



*“Committed to strengthening individuals, families and communities by providing quality services in a respectful, caring and cost-effective manner.”*

**Board Agenda  
Wednesday September 18, 2024  
Marshall Government Center  
Commissioners Room – 2<sup>nd</sup> Floor  
9:00 a.m.**

**HUMAN SERVICES**

A. Call to Order

B. Pledge of Allegiance

C. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 08/21/2024 Board Minutes

D. Introduce New Staff

- Caitlyn Schultz, Communications Specialist- Marshall
- Anna Clark, Children’s Mental Health Social Worker, Marshall
- Sophie VanKlomburg, Adult Protection Social Worker, Ivanhoe
- Alyssa Regnier, Children’s Mental Health/Licensing Social Worker, Marshall
- Jenika Rathai, Eligibility Worker, Redwood Falls
- Mandy Morin, Prevention Worker, Social Worker- Redwood Falls

E. Employee Recognition

- Trish Grieme, OSS Sr., Slayton 1 Year
- Scott Radloff, LADC/SUD Case Manager, Marshall 1 Year
- Daniela Cano Solis, Eligibility Worker, Marshall 1 Year
- Kelli Buysse, Lead Eligibility Worker, Marshall 5 Years
- Chelsea Cooreman, CPS Social Worker, Redwood Falls 5 Years
- Wendy Crawford, County Program Specialist, Pipestone 10 Years
- Wendy Bossuyt, Child Support Officer, Marshall 10 Years
- Diane Spanier, Eligibility Worker, Redwood Falls 20 Years
- Deb Ziebarth, Eligibility Worker, Pipestone 40 Years

F. Financial

**HUMAN SERVICES (Cont.)**

G. Caseload

	<u>8/24</u>	<u>8/23</u>	<u>7/24</u>	<u>6/24</u>
Social Services	3,639	3,805	3,639	3,659
Licensing	386	390	389	391
Out-of-Home Placements	169	141	173	167
Income Maintenance	13,505	14,685	13,221	13,094
Child Support Cases	2691	2,719	2,713	2,704
Child Support Collections	\$669,848	\$737,993	\$683,896	\$645,681
Non IV-D Collections	\$225,553	\$127,685	\$203,328	\$51,250

H. Discussion/Information

I. Decision Items

**COMMUNITY HEALTH**

J. Call to Order

K. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 08/21/2024 Board Minutes

L. Financial

M. Caseloads

	<u>08/24</u>	<u>07/24</u>	<u>06/24</u>
WIC	N/A	2063	2042
Family Home Visiting	28	42	43
PCA Assessments	15	12	10
Managed Care	205	190	220
Dental Varnishing	0	0	0
Refugee Health	5	1	15
Latent TB Medication Distribution	4	5	2
Water Tests	146	140	133
FPL Inspections	41	65	60
Immunizations	35	25	23
Car Seats	31	20	18

**COMMUNITY HEALTH (Cont.)**

N. Discussion/ Information

1. Narcan Access Points – Jen Nelson, Jenna Stephenson
2. Cannabis update – Jen Nelson, Jenna Stephenson

O. Decision Items

**GOVERNING BOARD**

P. Call to Order

Q. Consent Agenda

1. Amend/Approval of Agenda
2. Identification of Conflict of Interest
3. Approval of 08/21/2024 Board Minutes

R. Financial

S. Human Resources Statistics

	<u>8/24</u>	<u>8/23</u>	<u>7/24</u>	<u>6/24</u>
Number of Employees	247	235	243	236
Separations	8	5	5	1
New Hires	4	3	7	7
Current Open Positions		14		
Public Health Nurse		4		
Health Services Program Aide		1		
Social Worker CPS		3		
Social Worker LADC		1		
Social Worker CAC CADI BI		2		
Case Aide Parenting Time Specialist		1		
Fraud Prevention Investigator		1		
Public Health Educator Drug Free Comm		1		

**GOVERNING BOARD (Cont.)**

T. Discussion/Information

U. Decision Items

1. Mandy Morin, County Agency Social Worker- Prevention Worker, probationary appointment (12 months), \$25.60 hourly, effective 8/26/2024 – Redwood Falls Office
2. Casey Collison, County Agency Social Worker- Children’s Mental Health, probationary appointment (12 months), \$30.00 hourly, effective 9/16/2024 – Pipestone Office
3. Brandi Towne, Case Aide- Resource Navigator, probationary appointment (12 months), \$19.53 hourly, effective 9/23/2024- Marshall Office
4. Crystal Reese, Eligibility Worker, probationary appointment (12 months), \$20.07 hourly, effective 9/30/2024- Luverne Office
5. 2023 Audit Summary – Melody Caron, Office of MN State Auditor
6. 2025 Insurance Renewals
7. Administrative Policy 23 Information Technology Procurement Policy
8. Administrative Policy 28 Artificial Intelligence
9. Request for Network Monitoring Software – Chris Cauwels
10. Request for Computer Imaging Software – Chris Cauwels
11. Pipestone Postage Machine- New Lease- Lisa DeBoer, Chantelle Fogelson
12. Donations
  - Anonymous Donation of three carry on size suitcases to be used for Social Services.
  - Donation from Goodwill in Marshall of twenty five \$25.00 gift cards and one \$20.00 gift card to be used for social services.
  - Anonymous Donation of many pillows to be used for anyone in need.
13. Contracts

V. Adjournment

**Next Meeting Dates:**

*Wednesday, October 16, 2024 – Marshall*  
*Wednesday, November 20, 2024 – Marshall*  
*Wednesday, December 18, 2024 – Marshall*

# SOUTHWEST HEALTH & HUMAN SERVICES

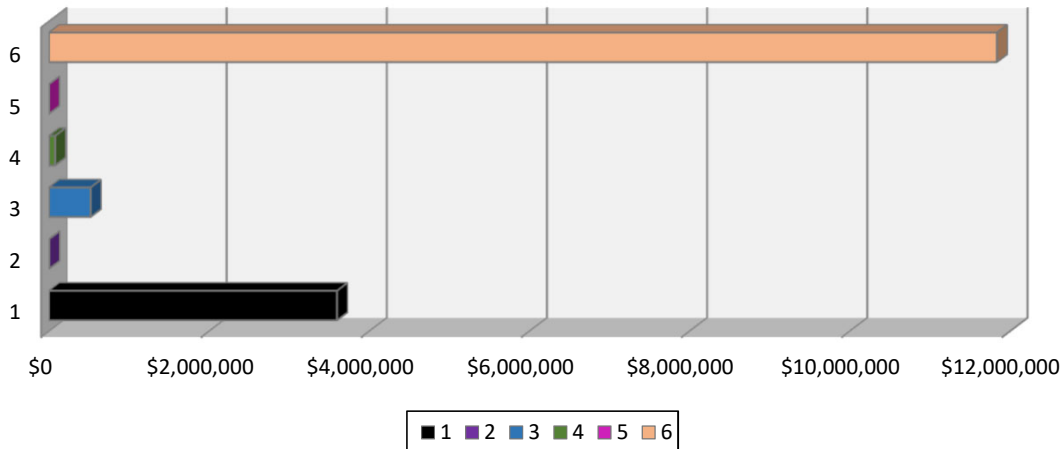
Ivanhoe, Marshall, Slayton, Pipestone, Redwood and Luverne

