	FDA Standardization Grant		Revenue	0.00	2,500.00-	0.00	0	25
			Expend.	0.00	146.95	0.00	0	25
			Net	0.00	2,353.05-	0.00	0	25
485 DEPT	Environmental Health	Totals:	Revenue	11,528.90-	169,842.90-	233,900.00-	73	25
			Expend.	21,311.76	77,035.77	301,233.00	26	25
			Net	9,782.86	92,807.13-	67,333.00	138-	25
1 FUND	Health Services Fund	Totals:	Revenue	413,872.13-	1,222,338.41-	3,788,178.00-	32	25
			Expend.	251,402.39	941,707.17	3,788,178.00	25	25
			Net	162,469.74-	280,631.24	0.00	0	25

Southwest Health and Human Services



Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
5 FUND	Human Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					25
			Expend.	9,121.19	25,377.24	54,307.00	47	25
			Net	9,121.19	25,377.24	54,307.00	47	25
410 DEPT	General Administration	Totals:	Revenue					25
			Expend.	9,121.19	25,377.24	54,307.00	47	25
			Net	9,121.19	25,377.24	54,307.00	47	25
420 DEPT	Income Maintenance							
0 PROGRAM	...		Revenue					25
			Expend:	111.56	334.68	0.00	0	25
			Net	111.56	334.68	0.00	0	25
600 PROGRAM	Income Maint Administrative/Overhea		Revenue	2,301.90-	127,396.74-	3,638,696.00-	4	25
			Expend.	123,103.09	441,959.66	1,663,376.00	27	25
			Net	120,801.19	314,562.92	1,975,320.00-	16-	25
601 PROGRAM	Income Maint/Random Moment Payro		Revenue					25
			Expend.	191,265.10	668,830.07	2,641,701.00	25	25
			Net	191,265.10	668,830.07	2,641,701.00	25	25
602 PROGRAM	Income Maint FPI Investigator		Revenue	0.00	20,705.00-	58,000.00-	36	25
			Expend.	4,861.45	16,435.97	64,995.00	25	25
			Net	4,861.45	4,269.03-	6,995.00	61-	25
605 PROGRAM	MN Supplemental Aid (MSA)/GRH		Revenue	5,767.28-	23,019.06-	50,000.00-	46	25
			Expend.	9,743.59	54,244.14	50,000.00	108	25
			Net	3,976.31	31,225.08	0.00	0	25
610 PROGRAM	TANF(AFDC/MFIP/DWP)		Revenue	717.50-	1,919.50-	17,000.00-	11	25
			Expend.	217.50	1,091.25	13,750.00	8	25
			Net	500.00-	828.25-	3,250.00-	25	25
620 PROGRAM	General Asst (GA)/General Relief/Burl		Revenue	3,656.14-	5,991.94-	27,500.00-	22	25
			Expend.	42,810.00	115,062.87	226,000.00	51	25
			Net	39,153.86	109,070.93	198,500.00	55	25
630 PROGRAM	Food Support (FS)		Revenue	11,139.50-	118,773.50-	521,000.00-	23	25
			Expend.	96.25	271.40	6,500.00	4	25
			Net	11,043.25-	118,502.10-	514,500.00-	23	25

