



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: July 16, 2025
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:30 a.m.
Adjourned: 9:57 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday July 16, 2025 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Greg Burger.

Members present: Gary Crowley Les Nath
Doug Nagel Dan Wildermuth
Maydra Maas Greg Burger
Dennis Welgraven Lois Schmidt
Todd Draper Steve Hauswedell
Gary Overgaard Jim Salfer
Jackie Meier Rick Wakefield
Suanne Ohme Mic Vandevere
Jeane Anderson

Members absent: Joan Jagt Dean Nielsen

Staff present: Lisa DeBoer Caitlyn VanDamme
Carol Biren Shelby Ormberg
Nancy Walker Chantelle Fogelson
Cindy Nelson Troy Knakmuhs
Monica Christianson Stacy Jorgensen
Jason Kloss

G. Call to Order-

H. Consent Agenda-

Chairperson Burger asked if there were any additions to the agenda. None were presented. Chairperson Burger asked if anyone had a conflict of interest to identify. There were none to identify. He asked if there were any corrections or additions to the minutes of the June 18, 2025 minutes. None were identified. Motion by Commissioner Nagel second by Commissioner Draper to approve the Consent Agenda along with the Board Minutes from June 18, 2025. The motion carried unanimously.

I. Financial –

Chairperson Burger stated the Financials had been received during the Human Services Board and will be moved to the Governing Board.

J. Caseload-

Public Health Division Director, Carol Biren, asked if there were any comments or concerns regarding the caseload. There were none.

K. Discussion Items-

L. Decision Items-

1. Cedar Lane MHP license suspension appeal request.

Environmental Health Manager, Jason Kloss, came forward with information that there is a compliance issue with Cedar Lane Park in Tracy, MN. The main compliance issue is there is not an adequate storm shelter area for the residence that meets standards. The City of Tracy has to approve the severe weather plan in order for Public Health Ordinance to issue a license. Kloss explained that he has sent Cedar Lane the notice of license suspension and Mr. Grover has requested an appeal. Kloss is requesting that based on the ordinance a hearing must be scheduled within 45 days from the receipt of the letter. Motion by Wildermuth, second by Commissioner Crowley to set a hearing date for August 6, 2025 at 9 a.m. The hearing will be held in the Public Health Conference Room and will include members of the Community Health Board.

Chairperson Burger asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:57 am.

Approved Date 8-20-2025

Authorized Greg S. Burger
Chairperson, Community Health Board

Chantelle Foxleam
Recording Secretary, Community Services Board

Attest: [Signature]
Deputy Director