**SUMMARY OF FINANCIAL ACCOUNTS REPORT** For the Month Ending: **August 31, 2024**

\* Income Maintenance \* Social Services \* Information Technology \* Health \*

Description	Month	Running Balance	
<b>BEGINNING CHECKING BALANCE</b>		<b>\$3,382,052</b>	
<b>RECEIPTS</b>			
Monthly Receipts	3,258,882		
County Contribution	83,125		
Interest on Savings	47,064		
<b>TOTAL MONTHLY RECEIPTS</b>		<b>3,389,071</b>	
<b>DISBURSEMENTS</b>			
Monthly Disbursements	3,173,817		
<b>TOTAL MONTHLY DISBURSEMENTS</b>		<b>3,173,817</b>	
<b>ENDING CHECKING BALANCE</b>		<b>\$3,597,306</b>	
<b>REVENUE</b>			
<i>Checking/Money Market</i>	<i>\$3,597,306</i>		
<i>SS Benefits Checking</i>	<i>\$3,943</i>		
<i>Bremer Savings</i>	<i>\$519,769</i>		
<i>First Interstate Bank Savings</i>	<i>\$77,380</i>		
<i>CD/Term Investment - Magic Fund</i>	<i>\$0</i>		
<i>Investments - MAGIC Fund</i>	<i>\$11,836,254</i>		
<b>ENDING BALANCE</b>		<b>\$16,034,652</b>	August 2023 Ending Balance <b>\$14,708,502</b>
<b>DESIGNATED/RESTRICTED FUNDS</b>			
Opioid Settlement		<b>\$926,783</b>	August 2023 Ending Balance
Agency Health Insurance		<b>\$1,412,742</b>	<b>\$833,855</b>
Private Purpose Trust Fund		<b>\$51,145</b>	
LCTS Lyon Murray Collaborative		<b>\$163,917</b>	
LCTS Rock Pipestone Collaborative		<b>\$71,511</b>	
LCTS Redwood Collaborative		<b>\$41,198</b>	
Local Advisory Council		<b>\$598</b>	August 2023 Ending Balance
<b>AVAILABLE CASH BALANCE</b>		<b>\$13,366,757</b>	<b>\$13,067,756</b>

## REVENUE DESIGNATION



**SOUTHWEST HEALTH AND HUMAN SERVICES CHECK REGISTER**

**AUGUST 2024**

DATE	RECEIPT or CHECK #	DESCRIPTION	+ DEPOSITS	-DISBURSEMENTS	BALANCE
	<b>BALANCE FORWARD</b>				3,382,052.30
08/01/24	10549	Disb		116,485.12	3,265,567.18
08/02/24	134124-134147	Disb		2,581.22	3,262,985.96
08/02/24	23691-23699 ACH	Disb		735.70	3,262,250.26
08/02/24	134148-134168	Disb		78,159.56	3,184,090.70
08/02/24	23700-23731 ACH	Disb		60,817.39	3,123,273.31
08/02/24	57807-57828	Deposit	123,806.37		3,247,079.68
08/06/24	57829-57857	Deposit	225,654.40		3,472,734.08
08/06/24	10550	Disb		3,832.55	3,468,901.53
08/08/24	10551	Disb		49,950.49	3,418,951.04
08/09/24	11277- 11294	Payroll		169,064.62	3,249,886.42
08/09/24	90482- 90735 ACH	Payroll		623,048.56	2,626,837.86
08/09/24	134169-134200	Disb		3,535.45	2,623,302.41
08/09/24	23732-23745 ACH	Disb		1,357.17	2,621,945.24
08/09/24	134201-134264	Disb		120,611.63	2,501,333.61
08/09/24	23746-23822 ACH	Disb		177,887.57	2,323,446.04
08/09/24	57858-57905	Deposit	535,876.44		2,859,322.48
08/09/24	10552	Disb		1,454.75	2,857,867.73
08/09/24	VOID 134166	Disb		(1,232.00)	2,859,099.73
08/09/24	VOID 134156	Disb		(560.00)	2,859,659.73
08/09/24	VOID 134163	Disb		(170.00)	2,859,829.73
08/09/24	VOID 134110	Disb		(52.00)	2,859,881.73
08/12/24	10553	Disb		15,933.82	2,843,947.91
08/12/24	10554	Disb		4,867.29	2,839,080.62
08/13/24	57906-57935	Deposit	370,442.38		3,209,523.00
08/13/24	VOID 133518	Disb		(152.25)	3,209,675.25
08/13/24	VOID 134245	Disb		(240.00)	3,209,915.25
08/15/24	10555	Disb		34,238.30	3,175,676.95
08/16/24	134265-134295	Disb		2,733.07	3,172,943.88
08/16/24	23823-23838 ACH	Disb		1,708.08	3,171,235.80
08/16/24	134296-134363	Disb		196,859.67	2,974,376.13
08/16/24	23839-23884 ACH	Disb		277,050.28	2,697,325.85
08/16/24	57936-57972	Deposit	1,379,911.04		4,077,236.89
08/20/24	57973-58001	Deposit	89,835.77		4,167,072.66
08/20/24	10556	Disb		11,802.50	4,155,270.16
08/21/24	VOID 133463	Disb		(1,153.00)	4,156,423.16
08/22/24	10557	Disb		23,845.26	4,132,577.90
08/23/24	11295- 11312	Payroll		169,441.45	3,963,136.45
08/23/24	90736- 90989 ACH	Payroll		622,693.97	3,340,442.48
08/23/24	134364- 134385	Disb		2,402.08	3,338,040.40
08/23/24	23885 - 23897 ACH	Disb		1,466.28	3,336,574.12
08/23/24	134386 - 134423	Disb		38,668.04	3,297,906.08
08/23/24	23898 - 23926 ACH	Disb		8,217.33	3,289,688.75
08/23/24	134424 - 134465	Disb		7,752.10	3,281,936.65
08/23/24	23927 - 23964 ACH	Disb		6,896.60	3,275,040.05
08/23/24	134466 - 134524	Disb		30,475.35	3,244,564.70
08/23/24	23965 - 24085 ACH	Disb		75,387.35	3,169,177.35
08/23/24	58002-58051	Deposit	258,341.31		3,427,518.66
08/23/24	10558	Disb		1,454.75	3,426,063.91
08/26/24	10559	Disb		15,933.07	3,410,130.84
08/26/24	10560	Disb		713.25	3,409,417.59
08/26/24	10561	Disb		4,867.29	3,404,550.30
08/27/24	58052-58077	Deposit	169,873.08		3,574,423.38
08/29/24	Transfer from SS account	Transfer	9,505.00		3,583,928.38
08/29/24	10562	Disb		29,072.20	3,554,856.18
08/30/24	134525-134549	Disb		3,054.91	3,551,801.27
08/30/24	24086-24096 ACH	Disb		1,788.74	3,550,012.53
08/30/24	134550-134581	Disb		121,772.39	3,428,240.14
08/30/24	24097-24129 ACH	Disb		57,856.96	3,370,383.18
08/30/24	58078-58108	Deposit	225,824.72		3,596,207.90
08/30/24	JE 690 voided payroll entries	Payroll		(1,097.85)	3,597,305.75
					3,597,305.75
	<b>balanced 9/3/24 js</b>	<b>TOTALS</b>	<b>3,389,070.51</b>	<b>3,173,817.06</b>	

Checking - SS Beneficiaries	3,943.00
Savings - Bremer	519,769.11
Savings - First Interstate Bank	77,380.02
Investments - Magic Fund	11,836,253.82

**TOTAL CASH BALANCE** **16,034,651.70**

## SWHHS TREND ANALYSIS

### Total Cash and Investment Balance by Month

#### ALL FUNDS

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2018	\$4,721,044.88	\$4,333,938.53	\$2,935,770.10	\$1,965,449.62	\$2,570,090.71	\$5,977,407.40	\$6,033,326.24	\$5,731,633.62	\$4,391,517.44	\$3,775,199.56	\$5,252,398.36	\$6,085,906.40	\$4,481,140.24
2019	\$5,468,300.08	\$5,390,753.05	\$3,560,027.40	\$2,614,293.54	\$4,269,080.30	\$7,062,814.89	\$7,420,076.79	\$6,778,561.83	\$5,219,902.01	\$4,511,324.16	\$5,788,830.92	\$7,097,094.23	\$5,431,754.93
2020	\$5,612,100.09	\$5,244,836.41	\$3,999,085.28	\$3,557,399.16	\$3,544,281.51	\$8,279,950.83	\$8,206,914.72	\$8,087,152.70	\$7,320,202.93	\$6,302,908.56	\$6,288,111.05	\$8,688,761.65	\$6,260,975.41
2021	\$8,213,250.83	\$7,755,540.60	\$6,331,255.58	\$4,926,907.49	\$5,077,191.48	\$10,354,544.54	\$9,823,063.10	\$9,696,380.41	\$8,596,377.19	\$7,380,331.30	\$7,918,904.38	\$10,090,463.28	\$8,013,684.18
2022	\$9,063,232.17	\$9,669,188.89	\$8,757,032.95	\$7,551,267.96	\$7,600,154.97	\$11,926,913.67	\$11,759,179.93	\$11,073,388.31	\$9,901,872.00	\$9,446,009.83	\$10,477,101.38	\$11,454,718.79	\$9,890,005.07
2023	\$11,060,333.16	\$11,548,890.82	\$10,317,240.69	\$9,301,999.20	\$10,138,948.20	\$13,789,129.14	\$14,781,337.63	\$14,708,502.17	\$13,461,381.69	\$12,826,934.47	\$13,827,985.91	\$14,612,668.79	\$12,531,279.32
2024	\$12,990,412.51	\$13,407,987.82	\$11,788,426.03	\$10,210,044.11	\$10,134,674.15	\$14,479,546.19	\$15,771,391.01	\$16,034,651.70					

