



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: October 15, 2025

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:47 a.m.

Adjourned: 10:18 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday September 17, 2025 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Welgraven.

Members present:	Gary Crowley	Todd Draper
	Gary Overgaard	Doug Nagel
	Dennis Welgraven	Lois Schmidt
	Steve Hauswedell	Jim Salfer
	Dan Wildermuth	Rick Wakefield
	Greg Burger	Dean Nielsen
	Jackie Meier	Jeanne Anderson
	Maydra Maas	

Members absent:	Joan Jagt	Les Nath
	Susanne Ohme	

Staff present:	Carol Biren	Evan Hacker
	Jackie Williams	Jason Kloss
	Cindy Nelson	Nancy Walker
	Christine Versaevel	Jennifer Nelson
	Tiffany Bailey	Stacy Timm
	Monica Christianson	Amy Herigon- Jerimiason

N. Call to Order

O. Consent Agenda-

Chairperson Welgraven asked if there were any changes to the agenda. Director Stacy Timm stated there was one addition, to request a Lead Social Worker position. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the September 17, 2025 meeting. None were identified. Motion by Commissioner Nagel, second by Commissioner Meier to approve the agenda with the addition and the Board minutes as presented. The Motion carried unanimously.

P. Financials-

Chairperson Welgraven asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Nielsen second by Commissioner Crowley to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

Q. Human Resources Statistics-

Director, Stacey Timm, asked if there were any comments or concerns regarding the statistics that were provided. There were none.

R. Discussion/Information Items-

1. SWHHS Bylaws

Director Stacy Timm asked if there were any questions. There were none.

S. Decision Items-

1. Evan Hacker, I.T. Director, probationary appointment (12 months), \$77,000 annual, effective 9/29/2025 – Marshall Office
2. Austin Serreyn, County Agency Social Worker- Children's Mental Health, probationary appointment (12 months), \$27.75 hourly, effective 11/10/2025 – Marshall Office
3. Nicole Pauer, Eligibility Worker, probationary appointment (12 months), \$20.57 hourly, effective 10/20/2025 – Redwood Falls Office
4. Jenika Gannott, Eligibility Worker, probationary appointment (12 months), \$20.57 hourly, effective 10/20/2025 – Marshall Office

Motion by Commissioner Darper second by Commissioner Overgaard to approve the probationary appointments as presented. The Motion carried unanimously.

5. **Lead Social Worker Position Request**
Division Director, Cindy Nelson, came forward with a request for a lead social worker position. This would not be an new FTE position but, a promotional opportunity. Motion by Commisionner Wildermuth second by Commissioner Crowley to approve the Lead Social Worker Position request. The Motion carried Unanimously.
6. **Assign New Recording Secretary**
According to bylaws, we have to appoint a recording secretary. Our previous recording secretary has accepted a new position within the agency. Director, Stacey Timm, is requesting Jackie Williams to be appointed as the recording secretary. Motion by Commissioner Burger; second by Commissioner Overgaard to appoint Jackie Williams as Recording Secretary for the SWHHS Human Services, Community Health and Governing Board minutes. The Motion carried unanimously.
7. **SWHHS Resolution of Signature Authority 2025**
~~u~~Updated to move from Beth Wilms to Stacey Timm. Motion by Commissioner Nielsen second by Commissioner Nagel. Motion carried unanimously. Role Call- all- Nielsen, Nagel, Overgaard, Salfer, Wakefiled, Burger, Welgraven, Crowley, Wildermuth, Draper, Meier, Anderson, Schmidt, Maas.
8. **SWHHS Resolution to Designate Depositories 2025**
Adding Old National Bank as they bought out Bremer Bank. Motion by Commissioner Meier second by Commisioner Wakefiled. Role Call- all- Nielsen, Nagel, Overgaard, Salfer, Wakefiled, Burger, Welgraven, Crowley, Wildermuth, Draper, Meier, Anderson, Schmidt, Maas. Motion carried unanimously.
9. **Unclaimed Property Listing**
Fiscal Officer, Tiffany Bailey, came forward with the unclaimed property listing. She stated every three years we have to report to the state any checks that have gone uncashed. Time frame covered 07/01/2021 to 06/30/2022. Four checks for a total of \$470.00 for unclaimed property will be sent to the state. Motion by Commissioner Draper second by Commissioner Overgaard to send the unclaimed property to the State. Motion carried unanimously.
10. **2026 Insurance Renewals (Medical and Ancillary Benefits)**
Deputy Director, Nancy Walker came forward with health insurance renewal and ancillary benefits recommendations.
Walker stated the Health insurance renewal recommendation is at 9-9.4%.
Walker stated the Ancillary Benefits recommendations are- to remain with Sunlife -for life insurance with no change to rates and remain with Sunlife for Long Term Disability with no changes to rate. Walker stated the Dental renewal came in at 28% increase with Prinicipal and Metlife came in with a 2% rate increase. Walker stated that the recommendation for vision would be to move to Metlife as rates would go down, family plan would increase \$0.39 a month. Walker stated that it was recommended to remain with Metlife with no changes in rate for Critical illness, Accident insurance, and ~~Hospital~~ Hospital insurance. Walker stated that the ~~recommmendation~~ recommendation for Short term disability is to move to Metlife. Walker stated that Minnesota paid medical leave goes into effect on January 1, 2026. Many entities have decided to go to private plans. Walker states she has applied for private plan with Metlife.
Motion by Commissioner Overgaard second by Commissioner Wakefiled to approve 2026 insurance renewals for for health insurance at 9% and ancillary benefits. Motion carried