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
640 PROGRAM	Child Support (IVD)		Revenue	44,215.36-	273,939.67-	1,721,356.00-	16	25
			Expend.	78,700.07	301,872.88	1,158,162.00	26	25
			Net	34,484.71	27,933.21	563,194.00-	5-	25
650 PROGRAM	Medical Assistance (MA)		Revenue	105,077.78-	662,932.33-	3,412,500.00-	19	25
			Expend.	170,712.01	545,678.24	2,277,000.00	24	25
			Net	65,634.23	117,254.09-	1,135,500.00-	10	25
420 DEPT	Income Maintenance	Totals:	Revenue	172,875.46-	1,234,677.74-	9,446,052.00-	13	25
			Expend.	621,620.62	2,145,781.16	8,101,484.00	26	25
			Net	448,745.16	911,103.42	1,344,568.00-	68-	25
431 DEPT	Social Services							
0 PROGRAM	...		Revenue	172,244.13-	172,244.13-	0.00	0	25
			Expend.					25
			Net	172,244.13-	172,244.13-	0.00	0	25
700 PROGRAM	Social Service Administrative/Overhea		Revenue	4,666.51-	693,272.80-	10,899,532.00-	6	25
			Expend.	197,554.70	817,538.31	3,136,848.00	26	25
			Net	192,888.19	124,265.51	7,762,684.00-	2-	25
701 PROGRAM	Social Services/SSTS		Revenue					25
			Expend.	572,829.74	1,953,111.77	7,765,564.00	25	25
			Net	572,829.74	1,953,111.77	7,765,564.00	25	25
710 PROGRAM	Children's Social Services Programs		Revenue	94,561.27-	273,959.40-	1,848,854.00-	15	25
			Expend.	270,274.57	878,241.52	3,756,500.00	23	25
			Net	175,713.30	604,282.12	1,907,646.00	32	25
711 PROGRAM	YIP Grant (Circle)-Dept of Public Safet		Revenue					25
			Expend.	3,840.79	5,989.45	0.00	0	25
			Net	3,840.79	5,989.45	0.00	0	25
712 PROGRAM	CIRCLE Program		Revenue	0.00	5,000.00-	5,000.00-	100	25
			Expend.	1,286.50	1,799.05	8,000.00	22	25
			Net	1,286.50	3,200.95-	3,000.00	107-	25
713 PROGRAM	STAY Program Grant (formerly SELF)		Revenue	12,873.00-	12,873.00-	54,100.00-	24	25
			Expend.	1,193.24	2,192.63	54,100.00	4	25
			Net	11,679.76-	10,680.37-	0.00	0	25
715 PROGRAM	Childrens Waivers		Revenue	0.00	13,420.38-	104,000.00-	13	25
			Expend.					25
			Net	0.00	13,420.38-	104,000.00-	13	25

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdot	% of Year
716 PROGRAM	FGDM/Family Group Decision Making		Revenue	0.00	0.00	56,914.00 -	0	25
			Expend.	661.18	3,330.26	56,914.00	6	25
			Net	661.18	3,330.26	0.00	0	25
717 PROGRAM	AR/Alternative Response Discretion F		Revenue	50.00-	50.00-	52,344.00 -	0	25
			Expend.	957.22	7,149.56	52,344.00	14	25
			Net	907.22	7,099.56	0.00	0	25
718 PROGRAM	PSOP/Parent Support Outreach Progra		Revenue	3,729.00-	3,729.00-	38,753.00 -	10	25
			Expend.	633.10	1,659.89	38,753.00	4	25
			Net	3,095.90-	2,069.11-	0.00	0	25
720 PROGRAM	Ch Care/Ch Prot		Revenue	2,334.00-	4,884.00-	27,450.00 -	18	25
			Expend.	0.00	0.00	2,600.00	0	25
			Net	2,334.00-	4,884.00-	24,850.00 -	20	25
721 PROGRAM	CC-Basic Slide Fee/Cty Match to DHS		Revenue	8,659.00-	8,659.00-	38,148.00 -	23	25
			Expend.	7,228.00	10,839.00	43,365.00	25	25
			Net	1,431.00-	2,180.00	5,217.00	42	25
726 PROGRAM	MFIP/SW MN PIC		Revenue	3,263.00-	3,263.00-	357,000.00 -	1	25
			Expend.	0.00	0.00	225,000.00	0	25
			Net	3,263.00-	3,263.00-	132,000.00 -	2	25
730 PROGRAM	Chemical Dependency		Revenue	17,827.96-	80,198.84 -	286,500.00 -	28	25
			Expend.	12,372.74	72,274.18	543,500.00	13	25
			Net	5,455.22-	7,924.66 -	257,000.00	3-	25
740 PROGRAM	Mental Health (Both Adults/Children)		Revenue	19.20-	19.20-	0.00	0	25
			Expend.					25
			Net	19.20-	19.20-	0.00	0	25
741 PROGRAM	Mental Health/Adults Only		Revenue	47,121.00-	330,329.98-	1,196,951.00 -	28	25
			Expend.	116,149.56	411,998.17	1,695,317.00	24	25
			Net	69,028.56	81,668.19	498,366.00	16	25
742 PROGRAM	Mental Health/Children Only		Revenue	27,719.66-	178,969.31-	820,246.00 -	22	25
			Expend.	166,938.76	485,445.61	1,850,137.00	26	25
			Net	139,219.10	306,476.30	1,029,891.00	30	25
750 PROGRAM	Developmental Disabilities		Revenue	38.20-	148,317.38 -	837,171.00 -	18	25
			Expend.	29,689.61	90,541.74	369,671.00	24	25
			Net	29,651.41	57,775.64 -	467,500.00 -	12	25