#### PUBLIC HEALTH

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2018	\$1,962,214.72	\$1,943,637.75	\$1,780,622.98	\$2,023,315.56	\$1,870,382.57	\$1,633,344.06	\$1,816,127.45	\$1,643,850.72	\$1,584,218.99	\$1,914,793.23	\$1,842,417.33	\$1,743,836.48	\$1,813,230.15
2019	\$1,851,277.80	\$1,972,764.31	\$1,918,434.61	\$2,063,608.18	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99	\$1,915,329.19	\$2,036,424.83	\$1,985,685.37	\$1,910,997.42	\$1,974,715.22
2020	\$1,967,807.21	\$2,029,158.92	\$2,191,628.66	\$2,443,036.94	\$2,039,616.86	\$1,918,780.30	\$2,044,401.82	\$2,039,261.99	\$2,236,196.53	\$2,383,533.05	\$2,377,097.32	\$2,458,002.48	\$2,177,376.84
2021	\$2,686,372.79	\$2,595,490.74	\$2,483,393.31	\$2,394,881.79	\$2,704,232.84	\$2,797,102.25	\$2,854,166.91	\$2,927,270.22	\$2,887,651.14	\$2,943,305.87	\$3,062,913.28	\$3,061,698.33	\$2,783,206.62
2022	\$3,188,143.70	\$3,522,705.99	\$3,489,931.37	\$3,750,709.18	\$3,760,049.78	\$3,637,055.84	\$3,801,847.69	\$3,792,898.70	\$3,701,291.30	\$3,780,582.03	\$4,015,468.97	\$3,958,921.27	\$3,699,967.15
2023	\$4,092,369.86	\$4,485,621.04	\$4,522,574.88	\$4,317,365.64	\$4,392,590.53	\$4,413,234.48	\$4,329,419.65	\$4,465,577.48	\$4,276,687.45	\$4,346,328.21	\$4,280,939.44	\$3,969,889.82	\$4,324,383.21
2024	\$4,038,252.01	\$4,221,609.24	\$4,063,656.33	\$4,222,559.23	\$4,145,900.32	\$4,122,413.31	\$4,351,861.01	\$4,363,581.38					

#### HUMAN SERVICES

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2018	\$2,027,812.89	\$1,484,259.33	\$191,366.90	-\$965,731.97	-\$501,975.29	\$2,490,788.49	\$3,357,738.65	\$3,035,839.30	\$1,833,134.33	\$948,482.40	\$2,542,047.76	\$3,397,063.22	\$1,653,402.17
2019	\$2,581,063.09	\$2,265,158.91	\$405,973.82	-\$661,408.85	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,408.83	\$1,895,296.62	\$1,080,003.92	\$2,347,069.20	\$3,881,423.66	\$2,174,266.46
2020	\$2,332,934.55	\$1,794,776.37	\$446,580.09	-\$301,075.40	-\$322,039.73	\$4,477,838.46	\$4,384,474.68	\$4,260,536.62	\$3,518,651.39	\$2,410,104.32	\$2,492,480.39	\$4,846,662.00	\$2,528,493.65
2021	\$4,187,134.17	\$3,427,813.26	\$2,563,120.41	\$1,286,019.28	\$934,705.49	\$3,904,218.27	\$4,115,284.54	\$3,342,408.83	\$4,305,643.19	\$3,134,667.60	\$3,557,047.37	\$5,699,958.61	\$3,371,501.75
2022	\$4,620,423.53	\$4,781,219.71	\$3,878,657.09	\$2,403,835.75	\$2,505,036.95	\$7,134,523.44	\$6,827,202.31	\$6,300,253.90	\$5,236,120.79	\$4,373,885.31	\$5,527,904.49	\$6,555,357.85	\$5,012,035.09
2023	\$6,052,424.45	\$6,081,720.18	\$4,666,308.71	\$3,354,346.73	\$4,090,366.08	\$7,797,583.18	\$8,821,277.15	\$8,602,178.45	\$7,457,835.03	\$6,724,760.36	\$7,810,473.46	\$8,528,878.75	\$6,665,679.38
2024	\$6,839,001.71	\$7,235,453.39	\$5,532,685.68	\$3,788,842.32	\$3,831,588.73	\$8,238,989.43	\$9,073,694.44	\$9,105,465.52					

#### HEALTH INSURANCE

	January	February	March	April	May	June	July	August	September	October	November	December	Average for Year
2018	\$547,461.08	\$661,779.26	\$734,590.83	\$705,226.64	\$998,994.04	\$688,218.46	\$693,431.75	\$820,833.21	\$742,653.73	\$690,065.54	\$709,870.88	\$736,904.37	\$727,502.48
2019	\$830,786.86	\$898,632.50	\$996,671.64	\$973,046.88	\$1,015,393.62	\$1,046,007.99	\$1,064,138.10	\$1,127,623.68	\$1,189,707.87	\$1,200,976.08	\$1,195,846.02	\$1,051,604.82	\$1,049,203.01
2020	\$1,070,978.00	\$1,108,164.79	\$1,071,726.42	\$1,126,237.51	\$1,216,443.58	\$1,252,789.13	\$1,289,386.59	\$1,328,430.70	\$1,343,792.01	\$1,297,527.65	\$1,206,581.80	\$1,132,234.63	\$1,203,691.07
2021	\$1,103,507.67	\$1,443,581.40	\$1,012,036.66	\$973,311.22	\$1,025,293.31	\$970,211.29	\$957,506.41	\$1,089,406.61	\$1,075,654.66	\$1,043,092.63	\$1,036,496.53	\$1,025,248.14	\$1,062,945.54
2022	\$954,094.74	\$996,914.99	\$1,020,096.29	\$1,046,274.83	\$933,827.04	\$843,343.19	\$833,162.73	\$700,529.94	\$684,754.43	\$988,223.72	\$662,283.75	\$623,422.50	\$857,244.01
2023	\$612,668.68	\$678,479.43	\$767,125.93	\$804,622.27	\$763,093.34	\$779,663.23	\$844,301.69	\$833,854.87	\$909,715.53	\$929,036.75	\$862,791.28	\$1,271,163.67	\$838,043.06
2024	\$1,275,154.66	\$1,119,962.06	\$1,263,826.05	\$1,277,248.67	\$1,198,181.49	\$1,246,485.98	\$1,323,462.62	\$1,412,742.21					