unanimously

11. Flex benefits current amount is \$3,300. Deputy Director Nancy Walker, asked that if the IRS does adjust the amount for medical flex that SWHHS be able to offer that as well. Motion by Commissioner Nagel second by Commissioner Meier to approve current amount unless IRS adjusts the rate. Motion carried unanimously.

12. Administrative Policy 5 – Credit Card Policy

Deputy Director, Nancy Walker, came forward with the updated list of staff that hold agency credit cards and removing staff that no longer have agency credit cards. Motion by Commissioner Burger second by Commissioner Wildermuth. Motion carried Unanimously

13. Donations

- Anonymous donation of pillows and quilts to be used for foster care and adoptions.

Motion by Commissioner Draper second by Commissioner Nagel to accept the donations. Motion carried unanimously

14. Contracts

- **DPS Toward Zero Death (TZD) Safe Roads- Lyon & Redwood Counties** – 10/01/25 to 09/30/26; Grant agreement to facilitate a reduction in distracted driving and texting thus promoting safer roads, \$24,979.41, matching requirements of \$4,995.88 (renewal).
Fiscal Note: FFY2024 \$20,576; FFY2023 \$16,768; FFY2022 \$16,931; FFY2021 \$17,300; FFY2020 \$17,537
- **MDG Cannabis & Substance Use Prevention** – 11/21/24 to 06/30/28; Grant to local PH departments to create prevention and education programs focusing on cannabis and substance use prevention; amendment to extend grant two years, as well as, increasing grant from \$156,370 to \$429,070. (Amendment)
- **New Horizons Crisis Center (Marshall, Slayton, Redwood Locations)** – 01/01/25 to 12/31/25; Amendment to increase 2025 parenting time contract by \$30,000, Original 2025 contract amount was \$120,000
Fiscal Note: Currently expended \$110,802.28 through the 3rd quarter
- **Service Enterprises Inc (Redwood & Marshall Locations)** – 01/01/26 to 12/31/26; Provide extended employment services for clients, Tier I clients \$130/mo (No increase) and Tier II clients \$32/ day for actual days worked (no increase) (Renewal).
Fiscal Note: 2025 \$29,624; 2024 \$33,963; 2023 \$31,000; 2022 \$51,251; 2021 \$41,364
- **Service Enterprises Inc (Redwood & Marshall Locations)** – 01/01/26 to 12/31/26; Paper shredding services, \$.85/ pound and pickup (25% increase) (renewal).
Fiscal Note: 2025 \$3,539; 2024 \$4,187; 2023 \$2,947; 2022 \$2,882; 2021 \$3,711.

Motion by Commissioner Wakefield second by Commissioner Salfer to approve the contracts as listed. The Motion carried unanimously.

15. Closed Session – Union Negotiations

Motion by Commissioner Burger Second by Commissioner Nagel to go into closed session. The motion carried unanimously

Closed Session: 10:26 AM

Commissioner Welgraven announced coming out of closed session.

Out of closed session 10:51 AM

T.

Adjournment

Chairperson Welgraven asked if there were any other questions. Hearing none, he adjourned the meeting at 10:52 a.m.

Approved Date 11/19/25

Authorized



Chairperson, SWHHS Governing Board



Recording Secretary, SWHHS Governing Board

Attest:


Director