



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: February 18, 2026
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:59 a.m.
Adjourned: 10:41 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday February 18, 2026 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Welgraven.

Members present: Gary Crowley Todd Draper
Steve Hauswedell Doug Nagel
Maydra Maas Jeane Anderson
Rick Wakefield Suanne Ohme
Dennis Welgraven Lois Schmidt
Jackie Meier Greg Burger
Gary Overgaard Dan Wildermuth

Members absent: Joan Jagt Dean Nielsen
Less Nath Jim Salfer

Staff present: Stacey Timm Nancy Walker
Carol Biren Gail Beilen
Lisa DeBoer Ashley VanOverbecke
Evan Hacker Christine Versaevel
Jackie Williams Craig Wilson
Katie Chapman Monica Christianson
Tiffany Bailey Vickie Freese
Brittney Ormberg Danielle Nuese
Jenna Stephenson Xavier Carbonneau

N. Call to Order

O. Consent Agenda-

Chairperson Welgraven asked if there were any changes to the agenda. None were identified. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the January 21, 2026 meeting. None were identified. Motion by Commissioner Crowley, second by Commissioner Hauswedell to approve the agenda with the addition and the board minutes as presented. The Motion carried unanimously.

P. Financials-

Chairperson Welgraven asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Meier second by Commissioner Overgaard to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

Q. Human Resources Statistics-Director, Stacey Timm,
Currently we have 3 open positions.

R. Discussion/Information Items-

1. Bi-annual Human resources Report- Monica Christianson and Nancy Walker

We have 3 openings, with interviews are scheduled for two positions and the other, we have a verbal acceptance. In 2024, we ended at 54 days to fill. In the first half of 2025 it was 46 days to fill. The second half was 28 days to fill the position. In the first half of 2025 SWHHS had 16 hires, 4 of those were internal hires. The second half of 2025 SWHHS had 35 hires, 14 of those were internal hires. In 2025, there were 50 hires with 36% were internal. Since January 1st 2022, SWHHS has had 10 staff that have left and come back to SWHHS. In 2025, SWHHS had 37 separations, this is a 15.5% turn over.

Monica and Nancy also reviewed the core duties of Human Resources (HR). HR works to align HR initiatives with the agency business goals. HR identifies and develops future leaders, helps with succession planning, analyzes data to make HR decisions, and ensures compliance in the labor laws that SWHHS has to comply with. HR focuses on hiring and retention. HR works hard to ensure things are fair and equitable throughout the agency.

2. Director 6 month review

Commissioner Welgraven and Deputy Director Nancy Walker spoke about how the Board of Commissioners would like to handle Director Stacey Timm's six month review. Deputy Director Nancy Walker presented documents with questions for the boards consideration. Board Commissioners will be able to review these documents and return to a closed session in March to complete Director Stacey Timm's six month review.

3. Board Per Diem

Director Stacey Timm discussed the Per Diem change in 2025 from \$75 to \$100 per diem. Motion by Commissioner Draper, second by Commissioner Crowley to maintain the \$100 per diem rate. The motion passed unanimously.

S. Decision Items-

1. Hailey Thorson, Child Support Officer, probationary appointment (12 months), \$21.54 hourly, effective 2/9/2026 – Marshall Office
2. Thomas Pauley, County Agency Social Worker-Developmental Disabilities, probationary appointment (12 months), \$28.50 hourly, effective 3/9/2026 – Marshall Office
3. Deb Seidel, Temporary Employee, IT Specialist Sr., 02/23/26-04/17/26, \$34.27 hourly, up to 20 hours per week- Marshall Office

Motion by Commissioner Overgaard second by Commissioner Hauswedell to approve the probationary appointments as presented. The Motion carried unanimously.

T. Donations

- The Cotton Patch Boutique- \$40 donation for AMH
- Grace Lutheran Church- Diapers- 84 New Born, 224 Size 1, 150 Size 2, 266 size 3, 1 pack of wipes for Public Health
- Anonymous Donation of 12 quilts.

Motion to accept donations by Commissioner Hauswedell, Second by Commissioner Crowley. The Motion carried unanimously.

1. Contracts and Procurement

Contracts

- **Ellison Center** – 1/27/2026 to 12/31/2026
Provide monthly reflective consultation to Public Health Staff. This will be reimbursed through the Foundational Public Health Responsibility Grant.
Fiscal Note: Hourly rate of \$175, max annual amount of \$4,200, new contract, public health expense
- **Pipestone County** – 04/01/2026 to 12/31/2026
Provide office space and utilities for our agency
Fiscal Note: Monthly Rate of \$7,650, contract extension to complete year, increase to \$9/square foot, agency wide expense
- **Southwest Crisis Center** – 01/01/2026 to 12/31/2026
Provide collaboration between multiple agencies to ensure an effective response to child abuse and neglect cases.
Fiscal Note: No additional expenses for contract
- **United Community Action** – 03/01/2026 to 02/28/2027
Provide advertising space on Community Transit buses within our six counties. This will be reimbursed through the Cannabis grant.

Fiscal Note: Annual rate of \$3240, public health expense.

Motion by Commissioner Burger second by Commissioner Crowley to approve the contracts as listed.
The Motion carried unanimously.

T. Adjournment

Chairperson Welgraven asked if there were any other questions. Hearing none, he adjourned the meeting at 10:41 a.m.

Approved Date 3-18-24

Authorized 

Chairperson, SWHHS Governing Board


Recording Secretary, SWHHS Governing Board

Attest: 
Director