Southwest Health and Human Services

Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

Element	Description	Account Number		Current Month	Year-To-Date	Budget	% of Bdgt	% of Year
760 PROGRAM	Adult Services		Revenue	154,689.29-	326,090.75-	1,364,922.00-	24	25
			Expend.	6,165.46	17,576.43	39,850.00	44	25
			Net	148,523.83-	308,514.32-	1,325,072.00-	23	25
765 PROGRAM	Adults Walvers		Revenue	0.00	139,777.47-	736,000.00-	19	25
			Expend.	31,861.87	64,151.53	112,500.00	57	25
			Net	31,861.87	75,625.94-	623,500.00-	12	25
431 DEPT	Social Services	Totals:	Revenue	549,795.22-	2,395,057.64-	18,723,885.00-	13	25
			Expend.	1,419,637.04	4,823,839.10	19,750,963.00	24	25
			Net	869,841.82	2,428,781.46	1,027,078.00	236	25
461 DEPT	Information Systems		Revenue	2,393.00-	7,948.00-	35,000.00-	23	25
0 PROGRAM	---		Expend.	22,780.28	77,488.59	298,183.00	26	25
			Net	20,387.28	69,540.59	263,183.00	26	25
461 DEPT	Information Systems	Totals:	Revenue	2,393.00-	7,948.00-	35,000.00-	23	25
			Expend.	22,780.28	77,488.59	298,183.00	26	25
			Net	20,387.28	69,540.59	263,183.00	26	25
471 DEPT	LCTS Collaborative Agency		Revenue	0.00	72,006.00-	0.00	0	25
702 PROGRAM	LCTS		Expend.	0.00	72,006.00	0.00	0	25
			Net	0.00	0.00	0.00	0	25
471 DEPT	LCTS Collaborative Agency	Totals:	Revenue	0.00	72,006.00-	0.00	0	25
			Expend.	0.00	72,006.00	0.00	0	25
			Net	0.00	0.00	0.00	0	25
5 FUND	Human Services Fund	Totals:	Revenue	725,063.68-	3,709,689.38-	28,204,937.00-	13	25
			Expend.	2,073,159.13	7,144,492.09	28,204,937.00	25	25
			Net	1,348,095.45	3,434,802.71	0.00	0	25
FINAL TOTALS	975 Accounts		Revenue	1,138,935.81-	4,932,027.79-	31,993,115.00-	15	25
			Expend.	2,324,561.52	8,086,199.26	31,993,115.00	25	25
			Net	1,185,625.71	3,154,171.47	0.00	0	25

Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2017	2705	604	3308
2018	2683	617	3299
2019	2651	589	3241
2020			

2020	Adult Services	Children's Services	Total Programs
January	2631	650	3281
February	2566	654	3220
March	2618	585	3203
April			0
May			0
June			0
July			0
August			0
September			0
October			0
November			0
December			0
Average	2605	630	809

Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Alternative Care (CAC)	Adult Community Access for Disability Inclusion (CADI)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2017	12	266	12	0	315	45	828	16	422	444	343	2705
2018	11	299	14	0	282	43	880	18	353	451	331	2683
2019	9	319	13	0	261	58	887	17	295	542	339	2651
2020												

*Note: CADI name change and there is a new category (Adult Essential Community Supports)