# Southwest Health and Human Services



LMD  
9/6/24 3:13PM

Treasurer's Cash Trial Balance

As of 08/2024

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
1 Health Services Fund	3,969,983.30			
Receipts		343,969.49	3,188,363.45	
Disbursements		52,948.82-	539,424.88-	
Payroll		279,168.54-	2,257,799.15-	
Journal Entries		0.00	2,458.66	
Fund Total . . . . .		11,852.13	393,598.08	4,363,581.38
2 Opioid Settlement	541,414.68			
Receipts		203,358.14	441,821.42	
Disbursements		12,591.49-	56,107.56-	
Payroll		0.00	345.11-	
Fund Total . . . . .		190,766.65	385,368.75	926,783.43
5 Human Services Fund	410	General Administration		
	966,127.41 -			
Receipts		72,448.30	576,952.07	
Disbursements		66,825.29-	532,755.24-	
Payroll		9,866.93-	79,472.65-	
Journal Entries		1,097.85	1,230.25	
Dept Total . . . . .		3,146.07 -	34,045.57 -	1,000,172.98 -
5 Human Services Fund	420	Income Maintenance		
	5,589,707.22			
Receipts		908,696.84	7,611,806.43	
Disbursements		262,444.92-	3,138,266.38-	
Payroll		382,682.96-	3,227,685.85-	
Journal Entries		0.00	4,002.57	
Dept Total . . . . .		263,568.96	1,249,856.77	6,839,563.99
5 Human Services Fund	431	Social Services		
	8,179,223.12			
Receipts		1,463,562.48	13,674,543.05	
Disbursements		100,203.02-	828,862.54-	

# Southwest Health and Human Services



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Treasurer's Cash Trial Balance

As of 08/2024

Page 3

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
SSIS		768,410.05-	6,212,349.34-	
Payroll		885,605.14-	7,246,836.11-	
Journal Entries		0.00	6,593.63-	
Dept Total . . . . .		290,655.73-	620,098.57-	7,559,124.55
5 Human Services Fund	461	Information Systems		
	4,227,244.05-			
Receipts		2,923.83	45,202.18	
Disbursements		308.64-	3,462.78-	
Payroll		26,925.03-	193,727.39-	
Dept Total . . . . .		24,309.84-	151,987.99-	4,379,232.04-
5 Human Services Fund	471	LCTS Collaborative Agency		
	0.00			
Receipts		86,182.00	221,546.00	
Disbursements		0.00	135,364.00-	
Dept Total . . . . .		86,182.00	86,182.00	86,182.00
Fund Total . . . . .	8,575,558.88	31,639.32	529,906.64	9,105,465.52
61 Agency Health Insurance	1,271,163.67			
Receipts		345,288.67	2,284,012.96	
Disbursements		256,009.08-	2,142,434.42-	
Fund Total . . . . .		89,279.59	141,578.54	1,412,742.21
71 LCTS Lyon Murray Collaborative Fund	471	LCTS Collaborative Agency		
	175,720.21			
Receipts		200.00	60,197.00	
Disbursements		0.00	72,000.00-	
Dept Total . . . . .		200.00	11,803.00-	163,917.21
Fund Total . . . . .	175,720.21	200.00	11,803.00-	163,917.21
73 LCTS Rock Pipestone Collaborative Fund	471	LCTS Collaborative Agency		
	46,144.81			

# Southwest Health and Human Services



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Treasurer's Cash Trial Balance

As of 08/2024

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<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
Receipts		0.00	25,366.00	
Dept Total . . . . .		0.00	25,366.00	71,510.81
Fund Total . . . . .	46,144.81	0.00	25,366.00	71,510.81
75 Redwood LCTS Collaborative	471	LCTS Collaborative Agency		
	78,858.51			
Receipts		0.00	55,139.00	
Disbursements		0.00	92,800.00-	
Dept Total . . . . .		0.00	37,661.00-	41,197.51
Fund Total . . . . .	78,858.51	0.00	37,661.00-	41,197.51
77 Local Advisory Council	477	Local Advisory Council		
	598.34			
Dept Total . . . . .		0.00	0.00	598.34
Fund Total . . . . .	598.34	0.00	0.00	598.34
78 Private Purpose Trust Fund	431	Social Services		
	46,773.61-			
Receipts		10,448.00	79,312.00	
Disbursements		70,925.00-	83,683.10-	
Dept Total . . . . .		60,477.00-	4,371.10-	51,144.71-
Fund Total . . . . .	46,773.61-	60,477.00-	4,371.10-	51,144.71-
All Funds .....	14,612,668.79			
Receipts		3,437,077.75	28,264,261.56	
Disbursements		822,256.26-	7,625,160.90-	
SSIS		768,410.05-	6,212,349.34-	
Payroll		1,584,248.60-	13,005,866.26-	
Journal Entries		1,097.85	1,097.85	
Total .....		263,260.69	1,421,982.91	16,034,651.70

# Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 08/2024

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2024 BUDGET	% OF BUDG	% OF YEAR	
<b>FUND 1 HEALTH SERVICES FUND</b>						
REVENUES						
CONTRIBUTIONS FROM COUNTIES	24,537.00-	662,769.00-	883,692.00-	75	67	
INTERGOVERNMENTAL REVENUES	1,540.00-	161,134.00-	168,500.00-	96	67	
STATE REVENUES	141,846.17-	959,454.74-	1,320,150.00-	73	67	
FEDERAL REVENUES	129,553.47-	1,057,623.78-	1,399,913.00-	76	67	
FEES	37,953.16-	279,931.06-	457,605.00-	61	67	
EARNINGS ON INVESTMENTS	8,471.57-	62,040.24-	29,850.00-	208	67	
MISCELLANEOUS REVENUES	68.12-	687.12-	7,550.00-	9	67	
<b>TOTAL REVENUES</b>	<b>343,969.49-</b>	<b>3,183,639.94-</b>	<b>4,267,260.00-</b>	<b>75</b>	<b>67</b>	<b>8% over</b>
EXPENDITURES						
PROGRAM EXPENDITURES	0.00	0.00	0.00	0	67	
PAYROLL AND BENEFITS	279,168.54	2,251,859.11	4,007,394.00	56	67	
OTHER EXPENDITURES	52,948.82	538,182.75	652,006.00	83	67	
<b>TOTAL EXPENDITURES</b>	<b>332,117.36</b>	<b>2,790,041.86</b>	<b>4,659,400.00</b>	<b>60</b>	<b>67</b>	<b>6% under</b>

# Southwest Health and Human Services



RM- Stmt of Revenues & Expenditures

As Of 08/2024

Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2024 BUDGET	% OF BUDG	% OF YEAR	
<b>FUND 5 HUMAN SERVICES FUND</b>						
REVENUES						
CONTRIBUTIONS FROM COUNTIES	58,587.72-	7,964,127.04-	13,305,205.00-	60	67	
INTERGOVERNMENTAL REVENUES	229.00-	101,989.00-	123,841.00-	82	67	
STATE REVENUES	487,714.54-	4,428,054.03-	5,973,027.00-	74	67	
FEDERAL REVENUES	1,342,910.98-	6,056,078.31-	7,697,964.00-	79	67	
FEES	131,429.19-	1,511,327.50-	2,306,164.00-	66	67	
EARNINGS ON INVESTMENTS	38,592.67-	282,627.57-	149,100.00-	190	67	
MISCELLANEOUS REVENUES	400,872.78-	1,171,454.81-	1,546,600.00-	76	67	
TOTAL REVENUES	2,460,336.88-	21,515,658.26-	31,101,901.00-	69	67	2%
EXPENDITURES						
PROGRAM EXPENDITURES	953,033.37	8,503,781.33	11,791,540.00	72	67	over
PAYROLL AND BENEFITS	1,298,359.20	10,717,235.87	16,512,609.00	65	67	
OTHER EXPENDITURES	177,304.99	1,764,735.53	2,797,752.00	63	67	
TOTAL EXPENDITURES	2,428,697.56	20,985,752.73	31,101,901.00	67	67	0%

