



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: December 18, 2024
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:32 a.m.
Adjourned: 10:10 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday December 18, 2024 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Dennis Welgraven.

Members present: Gary Crowley Greg Burger
Steve Hauswedell Doug Nagel
Maydra Maas Jeane Anderson
Mic Vandever Rick Wakefield
Dennis Welgraven Lois Schmidt
Jackie Meier Todd Draper

Members absent: Joan Jagt Les Nath
Suanne Ohme Gary Overgaard
Jim Salfer Dan Wildermuth

Staff present: Lisa DeBoer Beth Wilms
Cindy Nelson Kristin Deacon
Chris Cauwels Nancy Walker
Chantelle Fogelson Ann Orren
Carol Biren Michelle Salfer
Tyler Looft Leah Jesser

J. Call to Order-

K. Consent Agenda-

Chairperson Welgraven asked if there were any additions to the agenda. None were presented. Chairperson Welgraven asked if anyone had a conflict of interest to identify. There were none to identify. He asked if there were any corrections or additions to the minutes of the November 20, 2024 minutes. None were identified. Motion by Commissioner Crowley second by Commissioner Vandevere to approve the Consent Agenda along with the Board Minutes from November 20, 2024. The motion carried unanimously.

L. Financial –

Chairperson Welgraven stated the Financials had been received during the Human Services Board and will be moved to the Governing Board.

M. Caseload-

Director Wilms asked if there were any comments or concerns regarding the caseload. There were none.

N. Discussion Items-

O. Decision Items-

1. Child and Teen Check Up Outreach Supplies

Kristin Deacon, Public Health Nursing Supervisor, came forward with a request to purchase Child and Teen Check Up outreach supplies. Deacon stated these items will be utilized in the Child & Teen Check Up program and all costs will be covered by the Child & Teen Check Up Grant and has been approved in the work plan. Deacon is requesting \$5,202.25 plus applicable shipping costs for magnets, CTC Stickers, letterheads and pamphlets. Motion by Commissioner Vandevere, second by Commissioner Meier to approve the purchase of Child and Teen Check Up supplies totaling \$5,205.25 plus shipping. The Motion carried unanimously.

2. Response Sustainability Grant Go-Kits for WIC Families

Tyler Looft, Emergency Preparedness Planner, came forward to request approval for the cost to make Emergency Go- Kits for WIC families. Looft stated this is a pilot program that will be starting in Pipestone County office. The kits would include drawstring sport pack, first aid kit, flashlight, emergency blankets, and pens and paper. There will also be a coloring book for kids in the kit. This kit is intended to be a start for families to think about emergency preparedness. The estimated cost for each kit is around \$14.00. All costs will be covered by the response sustainability grant. Motion by Commissioner Burger, second by Commissioner Nagel to approve the Response Sustainability Grant Go-Kits for WIC Families. The Motion carried unanimously.

3. Jurisdictional Risk Assessment (JRA)

Tyler Looft, Emergency Preparedness Planner, came forward to request the approval of the JRA plan. Looft explained that the plan needs to be reviewed and approved every three

years or following a significant public health event by the Chairperson, SWHHS Director, and SWHHS Public Health Director. The assessment looks at all of our six counties and what hazards are present. Looft explained that our four main hazards for our community are pandemic, localized infectious Disease, extreme weather/temperature extremes, and hazardous material release. Public Health capacities and at-risk populations analysis showed a cross-cutting theme within each hazard, a need to better understand and meet the unique vulnerabilities of at-risk populations in our communities. Increased collaboration is necessary to engage and strengthen the partnerships with these populations. Investments that SWHHS makes now will result in stronger, more resilient, and better prepared communities in response to any public health emergency. Motion by Commissioner Crowley, second by Commissioner Meier to approve the Jurisdictional Risk Assessment. The Motion carried unanimously.

4. Community Health Assessment and Improvement Plan

Ann Orren, Community Public Health Supervisor, and Michelle Salfer, County Program Specialist, came forward with the 2024 Community Health Assessment. Orren stated that this is a five year plan and they start by gathering data from many sources including surveys and focus groups. The data was then presented at Community meetings and makes the community aware of the health concerns. The top three health concerns identified include mental health, health and well-being factors, and chronic disease and aging issues. Documents attached for final Community Health Assessment and Improvement Plan. Motion by Commissioner Vandevere, second by Commissioner Draper to approve the Community Health Assessment and Improvement Plan. The Motion carried unanimously.

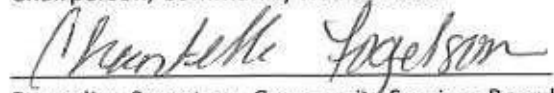
Chairperson Welgraven asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:10 am.

Approved Date 1-15-25

Authorized




Chairperson, Community Health Board



Recording Secretary, Community Services Board

Attest:



Director