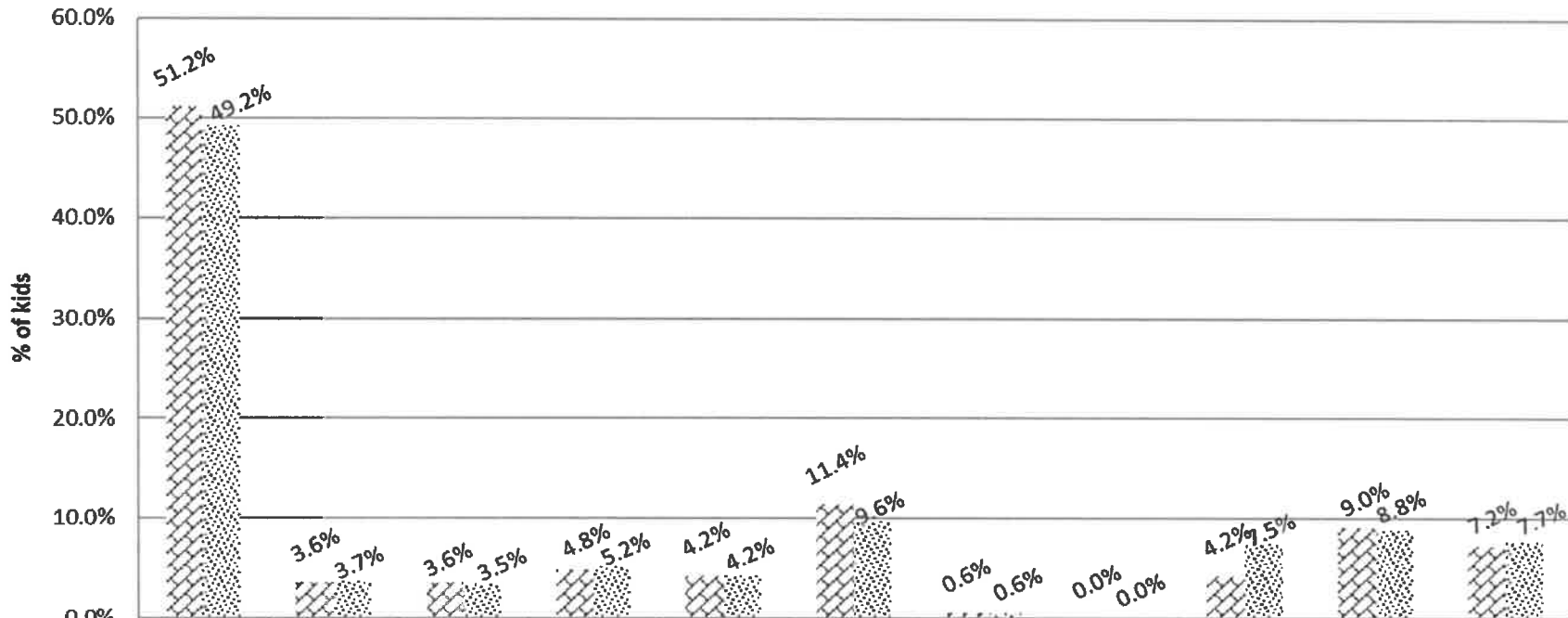
2020	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	9	319	12	0	269	61	849	15	317	453	336	2640
February	9	317	12	0	262	64	845	16	260	458	323	2566
March	9	321	12	0	264	69	847	17	301	457	321	2618
April												0
May												0
June												0
July												0
August												0
September												0
October												0
November												0
December												0
	9	319	12	0	265	65	847	16	293	456	327	652

Children's - Social Services Caseload

Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2017	49	21	0	10	35	195	174	103	0	0	17	518
2018	46	23	0	11	40	180	182	110	0	0	25	604
2019	36	18	0	11	40	170	191	94	0	0	30	589
2020												

2020	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	38	23	0	11	42	197	208	91	0	0	40	650
February	38	24	0	11	43	198	215	89	0	0	36	654
March	39	24	0	11	43	170	181	84	0	0	33	585
April												0
May												0
June												0
July												0
August												0
September												0
October												0
November												0
December												0
	38	24	0	11	43	188	201	88	0	0	36	157

March 2020 - Placements by Category
166 Kids in Placement



	Foster home: 85	Foster home - corporate: 6	Group Home: 6	Residential treatment center: 8	Supervised independent living: 7	Pre-adoptive home: 19	Juvenile correctional facility (non-secure): 1	Non-custodial parent's home: 0	Child's reunification home: 7	Other: 15 Hospital = 1 Pre-Kinship Home = 14	Probation Placement: 12
Month %	51.2%	3.6%	3.6%	4.8%	4.2%	11.4%	0.6%	0.0%	4.2%	9.0%	7.2%
Yearly Avg	49.2%	3.7%	3.5%	5.2%	4.2%	9.6%	0.6%	0.0%	7.5%	8.8%	7.7%