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
1 FUND	Health Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					67
			Expend.	6,148.82	17,030.24	0.00	0	67
			Net	6,148.82	17,030.24	0.00	0	67
910 PROGRAM	CHA/CHIP		Revenue	0.00	6,023.54 -	4,170.00 -	144	67
			Expend.	2,579.36	19,816.60	70,907.00	28	67
			Net	2,579.36	13,793.06	66,737.00	21	67
915 PROGRAM	CDC Infrastructure Grant		Revenue	0.00	36,228.49 -	57,702.00 -	63	67
			Expend.	277.17	26,203.16	59,954.00	44	67
			Net	277.17	10,025.33 -	2,252.00	445 -	67
919 PROGRAM	PH Foundational		Revenue	56,207.44 -	78,647.32 -	172,800.00 -	46	67
			Expend.	15,241.61	103,823.35	152,507.00	68	67
			Net	40,965.83 -	25,176.03	20,293.00 -	124 -	67
930 PROGRAM	Administration		Revenue	33,119.89 -	900,895.89 -	1,036,704.00 -	87	67
			Expend.	68,181.31	567,150.43	928,689.00	61	67
			Net	35,061.42	333,745.46 -	108,015.00 -	309	67
410 DEPT	General Administration	Totals:	Revenue	89,327.33 -	1,021,795.24 -	1,271,376.00 -	80	67
			Expend.	92,428.27	734,023.78	1,212,057.00	61	67
			Net	3,100.94	287,771.46 -	59,319.00 -	485	67
481 DEPT	Nursing							
100 PROGRAM	Family Health		Revenue	2,425.00 -	15,247.92 -	15,445.00 -	99	67
			Expend.	1,346.41	15,107.60	20,341.00	74	67
			Net	1,078.59 -	140.32 -	4,896.00	3 -	67
103 PROGRAM	Follow Along Program		Revenue	0.00	15,178.43 -	20,117.00 -	75	67
			Expend.	2,761.68	22,257.89	46,791.00	48	67
			Net	2,761.68	7,079.46	26,674.00	27	67
110 PROGRAM	TANF		Revenue	0.00	79,352.08 -	130,240.00 -	61	67
			Expend.	4,735.96	69,244.70	96,564.00	72	67
			Net	4,735.96	10,107.38 -	33,676.00 -	30	67
125 PROGRAM	Asthma Program		Revenue					67
			Expend.	979.16	5,528.54	0.00	0	67
			Net	979.16	5,528.54	0.00	0	67

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
130 PROGRAM	WIC		Revenue	42,677.00-	491,372.00-	514,577.00 -	95	67
			Expend.	45,103.71	400,032.11	679,605.00	59	67
			Net	2,426.71	91,339.89-	165,028.00	55 -	67
210 PROGRAM	CTC Outreach		Revenue	0.00	81,607.71 -	179,962.00 -	45	67
			Expend.	7,759.43	79,172.55	177,866.00	45	67
			Net	7,759.43	2,435.16 -	2,096.00 -	116	67
265 PROGRAM	Strong Foundations FHV		Revenue	3,178.01 -	93,966.28 -	182,218.00 -	52	67
			Expend.	8,753.34	68,847.38	177,476.00	39	67
			Net	5,575.33	25,118.90 -	4,742.00 -	530	67
270 PROGRAM	Maternal Child Health - Title V		Revenue	20,229.07 -	105,601.23 -	180,373.00 -	59	67
			Expend.	10,974.37	84,760.59	265,729.00	32	67
			Net	9,254.70 -	20,840.64 -	85,356.00	24 -	67
280 PROGRAM	MCH Dental Health		Revenue	0.00	0.00	1,000.00 -	0	67
			Expend.	123.01	884.30	7,081.00	12	67
			Net	123.01	884.30	6,081.00	15	67
285 PROGRAM	MCH Blood Lead		Revenue					67
			Expend.	594.20	3,365.23	16,644.00	20	67
			Net	594.20	3,365.23	16,644.00	20	67
295 PROGRAM	MCH Car Seat Program		Revenue	2,343.10 -	11,301.96 -	11,000.00 -	103	67
			Expend.	5,181.43	40,461.32	75,086.00	54	67
			Net	2,838.33	29,159.36	64,086.00	46	67
300 PROGRAM	Case Management		Revenue	23,328.87 -	355,249.71 -	336,212.00 -	106	67
			Expend.	28,680.80	290,995.13	353,928.00	82	67
			Net	5,351.93	64,254.58 -	17,716.00	363 -	67
330 PROGRAM	MNChoices		Revenue	29,257.00 -	155,079.95 -	203,974.00 -	76	67
			Expend.	22,722.59	151,898.29	244,193.00	62	67
			Net	6,534.41 -	3,181.66 -	40,219.00	8 -	67
603 PROGRAM	Disease Prevention and Control		Revenue	101.18 -	26,608.64 -	199,158.00 -	13	67
			Expend.	12,842.68	121,753.51	192,911.00	63	67
			Net	12,741.50	95,144.87	6,247.00 -	1,523 -	67
660 PROGRAM	MIIC		Revenue					67
			Expend.	1.56	574.79	3,746.00	15	67
			Net	1.56	574.79	3,746.00	15	67

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
481 DEPT	Nursing	Totals:	Revenue	123,539.23-	1,430,565.91-	1,974,276.00-	72	67
			Expend.	152,560.33	1,354,883.93	2,357,961.00	57	67
			Net	29,021.10	75,681.98-	383,685.00	20-	67
483 DEPT	Health Education							
500 PROGRAM	Direct Client Services		Revenue	0.00	5,847.29-	5,112.00-	114	67
			Expend.	2,062.78	8,699.07	18,292.00	48	67
			Net	2,062.78	2,851.78	13,180.00	22	67
510 PROGRAM	SHIP		Revenue	46,319.94-	146,164.31-	224,631.00-	65	67
			Expend.	22,606.24	158,712.43	293,888.00	54	67
			Net	23,713.70-	12,548.12	69,257.00	18	67
540 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	3,022.95-	16,598.00-	18	67
			Expend.	984.38	4,187.13	16,322.00	26	67
			Net	984.38	1,164.18	276.00-	422-	67
541 PROGRAM	Toward Zero Deaths (TZD) Safe Roads		Revenue	0.00	1,827.29-	16,458.00-	11	67
			Expend.	1,393.23	4,101.23	16,703.00	25	67
			Net	1,393.23	2,273.94	245.00	928	67
551 PROGRAM	Pipestone Drug Free Communities		Revenue	0.00	81,975.24-	125,000.00-	66	67
			Expend.	18,189.31	101,062.73	125,475.00	81	67
			Net	18,189.31	19,087.49	475.00	4,018	67
565 PROGRAM	Cannabis		Revenue	0.00	0.00	50,000.00-	0	67
			Expend.	102.90	104.18	0.00	0	67
			Net	102.90	104.18	50,000.00-	0-	67
570 PROGRAM	Regional Health Equity Network Grant		Revenue	0.00	41,215.09-	0.00	0	67
			Expend.	0.00	40,097.31	0.00	0	67
			Net	0.00	1,117.78-	0.00	0	67
900 PROGRAM	Emergency Preparedness		Revenue	25,545.03-	73,162.73-	93,761.00-	78	67
			Expend.	6,058.70	62,356.28	94,885.00	66	67
			Net	19,486.33-	10,806.45-	1,124.00	961-	67
903 PROGRAM	Response Sustainability-PHEP		Revenue	24,330.84-	26,341.92-	173,110.00-	15	67
			Expend.	8,768.04	43,878.43	175,478.00	25	67
			Net	15,562.80-	17,536.51	2,368.00	741	67
905 PROGRAM	COVID-19 Pandemic		Revenue	17,510.50-	26,202.08-	0.00	0	67
			Expend.	782.74	24,628.51	0.00	0	67
			Net	16,727.76-	1,573.57-	0.00	0	67

