



SOUTHWEST HEALTH AND HUMAN SERVICES
HUMAN SERVICES BOARD

MINUTES

Date: April 16, 2025

Place: Lyon County Government Center

Commissioners Room

Marshall, Minnesota

Opened: 9:00 a.m.

Adjourned: 9:21 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday April 16, 2025 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Rick Wakefield.

Members present:	Gary Crowley	Dennis Welgraven
	Doug Nagel	Dan Wildermuth
	Maydra Maas	Jeane Anderson
	Lois Schmidt	Jim Salfer
	Todd Draper	Suanne Ohme
	Gary Overgaard	Steve Hauswedell
	Rick Wakefield	Jackie Meier
	Dean Nielsen	Les Nath

Members absent:	Joan Jagt	Greg Burger
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Staff present:	Lisa DeBoer	Beth Wilms
	Chantelle Fogelson	Carol Biren
	Nancy Walker	Kristin Deacon
	Tyler Looft	Victoria Primus
	Jenna Stephenson	Brittany Alex
	Cindy Nelson	Stacy Strand
	Michelle Salfer	

A. Consent Agenda-

Chairperson Wakefield asked if there were any additions or changes to the agenda. There were no additions or changes. Chairperson Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the March 19, 2025 meeting. There were none. Motion by Commissioner Salfer, second by Commissioner Overgaard to approve the Consent Agenda and Board Minutes from March 19, 2025. The motion carried unanimously.

B. Introduction of New Staff-

C. Employee Recognition-

Director Beth Wilms indicated that staff are present to receive recognition.

- Tyler Looft, Emergency Preparedness Planner, Marshall, One Year
- Victoria Primus, Office Support Specialist Sr., Marshall, One Year
- Brittany Alex, Social Worker, CW, Redwood Falls, One Year
- Stacy Strand, Social Services Supervisor- MnCHOICES, Redwood Falls, Fifteen Years
- Kristin Deacon, Public Health Nursing Supervisor, Slayton, Twenty Years
- Michelle Salfer, County Program Specialist, Redwood Falls, Twenty Five Years

D. Financial-

Lisa DeBoer, Director of Business Management, came forward with the financials for the month of March. The month of March started out with a beginning balance in checking of \$2,235,658 and ended at \$1,969,650. We ended March with an overall cash & investment balance of \$13,240,688. When excluding the designated and restricted funds, the ending balance for the month was \$10,327,470; last year we were around \$9.6 million. The self-insurance fund was at \$1,569,979 as of the end of the month. Compared to prior year, the fund is up \$306,153. To date, that fund balance is at \$1.5 million. The Fund Balances for Fund 01 (PH) was \$4,078,476 and Fund 05 (HS) was at \$6,248,994. Looking at the numbers from a budget prospective for month end, Public Health is at budget for revenues and 4% under for expenditures. Overall to date, revenues exceeded expenditures by \$169,065. For the Human Services perspective we are 8% under budget for revenues and 1% under budget for expenditures. Overall to date, expenditures exceeded revenues by \$2,206,599.

E. Caseload-

Director Wilms asked if there were any comments or concerns about the caseload. There were no questions.

F. Discussion/Information-

G. Decision Items-

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:21 a.m.

Approved Date_____

Authorized_____

Chairperson, Human Services Board

Recording Secretary, Human Services Board

Attest: _____

Director