March 2020: Total kids in placement = 166

Total of 4 Children entered placement

1	Lyon	Group Home
1	Lyon	Foster Home
2	Redwood	Foster Home

Total of 13 Children were discharged from placement (discharges from previous month)

1	Lincoln	Probation
6	Lyon	Child's Reunification Home
1	Lyon	Group Home
1	Lyon	Probation
2	Redwood	Pre-Kinship Home
1	Rock	Child's Reunification Home
1	Rock	Group Home

NON IVD COLLECTIONS
MARCH 2020

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5802	5,767
TANF (MFIP/DWP/AFDC)	05-420-610.5803	718
GA	05-420-620.5803	3,656
FS	05-420-630.5803	137
CS (PI Fee, App Fee, etc)	05-420-640.5501	673
MA Recoveries & Estate Collections (25% retained by agency)	05-420-650.5803	48,913
REFUGEE	05-420-680.5803	0
CHILDRENS		
Court Visitor Fee	05-431-700.5514	0
Parental Fees, Holds	05-431-710.5501	9,947
OOH/FC Recovery	05-431-710.5803	20,927
CHILDCARE		
Licensing	05-431-720.5502	850
Corp FC Licensing	05-431-720.5505	600
Over Payments	05-431-721&722.5803	2,130
CHEMICAL DEPENDENCY		
CD Assessments	05-431-730.5519	6,039
Detox Fees	05-431-730.5520	7,927
Over Payments	05-431-730.5803	0
MENTAL HEALTH		
Insurance Copay	05-431-740.5803	19
Over Payments	05-431-741 or 742.5803	7,684
DEVELOPMENTAL DISABILITIES		
Insurance Copay/Overpayments	05-431-750.5803	38
ADULT		
Court Visitor Fee	05-431-760.5515	0
Insurance Copay/Overpayments	05-431-760.5803	251
TOTAL NON-IVD COLLECTIONS		116,275



2020 Public Health Statistics

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Immun	Car Seats
'12 Avg	1857	48	15	187	81						
'13 Avg	2302	37	21	211	90						
'14 Avg	2228	60	25	225	112	6	30				
'15 Avg	2259	86	23	238	112	12	36				
'16 Avg	2313	52	22	265	97	12	27				
'17 Avg	2217	47	22	290	56	9	25				
'18 Avg	2151	50	22	324	23	4	18	128	48	57	19
'19 Avg	2018	31	10	246	18	4	10	131	47	63	20

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats
11/19	1996	15	7	210	13	1	6	108	32	96	14
12/19	1976	20	5	207	19	8	13	97	42	68	16
1/20	1984	19	11	242	12	0	14	98	45	53	6
2/20	1971	34	7	214	7	5	19	87	40	38	19
3/20		29*	12	217	4	0	1	99	33	10	12
4/20											
5/20											
6/20											
7/20											
8/20											
9/20											
10/20											
11/20											
12/20											
1/21											

*Includes telehealth visits



Position Request Form

SECTION 1: Process

1. Supervisors will complete the internal position justification form and submit to their Division Director.
2. Division Director completes position request form outlining their justification for requesting a new or open position and submits to Director.
3. Executive Team will review requests. Director will make final recommendations to the SWHHS Governing Board.

SECTION 2: New Position Information

Position Title: Child Protection Worker

Division/Unit: Social Services

New Position Replacement Permanent Temporary Promotion

Is Funding Budgeted for This Position? Yes, Budgeted No, Not Budgeted

Desired hire date: immediately **FTE Requested:** yes

*Attached additional sheets if necessary.

1. What will the essential functions performed by this position include?

The primary purpose of this position is to provide child protection services and assessment/investigation of child maltreatment reports. Duties include case planning, referral for services, initiating court actions, ongoing court activities, coordinate and supervise placements, completion of relative searches, assessments of maltreatment reports, provide intake and on call, and other responsibilities related to protection of vulnerable children. This worker will be based out of **Redwood County**.

2. Why are you recommending this position be authorized?

The Redwood Office had an employee resignation in child protection. This position would replace this vacant position. The position is needed to remain in compliance with state mandated caseload sizes and caps and to ensure adequate protective services are provided to children/families experiencing abuse and neglect.

The Redwood Falls Office also has a high number of cases involving American Indian children/families. The statutory requirements on these cases are to be provided at a higher level and come with additional tasks and responsibilities. If requirements are not met on these cases, there a potential for compliance withholds and possible legal ramifications.

