



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: October 15, 2025
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:01 a.m.
Adjourned: 9:21 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday October 15, 2025 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Rick Wakefield.

Members present: Gary Crowley Dennis Welgraven
Doug Nagel Dan Wildermuth
Dean Nielsen Greg Burger
Lois Schmidt Jim Salfer
Todd Draper Gary Overgaard
Steve Hauswedell Rick Wakefield
Maydra Maas Jackie Meier
Jeanne Anderson

Members absent: Joan Jagt Suanne Ohm
Les Nath

Staff present: Carol Biren Nancy Walker
Stacey Timm Cindy Nelson
Jackie Williams Monica Christianson
Christine Versaevel Evan Hacker
Lacey Sanow Amy Herigon- Jerimason
Jason Kloss Jennifer Nelson
Tiffany Bailey Maddison Danneman

A. Consent Agenda-

Chairperson Wakefield asked if there were any additions or changes to the agenda. There was a discussion item added regarding SNAP/MFIP benefits with the Government shutdown. Chairperson Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the September 17, 2025 meeting. There were none. Motion by Commissioner Welgraven, second by Commissioner Draper to approve the Consent Agenda and Board Minutes from September 17, 2025. The motion carried unanimously.

B. Introduction of New Staff-

C. Employee Recognition-

Director, Stacey Timm, indicated that staff are present to receive recognition.

- Madison Danneman, Case Aide- Resource Navigator, Slayton, One year
- Lacey Sanow, Child Support Worker, Marshall, Five Years
- Sarah Maurice, Social Worker DD, Pipestone, Twenty Years
- Mike Kennedy, Lead Eligibility Worker, Pipestone, Thirty Years

D. Financial-

Nancy Walker, Deputy Director, came forward with the financials for the month of September. The month of September started out with a beginning balance in checking of \$3,388,964 and ended at \$1,974,944. We ended September with an overall cash & investment balance of \$15,944,401. When excluding the designated and restricted funds, the ending balance for the month was \$13,001,846; last year we were around \$14.4 million. The self-insurance fund was at \$1,571,601 as of the end of the month. Compared to prior year, the fund is up \$115,00 To date, that fund balance is at \$1,445,863. The fund balances for Fund 01 (PH) was \$4,292,210 and Fund 05 (HS) was at \$8,709,635. Looking at the numbers from a budget prospective for month end, Public Health is 3% over budget for revenues and ,7% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$382,800 For the Human Services perspective we are 2% under budget for revenues and 3% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$249,715. Motion by Commissioner Draper, second by Commissioner Overgaard to move the financials to the Community Health Board. The Motion carried unanimously.

E. Caseload-

Director, Timm, asked if there were any comments or concerns about the caseload. There were no questions.

F. Discussion/Information-

Public Health Division Director, Carol Biren, stated notice was received on October 14th from Department of Children, Youth, and Families who received notification from Department of Agriculture, as of today we can no longer process SNAP applications for food support. We do have money through the end of October, but if the government shut down continues there will be no food support for community members moving forward. Food support is connected to MFIP, therefore MFIP will also be impacted. We are pending more details on this. DCYF will be notifying clients and media and we anticipate getting more calls at the agency, commissioners can anticipate getting more calls as well. WIC may also be impacted if the government shut down continues.

G. Decision Items-

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:21 a.m.

Approved Date 11/19/2025

Authorized Bick Wakefield
Chairperson, Human Services Board

Jocelyn Williams
Recording Secretary, Human Services Board

Attest: [Signature]
Director