SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: June 18, 2025
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:56 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday June 18, 2025 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Vice-Chairperson Doug Nagel.

Members present:	Rick Anderson	Dennis Welgraven
	Doug Nagel	Dan Wildermuth
	Maydra Maas	Greg Burger
	Lois Schmidt	Jim Salfer
	Todd Draper	Suanne Ohme
	Gary Overgaard	Steve Hauswedell
	Jackie Meier	Les Nath
	Dean Nielsen	
Members absent:	Joan Jagt	Gary Crowley
	Rick Wakefield	
Staff present:	Lisa DeBoer	Beth Wilms
	Chantelle Fogelson	Carol Biren
	Nancy Walker	Kristin Deacon
	Stacy Jorgensen	Cindy Nelson
	Corey Remiger	Ashley VanOverbeke
	Paige Schatzke	Evan Hacker
	Katelyn Croat	Ann Guttormsson
	Troy Knakmuhs	Megan Boerboom
	Kevin Murfield	Jenna Stephenson
	Emily Giese	Ellie Fleming
	Recent Circle Graduate	

A. Consent Agenda-

Vice-Chairperson Nagel asked if there were any additions or changes to the agenda. There were no additions or changes. Vice-Chairperson Nagel asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the May 21, 2025 meeting. There were none. Motion by Commissioner Draper, second by Commissioner Meier to approve the Consent Agenda and Board Minutes from May 21, 2025. The motion carried unanimously.

B. Introduction of New Staff-

- Paige Schatzke, Adult Mental Health Social Worker, Luverne
- Kevin Murfield, Fraud Prevention Investigator, Marshall

C. Employee Recognition-

Director Beth Wilms indicated that staff are present to receive recognition.

- Evan Hacker, Network Administrator, Marshall, One Year
- Katelyn Croat, Restorative Practices Social Worker, Marshall, One Year
- Emily Giese, Adoption Social Worker, Slayton, Five Years
- Connie Seaman, Accounting Technician, Redwood Falls, Ten Years
- Louise Smith, Eligibility Worker, Redwood Falls, Ten Years
- Ann Guttormsson, Lead Eligibility Worker, Marshall, Twenty Five Years
- Troy Knakmuhs, Payroll/ HR Technician, Slayton, Thirty Years

D. Financial-

Lisa DeBoer, Director of Business Management, came forward with the financials for the month of May. The month of May started out with a beginning balance in checking of $1,370,394 and ended at $1,097,045. We ended May with an overall cash & investment balance of $10,451,370. When excluding the designated and restricted funds, the ending balance for the month was $7,491,075; last year we were around $7.9 million. The self-insurance fund was at $1,590,647 as of the end of the month. Compared to prior year, the fund is up $392,466. To date, that fund balance is at $1,551,471. The Fund Balances for Fund 01 (PH) was $4,152,382 and Fund 05 (HS) was at $3,353,298. Looking at the numbers from a budget prospective for month end, Public Health is 3% over budget for revenues and 3% under budget for expenditures. Overall to date, revenues exceeded expenditures by $242,971. For the Human Services perspective we are 16% under budget for revenues and 1% under budget for expenditures. Overall to date, expenditures exceeded revenues by $5,102,295.Two county Human Services contributions have been recently received with the remainder expected by the end of June. Motion by Commissioner Anderson, second by Commissioner Welgraven to move the financials to the Community Health Board. The Motion carried unanimously.

E. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. There were no questions.

F. Discussion/Information-

1. Restorative Practices Update

   Social Services Supervisor, Megan Boerboom, came forward with an update on Restorative Practices. Boerboom stated that Restorative Practices is based on three different grants currently. The CCIP grant currently funds two full time staff and the YIP grant is funding one part time staff. Both of these grants end in December and Boerboom stated she is currently applying for both of those grants again. The third grant is the family decision making grant and that is up June 2026. Boerboom stated there is not any renewal information on this grant currently. Currently Boerboom stated the number of youths involved in the different circles are twenty one and twelve circles are being performed. Boerboom is looking for volunteers in Murray and Lincoln Counties to start Circles in those counites. The age range of children involved in circles is from ten to fourteen. The overall recidivism rate for the circle graduates is at eight percent; which Boerboom stated is very low. For the family group decision making referrals in 2024 eighty percent of those were substance use involved. A recent graduate of Circle came forward and shared his success story.

G. Decision Items-

1. Income Maintenance Policy #3

   Deputy Director, Nancy Walker, and Financial Supervisor, Ashley VanOverbeke, came forward with changes to Income Maintenance Policy #3 final disposition. Walker came forward to share that in 2025 SWHHS has reduced the budget for this policy from $300,000 to $250,000 and so far, this year we have only utilized $70,000 of the budget which is about fifteen cases. Walker is proposing to change the policy to add short time of remembrance of memorial with no extra charges. Motion by Commissioner Burger, second by Commissioner Welgraven to approve the change in policy. The Motion carried unanimously.

Vice-Chairperson Nagel asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:56 a.m.

Approved Date 7-16-25

Authorized Doug Nagel

Chairperson, Human Services Board

Chantelle Fogelson

Recording Secretary, Human Services Board

Attest: [signature]

Deputy Director