



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: May 21, 2025

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:55 a.m.

Adjourned: 10:32 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday May 21, 2025 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Welgraven.

Members present:	Gary Crowley	Todd Draper
	Gary Overgaard	Doug Nagel
	Maydra Maas	Greg Burger
	Dennis Welgraven	Lois Schmidt
	Suanne Ohme	Steve Hauswedell
	Jim Salfer	Dan Wildermuth
	Dean Nielsen	Les Nath
	Jackie Meier	Rick Wakefield

Members absent:	Joan Jagt	Jeane Anderson
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Staff present:	Lisa DeBoer	Carol Biren
	Beth Wilms	Chantelle Fogelson
	Cindy Nelson	Nancy Walker
	Chelsea Self	Stacey Strand
	Ashley VanOverbeke	Jennifer Nelson
	Tyler Looft	Shelby Ormberg
	Alyssa Salfer	

N. Call to Order

O. Consent Agenda-

Chairperson Welgraven asked if there were any changes to the agenda. Director Beth Wilms did have one addition for a decision item number five for RSA Renewal for Morrison Electronics. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the April 16, 2025 meeting. None were identified. Motion by Commissioner Burger, second by Commissioner Wildermuth to approve the agenda with the addition and the board minutes as presented. The Motion carried unanimously.

P. Financials-

Chairperson Welgraven asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Crowley second by Commissioner Overgaard to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

Q. Human Resources Statistics-

Director Beth Wilms asked if there were any comments or concerns regarding the statistics that were provided. There were none.

R. Discussion/Information Items-

S. Decision Items-

1. Christine Mann, County Agency Social Worker- Adult Mental Health, probationary appointment (12 months), \$30.50 hourly, effective 4/28/2025 – Luverne Office
2. Alyssa Salfer, County Agency Social Worker- Public Health, probationary appointment (12 months), \$28.00 hourly, effective 5/19/2025 – Redwood Falls Office
3. Hope Rasmussen, Registered Dietician, probationary appointment (12 months), \$29.50 hourly, effective 8/18/2025 – Marshall Office

Motion by Commissioner Wildermuth second by Commissioner Crowley to approve the probationary appointments as presented. The Motion carried unanimously.

4. Fleet Vehicles

Director of Business Management, Lisa DeBoer, came forward with an update on fleet vehicles. DeBoer stated that there are twenty two vehicles that the leases are up this year. DeBoer is requesting to purchase out the twenty two vehicles vs. leasing them for another term due to pricing and mileage. The price to buy-out does change monthly as it would decrease the longer we wait to buy the lease out. Currently the total would be approximately \$112,800. Motion by Commissioner Wildermuth, second by Commissioner Crowley to purchase the twenty two vehicles totaling approximately \$112,800. The Motion carried unanimously.

5. RSA Renewal from Morrison Electronics

Deputy Director, Beth Wilms, came forward with a request for RSA from Morrison Electronics. Wilms stated we are in an agreement with Morrison Electronics to provide us with multi-authentication services. Wilms is requesting to pay the annual fee of \$17,280.00 for the software and licensing fee. Motion by Commissioner Burger, second by Commissioner Wildermuth to approve the request for renewal of the RSA from Morrison Electronics totaling \$17,280.00. The Motion carried unanimously.

6. Donations

- Donation of 50 hygiene kits for kids in foster care by Hope Lutheran Church.
- Donation of 50 first aid kits for foster families by Hope Lutheran Church.
- Donation of three suitcases for family services by Charlotte Bode.

Motion by Commissioner Wildermuth, second by Commissioner Hauswedell to accept the donations and send thank you notes for the donations. The Motion carried unanimously.

7. Contracts

- **New Life Treatment Center (Woodstock, MN) - 05/01/25 – 12/31/25;** CCDTF services, \$500/day plus mileage (25% increase) (renewal). *Fiscal Note: 2024 \$17,600; 2023 \$84,200; 2022 \$84,200; 2021 \$57,200; 2020 \$49,075*
- **PH Kids Rock Child Care Center (Luverne, MN) – 06/01/25 to 12/31/25;** Public Health contract for daycare center to provide services for the development and maintenance of a health and safety plan and meet State requirements of Rule 3, \$45/mo. (NEW). *Fiscal Note: PH Revenue*
- **DHS Regional Fraud Investigation Cooperative Agreement– 07/01/25 to 06/30/27;** Purpose is to maintain, establish, and fund cost effective fraud prevention investigation programs in the regional counties of Cottonwood, Jackson, Yellow Medicine, and all six counties of SWHHS, total grant amount of \$185,315 (\$90,329/SFY26 & \$94,986/SFY27). (renewal – Nobles left coop).
- **Taylor Family Farms Foundation (N Mankato, MN) – 4/28/25;** grant funding to support the purchase of E-bikes for the Casey Jones Trail; \$4,500 (new). *Fiscal Note:*
- **University of MN Extension (Pipestone, MN) - 05/05/25 – 5/30/25;** create a community garden with community partners at the Pipestone County University of MN Extension Office; maximum of \$2,240 (new) *Fiscal Note:*

Motion by Commissioner Wakefield second by Commissioner Nagel to approve the contracts as listed. The Motion carried unanimously.

T. **Adjournment**

Chairperson Welgraven asked if there were any other questions. Hearing none, he adjourned the meeting at 10:32 a.m.

Approved Date

6-18-25

Authorized



Chairperson, SWHHS Governing Board

Chantelle Ferguson

Recording Secretary, SWHHS Governing Board

Attest:

Beckmire

Director