



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: December 17, 2025

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:48 a.m.

Adjourned: 10:05 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday November 19, 2025 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Greg Burger.

Members present:	Gary Crowley	Dennis Welgraven
	Dan Wildermuth	Dean Nielsen
	Greg Burger	Les Nath
	Gary Overgaard	Rick Wakefield
	Steve Hauswedell	Jackie Meier
	Maydra Maas	Suann Ohme
	Jeanne Anderson	Todd Draper
	Lois Schmidt	

Members absent:	Joan Jagt	Jim Salfer
-----------------	-----------	------------

Staff present:	Carol Biren	Nancy Walker
	Stacey Timm	Cindy Nelson
	Jackie Williams	Ashley VanOverbeke
	Craig Wilson	Evan Hacker
	Lisa DeBoer	Laura Stahnke
	Jason Kloss	Tiffany Bailey
	Kevin Murfield	Jenika Gannott
	Megan Boerboom	Austyn Serreyn
	Christine Versaevel	Ayan Mohamed
	Jennifer Nelson	Emily Janzen
	Shaniya Rogge	Tylor Veldhuizen
	Jessica Robison	Tylor Loft
	Jenna Stephenson	

H. **Call to Order-**

I. **Consent Agenda-**

Chairperson Burger asked if there were any additions to the agenda. Chairperson Burger asked if anyone had a conflict of interest to identify. There were none to identify. He asked if there were any corrections or additions to the minutes of the November 19, 2025 minutes. None were identified. Motion by Commissioner Wakefield second by Commissioner Overgaard to approve the Consent Agenda along with the Board Minutes from November 19, 2025. The motion carried unanimously.

J. **Financial –**

Chairperson Burger stated the Financials had been received during the Human Services Board and will be moved to the Governing Board.

K. **Caseload-** Director, Stacey Timm states things remain stable.

L. **Discussion Items-**

1. Cedar Lane Update- Jason Kloss

Mr. Kloss states he met with the city of Tracy on November 24th. Mike Grover did not attend the council hearing. There was no movement for complicity on his part. Mr. Grover received the revocation notice. According to the ordinance Mr. Grover did have ten working days to respond by making a written request to appeal the revocation. Mr. Grover has not provided that at this time. There are current data requests and SWHHS is in legal consultation about the requests. Responses will come from Director Timm.

M. **Decision Items-**

1. Emergency Preparedness Software- Tyler Looft/ Jenna Stephenson-

- Tyler is requesting approval to purchase emergency preparedness software and hardware. All costs would be covered by response sustainability grant which is a state funded grant. This grant is a two- year cycle grant. Just recently Southwest Health and Human Services did receive \$173,000 from the state for it. The product Tyler is requesting is Salamandor Live. Murray County currently uses this as well as other counties within the state it is part of grant responsibilities to expand our technology as well as our response ability and to integrate within the state systems as well. Southwest Health and Human Services chose this particular program due to Murray County already using it and it would be a seamless integration as well. This software will allow Southwest Health and Human Services Public Health employees to get an ID which will list all of their training and qualifications on the ID. If there is ever an emergency, Public Health workers would be able to go to the emergency operations center, present the ID,

have the ID scanned and the emergency operations center will know exactly what the Public Health workers are trained on. This will allow it to merge seamlessly with the state if the state were involved as well as federally. Motion by Commissioner Welgraven second by Commissioner Overgaard to approve purchase of the emergency preparedness software and hardware. The motion carried unanimously.

Chairperson Burger asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:40 am.

Approved Date 2-18-2026

Authorized

Aug L. Burger
Chairperson, Community Health Board

Janice Williams
Recording Secretary, Community Services Board

Attest:

Janice Williams
Director