



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: May 21, 2025
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:00 a.m.
Adjourned: 9:38 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday May 21, 2025 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Rick Wakefield.

Members present:	Gary Crowley	Dennis Welgraven
	Doug Nagel	Dan Wildermuth
	Maydra Maas	Greg Burger
	Lois Schmidt	Jim Salfer
	Todd Draper	Suanne Ohme
	Gary Overgaard	Steve Hauswedell
	Rick Wakefield	Jackie Meier
	Dean Nielsen	Les Nath

Members absent:	Joan Jagt	Jeanne Anderson
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Staff present:	Lisa DeBoer	Beth Wilms
	Chantelle Fogelson	Carol Biren
	Nancy Walker	Stacey Longtin
	Tyler Looft	Sherri Pickthorn
	Chelsea Self	Stacey Strand
	Cindy Nelson	Ashley VanOverbeke
	Jennifer Nelson	Shelby Ormberg
	Kathleen Kesteloot	Brittany Rohde
	Melissa Hassebrok	Vanessa Netro-Moua
	Michelle Buysse	Amber Groen
	Alyssa Salfer	

A. Consent Agenda-

Chairperson Wakefield asked if there were any additions or changes to the agenda. There were no additions or changes. Chairperson Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the April 16, 2025 meeting. There were none. Motion by Commissioner Meier, second by Commissioner Crowley to approve the Consent Agenda and Board Minutes from April 16, 2025. The motion carried unanimously.

B. Introduction of New Staff-

- Kathleen Kesteloot, Public Health Educator, Marshall
- Brittany Rohde, Social Worker, Redwood Falls
- Shelby Ormberg, HR Intern, Marshall
- Alyssa Salfer, Social Worker, Redwood Falls

C. Employee Recognition-

Director Beth Wilms indicated that staff are present to receive recognition.

- Melissa Hassebroek, Office Support Specialist Sr., Redwood Falls, One Year
- Vanessa Netro-Moua, County Agency Social Worker, Marshall, One Year
- Bee Chomprasob, Health Educator, Marshall, One Year
- Michelle Buysse, Social Services Supervisor, Children's, Marshall, Twenty Five Years
- Amber Groen, Social Worker, DD, Marshall, Thirty Years

D. Financial-

Lisa DeBoer, Director of Business Management, came forward with the financials for the month of April. The month of April started out with a beginning balance in checking of \$1,969,650 and ended at \$1,370,394. We ended April with an overall cash & investment balance of \$11,685,899. When excluding the designated and restricted funds, the ending balance for the month was \$8,771,087; last year we were around \$8.0 million. The self-insurance fund was at \$1,605,252 as of the end of the month. Compared to prior year, the fund is up \$328,003. To date, that fund balance is at \$1,668,535. The Fund Balances for Fund 01 (PH) was \$4,267,923 and Fund 05 (HS) was at \$4,503,163. Looking at the numbers from a budget prospective for month end, Public Health is 4% over budget for revenues and 4% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$358,512. For the Human Services perspective we are 14% under budget for revenues and 2% under budget for expenditures. Overall to date, expenditures exceeded revenues by \$3,952,430. Quarter two Public health county contributions have been received \$280,756 and we should start seeing some Human Services county contributions by the

end of the month and into June. Quarter one 2025 reports have been submitted and reimbursements have started coming in this month and into June.

E. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. There were no questions.

F. Discussion/Information-

1. Complex Transition Case

Stacey Longtin, Social Services Supervisor, came forward with information about a complex transition case. Longtin stated there is a complex case that involves a sixty five year old client where there is no safe placement or funding streams for him to be placed. Longtin has been working with the State of MN DHS Complex transition case team to get this individual placed in a state operated bed facility; as the over sixty five programs do not fund these types of facilities. Longtin did find a facility to accept him and the complex transition case team has agreed to give us \$350,000 in a grant to help assist in paying for his stay. With the grant Southwest Health and Human Services would be the pass through for the funds so they did supply us with a contract to be the payer source with the funds they are giving us. This grant will ensure placement for a year and then Longtin is anticipating that the Elderly Waiver will be able to request to exceed the cap amount that is currently on the Elderly Waiver program. This contract has been reviewed by our attorney and it does not make us responsible for the payments after the grant is done. Longtin did specify that this will have no impact on our budget and we will just be the payor source for the grant monies. Motion by Commissioner Burger, second by Commissioner Wildermuth to approve the contract to be the pass through for the grant monies.

G. Decision Items-

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:38 a.m.

Approved Date 6-18-25

Authorized Doug Noyel

Chairperson, Human Services Board

Phantelle Fogelson
Recording Secretary, Human Services Board

Attest: Beckmire
Director