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
907 PROGRAM	Crisis Response Workforce Grant (CO)		Revenue	10,716.15-	27,341.54-	0.00	0	67
			Expend.	0.00	26,370.86	0.00	0	67
			Net	10,716.15-	970.68-	0.00	0	67
483 DEPT	Health Education	Totals:	Revenue	124,422.46-	433,100.44-	704,670.00-	61	67
			Expend.	60,948.32	474,198.16	741,043.00	64	67
			Net	63,474.14-	41,097.72	36,373.00	113	67
485 DEPT	Environmental Health							
800 PROGRAM	Environmental		Revenue	3,682.47-	244,241.30-	226,858.00-	108	67
			Expend.	19,451.21	168,188.08	251,407.00	67	67
			Net	15,768.74	76,053.22-	24,549.00	310-	67
809 PROGRAM	Environmental Water Lab		Revenue	2,998.00-	53,937.05-	90,080.00-	60	67
			Expend.	6,729.23	57,647.86	96,932.00	59	67
			Net	3,731.23	3,710.81	6,852.00	54	67
830 PROGRAM	FDA Standardization Grant		Revenue					67
			Expend.	0.00	1,100.05	0.00	0	67
			Net	0.00	1,100.05	0.00	0	67
485 DEPT	Environmental Health	Totals:	Revenue	6,680.47-	298,178.35-	316,938.00-	94	67
			Expend.	26,180.44	226,935.99	348,339.00	65	67
			Net	19,499.97	71,242.36-	31,401.00	227-	67
1 FUND	Health Services Fund	Totals:	Revenue	343,969.49-	3,183,639.94-	4,267,260.00-	75	67
			Expend.	332,117.36	2,790,041.86	4,659,400.00	60	67
			Net	11,852.13-	393,598.08-	392,140.00	100-	67

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
5 FUND	Human Services Fund							
410 DEPT	General Administration							
0 PROGRAM	...		Revenue					67
			Expend.	3,146.07	34,046.68	33,605.00	101	67
			Net	3,146.07	34,046.68	33,605.00	101	67
410 DEPT	General Administration	Totals:	Revenue					67
			Expend.	3,146.07	34,046.68	33,605.00	101	67
			Net	3,146.07	34,046.68	33,605.00	101	67
420 DEPT	Income Maintenance							
0 PROGRAM	...		Revenue					67
			Expend.	5.10	88.42	0.00	0	67
			Net	5.10	88.42	0.00	0	67
600 PROGRAM	Income Maint Administrative/Overhea		Revenue	63,125.16-	2,934,944.46-	4,209,520.00-	70	67
			Expend.	113,572.34	1,131,751.91	1,491,047.00	76	67
			Net	50,447.18	1,803,192.55-	2,718,473.00-	66	67
601 PROGRAM	Income Maint/Random Moment Payro		Revenue					67
			Expend.	234,960.41	1,966,896.64	3,019,158.00	65	67
			Net	234,960.41	1,966,896.64	3,019,158.00	65	67
602 PROGRAM	Income Maint FPI Investigator		Revenue	0.00	68,752.00-	210,256.00-	33	67
			Expend.	9,828.67	88,996.73	200,109.00	44	67
			Net	9,828.67	20,244.73	10,147.00-	200-	67
605 PROGRAM	MN Supplemental Aid (MSA)/GRH		Revenue	3,586.81-	32,179.80-	50,000.00-	64	67
			Expend.	1,608.43	43,867.42	50,000.00	88	67
			Net	1,978.38-	11,687.62	0.00	0	67
610 PROGRAM	TANF(AFDC/MFIP/DWP)		Revenue	1,905.22-	6,940.97-	8,400.00-	83	67
			Expend.	9.38	652.53	5,040.00	13	67
			Net	1,895.84-	6,288.44-	3,360.00-	187	67
620 PROGRAM	General Asst(GA)/Final Disposition		Revenue	22,291.68-	94,611.89-	37,000.00-	256	67
			Expend.	18,167.00	186,227.95	301,000.00	62	67
			Net	4,124.68-	91,616.06	264,000.00	35	67
630 PROGRAM	Food Support (FS)		Revenue	257,644.86-	637,869.27-	635,500.00-	100	67
			Expend.	0.00	4,255.75	2,500.00	170	67
			Net	257,644.86-	633,613.52-	633,000.00-	100	67

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdg</u>	<u>% of Year</u>
640 PROGRAM	Child Support (IVD)		Revenue	42,736.00-	670,865.00-	1,597,558.00-	42	67
			Expend.	74,137.83	636,237.81	1,231,801.00	52	67
			Net	31,401.83	34,627.19-	365,757.00-	9	67
650 PROGRAM	Medical Assistance (MA)		Revenue	516,981.19-	3,163,048.18-	4,620,000.00-	68	67
			Expend.	192,412.80	2,301,338.64	3,345,000.00	69	67
			Net	324,568.39-	861,709.54-	1,275,000.00-	68	67
680 PROGRAM	Refugee Cash Assistance (RCA)		Revenue	0.00	959.00-	0.00	0	67
			Expend.					67
			Net	0.00	959.00-	0.00	0	67
420 DEPT	Income Maintenance	Totals:	Revenue	908,270.92-	7,610,170.57-	11,368,234.00-	67	67
			Expend.	644,701.96	6,360,313.80	9,645,655.00	66	67
			Net	263,568.96-	1,249,856.77-	1,722,579.00-	73	67
431 DEPT	Social Services							
0 PROGRAM	...		Revenue	189,725.38-	189,725.38-	0.00	0	67
			Expend.	80.21	575.47	0.00	0	67
			Net	189,645.17-	189,149.91-	0.00	0	67
700 PROGRAM	Social Service Administrative/Overhea		Revenue	574,457.54-	8,021,063.00-	11,980,137.00-	67	67
			Expend.	273,877.92	2,452,760.38	3,279,379.00	75	67
			Net	300,579.62-	5,568,302.62-	8,700,758.00-	64	67
701 PROGRAM	Social Services/SSTS		Revenue					67
			Expend.	693,135.15	5,634,603.32	9,269,397.00	61	67
			Net	693,135.15	5,634,603.32	9,269,397.00	61	67
710 PROGRAM	Children's Social Services Programs		Revenue	153,341.02-	1,385,232.49-	1,993,256.00-	69	67
			Expend.	462,775.19	3,308,388.00	4,439,251.00	75	67
			Net	309,434.17	1,923,155.51	2,445,995.00	79	67
711 PROGRAM	YIP Grant (Circle)-Dept of Public Safet		Revenue	0.00	9,757.94-	0.00	0	67
			Expend.	2,766.33	14,314.16	0.00	0	67
			Net	2,766.33	4,556.22	0.00	0	67
712 PROGRAM	CIRCLE Program		Revenue	0.00	5,000.00-	5,000.00-	100	67
			Expend.	3,028.26	12,884.60	13,000.00	99	67
			Net	3,028.26	7,884.60	8,000.00	99	67
713 PROGRAM	STAY Program Grant (formerly SELF)		Revenue	12,153.00-	42,603.00-	45,000.00-	95	67
			Expend.	3,684.59	20,422.59	45,000.00	45	67
			Net	8,468.41-	22,180.41-	0.00	0	67

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
714 PROGRAM	PrimeWest Reinvestment Grant		Revenue					67
			Expend.	4,653.69	49,945.53	0.00	0	67
			Net	4,653.69	49,945.53	0.00	0	67
715 PROGRAM	Children Waivers		Revenue	0.00	49,062.11 -	110,000.00 -	45	67
			Expend.	159.96	559.86	0.00	0	67
			Net	159.96	48,502.25 -	110,000.00 -	44	67
716 PROGRAM	FGDM/Family Group Decision Making		Revenue	32,642.87 -	88,582.62 -	123,032.00 -	72	67
			Expend.	5,325.07	46,937.64	123,032.00	38	67
			Net	27,317.80 -	41,644.98 -	0.00	0	67
717 PROGRAM	Family Assmt Response Grant/Discr F		Revenue	9,472.08 -	28,570.66 -	37,888.00 -	75	67
			Expend.	1,373.24	15,746.22	37,888.00	42	67
			Net	8,098.84 -	12,824.44 -	0.00	0	67
718 PROGRAM	PSOP/Parent Support Outreach Progra		Revenue	11,302.50 -	39,182.50 -	30,113.00 -	130	67
			Expend.	1,872.28	26,412.43	30,113.00	88	67
			Net	9,430.22 -	12,770.07 -	0.00	0	67
719 PROGRAM	CCIP/Comm.Crime Intervention&Prev		Revenue	0.00	6,457.41 -	0.00	0	67
			Expend.	8,586.02	18,785.35	0.00	0	67
			Net	8,586.02	12,327.94	0.00	0	67
720 PROGRAM	Child Care/Child Protection		Revenue	600.00 -	6,443.10 -	20,500.00 -	31	67
			Expend.	1,370.00	8,544.38	2,500.00	342	67
			Net	770.00	2,101.28	18,000.00 -	12 -	67
721 PROGRAM	CC Basic Slide Fee/Cty Match to DHS		Revenue	2,420.00 -	14,285.00 -	46,194.00 -	31	67
			Expend.	3,614.00	32,523.00	43,365.00	75	67
			Net	1,194.00	18,238.00	2,829.00 -	645 -	67
726 PROGRAM	MFIP/SW MN PIC		Revenue	719.00 -	6,425.00 -	7,000.00 -	92	67
			Expend.					67
			Net	719.00 -	6,425.00 -	7,000.00 -	92	67
730 PROGRAM	Chemical Dependency		Revenue	11,600.94 -	161,873.87 -	207,500.00 -	78	67
			Expend.	9,676.70	85,496.57	233,500.00	37	67
			Net	1,924.24 -	76,377.30 -	26,000.00	294 -	67
740 PROGRAM	Mental Health (Both Adults & Childrer		Revenue	0.00	45.60 -	0.00	0	67
			Expend.					67
			Net	0.00	45.60 -	0.00	0	67