3. What alternatives to hiring a new position have been considered?

Assessments and ongoing cases continue to be assigned to other workers within the unit and the child protection supervisors are carrying a small caseload. Case aides are assisting in many ways but meeting the demands of the positions has led to the request to fill the open position.

4. Please indicate how this position will be funded? Check all that apply.

- 100% Levy
- Part Levy/Part Grant or Reimbursement
- 100% Grant or Reimbursement
- Other: [Click or tap here to enter text.](#)

CP positions are funded through a combination of sources including targeted case management, random moments, state and federal revenue through the VCAA block grant, county levy, and the MN child protection allocation.

County Agency Social Worker CP - \$60,758 - \$94,125 (salary, fica, pera and insurance contribution)
Approximately half of the salary can be reimbursed through targeted case management starting upon the hiring date.

5. What new or additional funding would support this position? Please identify any NEW dollars available to support this request. Grant resources already committed to existing expenditures should not be listed. Please be detailed.

What is the ROI?

Safety for children and permanency for children will be more likely

6. What would the impact be to your customers and the community if this position is not authorized?

As caseloads continue to rise and with many of those cases becoming much more complicated, there is a risk to children's safety. If workers are not able to see children quickly and frequently, we are not able to assess their safety and address the concerns. Workers are struggling to meet the demands of the position and DHS continues to add to the expectations and our performance is monitored regularly.

Primarily, we want to serve at risk children and their families and best practice would be to see these families regularly. This will also add to fewer children needing out of home care or helping them to reunify more timely.

7. How does this position support the core mission of your department?

One of the core missions of the agency is to protect our most vulnerable and this position directly supports that mission by preventing abuse and promoting safety and well being of children.

SECTION 3: Signatures

Completed by: Amanda Holzapfel

Date: March 25, 2020

Division Director Signature: _____

APPROVED

Date: _____

By Cindy.Nelson at 2:37 pm, Mar 31, 2020

Director Signature: _____

Date: _____

APPROVED

By Beth Wilms at 2:52 pm, Mar 31, 2020



Position Request Form

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The Lyon County office had an employee resignation in child protection. This position would fill the vacant position. The position is needed to remain in compliance with state mandated caseload sizes and caps and to ensure adequate protective services are provided to children/families experiencing abuse and neglect.

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SECTION 3: Signatures

Completed by: Kristin Malin Date: March 31, 2020

Division Director Signature: **APPROVED** Date: _____
By Cindy.Nelson at 2:43 pm, Mar 31, 2020

Director Signature: _____ Date: _____
APPROVED
By Beth Wilms at 2:52 pm, Mar 31, 2020

APRIL 2020
GRANTS ~ AGREEMENTS ~ CONTRACTS
for Board review and approval

- EHDI – Refugee Resettlement (MDH) - 03/20/20 to 09/30/21** – grant agreement for any refugee whose initial resettlement is within SWHHS service area and to refer all for a general health assessment and treatment to all designated health care providers with the first 90 days of initial entry into MN and provide follow-up (renewal).

- DPS Toward Zero Deaths (TZD) Safe Roads – Lincoln & Pipestone Counties – 10/01/19 to 09/30/20**; Addendum to original agreement that added language for nondiscrimination language, \$17,641 (addendum).
Fiscal Note: new, grant funded

- DPS Toward Zero Deaths (TZD) Safe Roads – Lyon & Redwood Counties – 10/01/19 to 09/30/20**; Addendum to original agreement that added language for nondiscrimination language,, \$17,537 (addendum).
Fiscal Note: FFY19 \$17,009

- Krista Kopperud (Currie, MN) – 11/21/19 – 07/01/20**; Amendment to extend contract for grant writing services as needed, \$40/hour with \$5,000 maximum (extension).
Fiscal Note: -0-

- Ivonne Hart (Marshall, MN) – 04/15/20 to 12/31/20**; contract to provide interpreting services at \$40/hour for face-to-face during office hours and \$50/printed page for written document translation (NEW).
Fiscal Note: -0-

- MN Dept of Revenue – Revenue Recapture – 05/01/20 – 04/30/23**; Agreement defining the statutes and policies to follow when using Revenue Recapture system to collect debts for claimant agencies (renewal).