



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: January 15, 2025
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:36 a.m.
Adjourned: 10:14 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday January 15, 2025 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Welgraven.

Members present:

Gary Crowley	Todd Draper
Gary Overgaard	Doug Nagel
Maydra Maas	Jeane Anderson
Dean Nielsen	Rick Wakefield
Dennis Welgraven	Lois Schmidt
Jackie Meier	Greg Burger
Jim Salfer	Les Nath
Dan Wildermuth	

Members absent:

Joan Jagt	Steve Hauswedell
Suanne Ohme	

Staff present:

Lisa DeBoer	Jennifer Nelson
Beth Wilms	Chantelle Fogelson
Cindy Nelson	Michelle Buysse
Carol Biren	Nancy Walker
Reese Gillund	Mariah Talsma

R. Call to Order

S. Consent Agenda-

Chairperson Welgraven asked if there were any changes to the agenda. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the December 18, 2024 meeting. None were identified. Motion by Commissioner Wildermuth, second by Commissioner Crowley to approve the agenda and the board minutes as presented. The motion carried unanimously.

T. Financials-

Chairperson Welgraven asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Burger, second by Commissioner Salfer to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

U. Human Resources Statistics-

Director Beth Wilms asked if there were any comments or concerns regarding the statistics that were provided. There were none.

V. Discussion/Information Items-

1. 2024 Human Services Report

Deputy Director, Nancy Walker, and HR Specialist, Monica Christianson, came forward to give a year end update on Human Resources. Christianson came forward stating currently there are fifteen open positions; with the Public Health Nursing positions being difficult to fill and there are four of those. Days to fill an open position in Quarter four was thirty nine days with fifty four being the accumulative days to fill in 2024. In 2024 there were sixty five new hires with seventeen of those being internal and nine being boomerang staff. Walker came forward with some data that was gathered from her three and nine month check ins with new staff. Walker gave data about the turnover in 2024. Turnover rate for 2024 was 17.6% totaling in forty two separations. Christianson brought forward information on the optional exit interviews given to staff.

2. 2024 MCIT Excellence Certificate

Director, Beth Wilms, explained the certificate was presented to Southwest Health and Human services for outstanding loss ratio under 50% for property and casualty plan years 2019-2023.

W. Decision Items-

1. Sydney Zieske, County Agency Social Worker- Child Protection, probationary appointment (12 months), \$28.50 hourly, effective 12/30/2024 – Slayton Office
2. McKenna Rothstein, County Agency Social Worker- Restorative Practices, probationary appointment (12 months), \$26.10 hourly, effective 1/6/2025

Motion by Commissioner Wildermuth second by Commissioner Draper to approve the probationary appointments as presented. The Motion carried unanimously.

3. Memorandum of Agreement with Local 2398

Deputy Director, Nancy Walker, came forward with the memorandum of Agreement with Local 2398. Walker explained the agreement states the modification of the \$3.00 per hour for Public Health Nurse and Registered Nurse for 2025. In addition, the base rate for Child Protection Services Social Workers would also receive the modification of \$3.00 per hour for 2025. Motion by Commissioner Burger second by Commissioner Crowley to approve the memorandum agreement with Local 2398. The Motion carried unanimously.

4. Appointment to Disciplinary Appeals Board- three year term- Loren Stromberg, Carolyn McDonald, Kyle Oldre

Deputy Director, Nancy Walker, came forward with who was appointed to the Disciplinary appeals board for nonunion employees. Motion by Commissioner Nagel second by Commissioner Meier to appoint Loren Stromberg, Carolyn McDonald and Kyle Oldre.

5. Donations

- Donation of eight gift and gift card envelopes from Big Stone Therapies for anyone in need.
- Donation of forty handmade kitchen towels from Bonnie Duess for anyone in need.
- Anonymous donation of fleece scarves for anyone in need.
- Anonymous donation of a \$500.00 check for families in need.
- Donation of infant clothing for foster children from Kelsi Bielen Richard for foster family.
- Donation of infant clothing from Wanda Sowden for foster children.
- Donation of books for children in foster care by Courtney Brockberg.
- Donation of \$6,000 from Jeff and Jeanne Knott to be used for extras for children in foster placement.
- Donation of Pajamas and books for all kids in foster care in our six counties by Living Word Church.
- Donation of hats and gloves for children in foster care in Lyon County by Hope Lutheran Church in Minneota.
- Donation of four boxes of diapers for families in Public Health from First Lutheran Church in Marshall.
- Donation of diapers and wipes for families in need from Zion Lutheran Church in Tracy.
- Donation of four suit cases for families in need in the Pipestone area by Jeff and Katie Einck.
- Anonymous donation of fourteen hand knitted stocking caps along with two quilts for families in need.

Motion by Commissioner Salfer, second by Commissioner Crowley to accept the donations and send thank you notes for the donations. The Motion carried unanimously.

6. Contracts

- **Next Chapter Technology**– 10/1/23-ongoing; addendum to current contract to allow Next Chapter Technology to securely share data with the State of Minnesota on behalf of the agency, (NEW) *Fiscal Note: NA*
- **DHS Children’s Mental Health Respite Care Grant** – 01/01/25 to 06/30/27; grant agreement to provide funds to support children’s mental health respite care

services; SFY25 \$42,196, SFY26 \$84,393, SFY27 \$84,393 (renewal). *Fiscal Note: SFY 2024, \$47,090; 2023 \$47,090; 2022 \$47,090; 2021 - \$71,133*

- **DHS Mobile Crisis Response Services Grant for Adult & Children's (All 6 SWHHS and Yellow Medicine Counties)** – 01/01/25 to 12/31/26; Mental health crisis response services, which will be provided through Western Mental Health Center, \$721,596 for 2025 allocation; \$724,036 for 2026 allocation (renewal). *Fiscal Note: pass through grant monies to WMHC*
- **Koch, Paulette (Walnut Grove, MN)** – 01/01/25 to 12/31/25; Client guardianship services, \$110/mo (no change) (renewal). *Fiscal Note: 2024 \$8,615; 2023 \$6,817; 2022 \$6,586; 2021 \$6,076; 2020 \$7,095*
- **Lyon County** – 01/01/25 to 12/31/26; Office lease amendment, addition of 1200 sq. ft increasing the total leased space to 32,387 square feet. \$32,387/month starting January 1st, 2025, \$33,736.46/month in 2026 (amendment). *Fiscal Note: additional 1200 sq. ft paid for by PH Foundational*
- **Northwestern Minnesota Juvenile Center (Beltrami County)** – 01/01/25 to 12/31/25; home school and detention center to juvenile clients; non-secure \$325/day (9% increase), secure \$335/day (8.5% increase) (renewal). *Fiscal Note: 2024 \$200,250; 2023 \$56,240*

Motion by Commissioner Wildermuth second by Commissioner Draper to approve the contracts as listed. The Motion carried unanimously.

X. Adjournment

Chairperson Welgraven asked if there were any other questions. Hearing none, he adjourned the meeting at 10:14 a.m.

Approved Date _____

Authorized _____

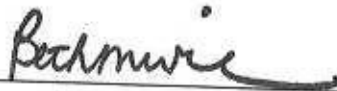


Chairperson, SWHHS Governing Board



Recording Secretary, SWHHS Governing Board

Attest: _____



Director