# Southwest Health and Human Services



## Revenues & Expend by Prog,Dept,Fund

Report Basis: Cash

<u>Element</u>	<u>Description</u>	<u>Account Number</u>		<u>Current Month</u>	<u>Year-To-Date</u>	<u>Budget</u>	<u>% of Bdgt</u>	<u>% of Year</u>
741 PROGRAM	Mental Health - Adults Only		Revenue	234,533.99-	837,742.65-	1,299,626.00-	64	67
			Expend.	156,693.37	1,366,786.28	1,862,749.00	73	67
			Net	77,840.62-	529,043.63	563,123.00	94	67
742 PROGRAM	Mental Health - Children Only		Revenue	140,109.00-	641,340.57-	884,553.00-	73	67
			Expend.	75,407.68	760,123.70	1,069,265.00	71	67
			Net	64,701.32-	118,783.13	184,712.00	64	67
750 PROGRAM	Developmental Disabilities		Revenue	42,970.00-	550,501.07-	774,144.00-	71	67
			Expend.	23,494.06	173,569.73	257,169.00	67	67
			Net	19,475.94-	376,931.34-	516,975.00-	73	67
760 PROGRAM	Adult Services		Revenue	46,912.81-	1,065,570.25-	1,284,724.00-	83	67
			Expend.	13,175.67	67,369.97	85,200.00	79	67
			Net	33,737.14-	998,200.28-	1,199,524.00-	83	67
765 PROGRAM	Adult Waivers		Revenue	0.00	489,275.29-	844,000.00-	58	67
			Expend.	8,866.47	162,088.90	198,500.00	82	67
			Net	8,866.47	327,186.39-	645,500.00-	51	67
431 DEPT	Social Services	Totals:	Revenue	1,462,960.13-	13,638,739.51-	19,692,667.00-	69	67
			Expend.	1,753,615.86	14,258,838.08	20,989,308.00	68	67
			Net	290,655.73	620,098.57	1,296,641.00	48	67
461 DEPT	Information Systems		Revenue	2,923.83-	45,202.18-	41,000.00-	110	67
0 PROGRAM	...		Expend.	27,233.67	197,190.17	433,333.00	46	67
			Net	24,309.84	151,987.99	392,333.00	39	67
461 DEPT	Information Systems	Totals:	Revenue	2,923.83-	45,202.18-	41,000.00-	110	67
			Expend.	27,233.67	197,190.17	433,333.00	46	67
			Net	24,309.84	151,987.99	392,333.00	39	67
471 DEPT	LCTS Collaborative Agency		Revenue	86,182.00-	221,546.00-	0.00	0	67
702 PROGRAM	LCTS		Expend.	0.00	135,364.00	0.00	0	67
			Net	86,182.00-	86,182.00-	0.00	0	67
471 DEPT	LCTS Collaborative Agency	Totals:	Revenue	86,182.00-	221,546.00-	0.00	0	67
			Expend.	0.00	135,364.00	0.00	0	67
			Net	86,182.00-	86,182.00-	0.00	0	67
5 FUND	Human Services Fund	Totals:	Revenue	2,460,336.88-	21,515,658.26-	31,101,901.00-	69	67
			Expend.	2,428,697.56	20,985,752.73	31,101,901.00	67	67
			Net	31,639.32-	529,905.53-	0.00	0	67

# Social Services Caseload:

Yearly Averages	Adult Services	Children's Services	Total Programs
2018	2683	617	3299
2019	2651	589	3241
2020	2623	572	3195
2021	2694	560	3254
2022	2729	567	3295
2023	2820	575	3395
2024			

<b>2024</b>	Adult Services	Children's Services	Total Programs
January	2770	638	3408
February	2783	652	3435
March	2765	637	3402
April	2714	624	3338
May	2729	609	3338
June	2710	558	3268
July	2716	534	3250
August	2745	508	3253
September			0
October			0
November			0
December			0
<b>Average</b>	<b>2742</b>	<b>595</b>	<b>3337</b>

# Adult - Social Services Caseload

Average	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
2018	11	299	14	0	282	43	880	18	353	451	331	2683
2019	9	319	13	0	261	58	887	17	295	542	339	2651
2020	10	328	12	0	270	61	869	15	287	453	319	2623
2021	9	362	13	0	272	50	926	14	299	446	303	2609
2022	8	387	12	0	260	72	996	16	230	448	303	2671
2023	8	406	10	0	246	83	1065	17	228	450	306	2757
2024												

\*Note: CADI name change and there is a new category (Adult Essential Community Supports)

<b>2024</b>	Adult Brain Injury (BI)	Adult Community Access for Disability Inclusion (CADI)	Adult Community Alternative Care (CAC)	Adult Essential Community Supports	Adult Mental Health (AMH)	Adult Protective Services (APS)	Adult Services (AS)	Alternative Care (AC)	Chemical Dependency (CD)	Developmental Disabilities (DD)	Elderly Waiver (EW)	Total Programs
January	11	398	10	0	242	93	1026	22	194	470	304	2770
February	11	396	10	0	240	97	1004	23	227	470	305	2783
March	10	395	10	0	233	94	992	22	230	471	308	2765
April	10	396	10	0	221	103	968	21	204	471	310	2714
May	10	391	10	0	220	92	964	23	237	470	312	2729
June	10	389	10	0	226	101	945	24	219	469	317	2710
July	9	393	12	0	231	104	953	17	212	467	318	2716
August	9	392	12	0	228	121	953	20	225	468	317	2745
September												0
October												0
November												0
December												0
	<b>10</b>	<b>394</b>	<b>11</b>	<b>0</b>	<b>230</b>	<b>101</b>	<b>976</b>	<b>22</b>	<b>219</b>	<b>470</b>	<b>311</b>	<b>2773</b>

# Children's - Social Services Caseload

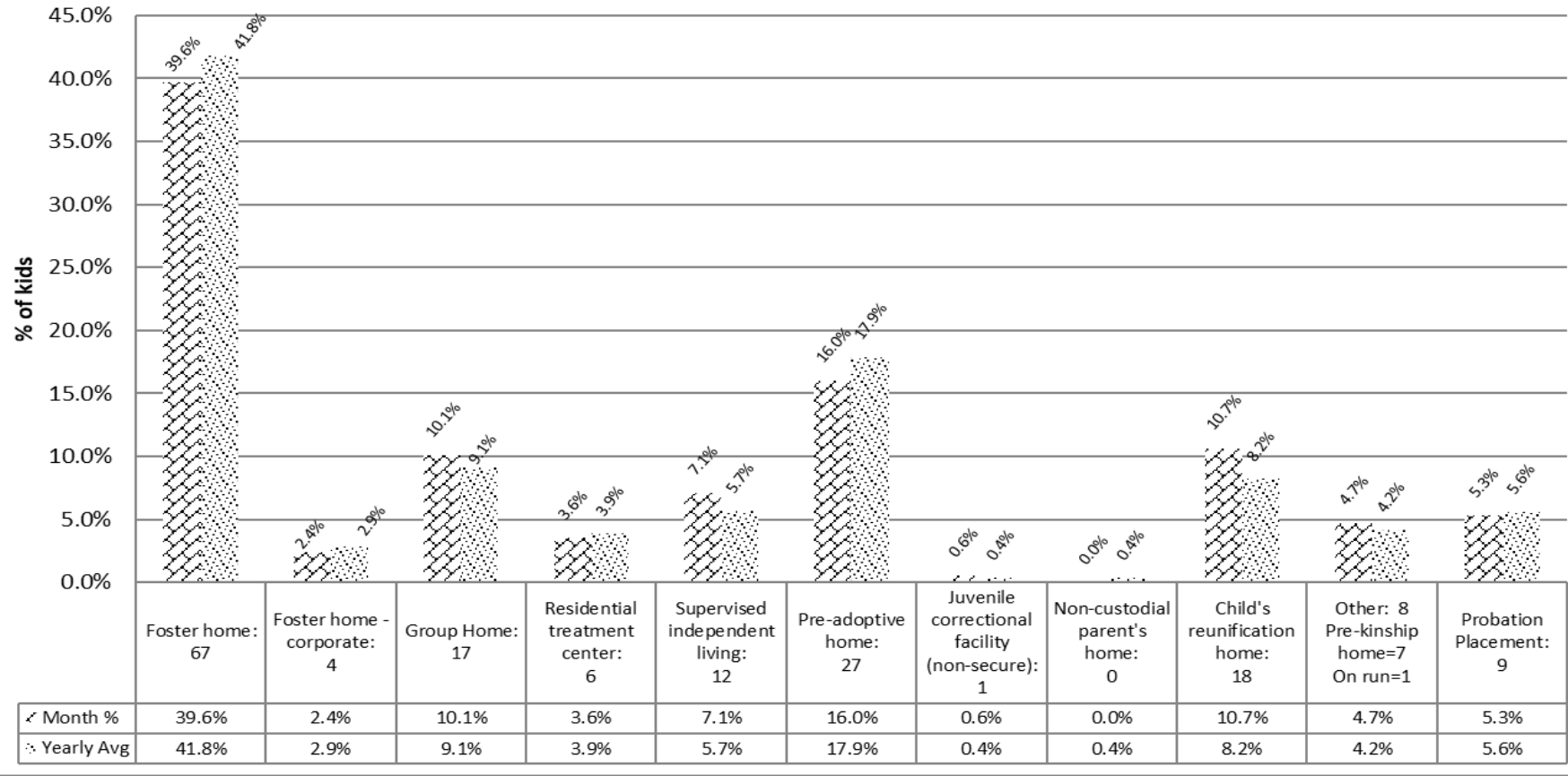
Average	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
2018	46	23	0	11	40	180	182	110	0	0	25	604
2019	36	18	0	11	40	170	191	94	0	0	30	589
2020	30	29	0	12	48	163	178	82	0	0	32	572
2021	21	33	0	13	59	165	155	85	0	0	31	591
2022	23	30	0	13	64	176	145	78	0	0	38	592
2023	22	31	0	12	64	166	158	86	0	0	37	584
2024												

<b>2024</b>	Adolescent Independent Living (ALS)	Adoption	Child Brain Injury (BI)	Child Community Alternative Care (CAC)	Child Community Alternatives for Disabled Individuals (CADI)	Child Protection (CP)	Child Welfare (CW)	Children's Mental Health (CMH)	Early Intervention: Infants & Toddlers with Disabilities	Minor Parents (MP)	Parent Support Outreach Program (PSOP)	Total Programs
January	23	26	0	12	65	189	178	99	0	0	46	638
February	23	25	0	12	65	202	184	104	0	0	37	652
March	23	25	0	12	65	188	192	107	0	0	25	637
April	23	23	0	12	65	168	189	114	0	0	30	624
May	23	24	0	12	65	166	174	115	0	0	30	609
June	19	24	0	12	64	144	150	112	0	0	33	558
July	19	17	0	10	63	142	151	103	0	0	29	534
August	19	16	0	9	64	134	143	97	0	0	26	508
September												0
October												0
November												0
December												0
	<b>22</b>	<b>23</b>	<b>0</b>	<b>11</b>	<b>65</b>	<b>167</b>	<b>170</b>	<b>106</b>	<b>0</b>	<b>0</b>	<b>32</b>	<b>642</b>

## 2024 KIDS IN OUT OF HOME PLACEMENT - BY COUNTY

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	YTD Average	2023 Average
Lincoln	5	5	4	4	4	4	4	4					4	5
Lyon	69	69	70	74	70	71	75	70					71	51
Murray	14	16	16	17	17	19	19	19					17	14
Pipestone	22	20	21	21	19	19	20	21					20	21
Redwood	43	41	38	45	45	47	47	44					44	53
Rock	10	7	7	7	7	7	8	11					8	10
<b>Monthly Totals</b>	<b>163</b>	<b>158</b>	<b>156</b>	<b>168</b>	<b>162</b>	<b>167</b>	<b>173</b>	<b>169</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**August 2024 - Placement by Category**  
**169 Kids in Placement**



**August 2024:** Total kids in placement = 169

**Total of 8 Children entered placement**

1	Lyon	Probation
3	Pipestone	Foster Home
1	Redwood	Foster Home
3	Rock	Foster Home

**Total of 12 Children were discharged from placement** (discharges from previous month)

1	Lyon	ADOPTED
5	Lyon	Child's Reunification Home
2	Pipestone	Child's Reunification Home
2	Redwood	ADOPTED
1	Redwood	Residential Treatment Center
1	Redwood	Probation

## NON IVD COLLECTIONS

*August 2024*

PROGRAM	ACCOUNT	TOTAL
MSA/GRH	05-420-605.5803	3,587
TANF (MFIP/DWP/AFDC)	05-420-610.5803	1,905
GA	05-420-620.5803	19,848
GA <b>Final Disposition Recovery</b>	05-420-620.5804	2,444
FS	05-420-630.5803	130
CS <b>(PI Fee, App Fee, etc)</b>	05-420-640.5501	180
MA <b>Recoveries &amp; Estate Collections</b> <b>(25% retained by agency)</b>	05-420-650.5803	90,945
REFUGEE	05-420-680.5803	0
CHILDRENS		
<b>Court Visitor Fee</b>	05-431-700.5514	0
<b>Parental Fees, Holds</b>	05-431-710.5501	12,582
<b>OOH/FC Recovery</b>	05-431-710.5803	71,283
<b>Social Security Recovery</b>	78-431-710.5803	10,448
CHILDCARE		
<b>Licensing</b>	05-431-720.5502	0
<b>Corp FC Licensing</b>	05-431-720.5505	600
<b>Over Payments</b>	05-431-721&722.5803	0
CHEMICAL DEPENDENCY		
<b>SUD Assessment Fee</b>	05-431-730.5504	1,793
<b>CD Assessments</b>	05-431-730.5519	1,387
<b>Detox Fees</b>	05-431-730.5520	6,149
<b>SUD Treatment</b>	05-431-730.5523	2,271
<b>Over Payments</b>	05-431-730.5803	0
MENTAL HEALTH		
<b>Insurance Copay</b>	05-431-740.5803	0
<b>Over Payments</b>	05-431-741 or 742.5803	0
DEVELOPMENTAL DISABILITIES		
<b>Insurance Copay/Overpayments</b>	05-431-750.5803	0
ADULT		
<b>Court Visitor Fee</b>	05-431-760.5515	0
<b>Insurance Copay/Overpayments</b>	05-431-760.5803	0
<b>TOTAL NON-IVD COLLECTIONS</b>		<b>225,553</b>



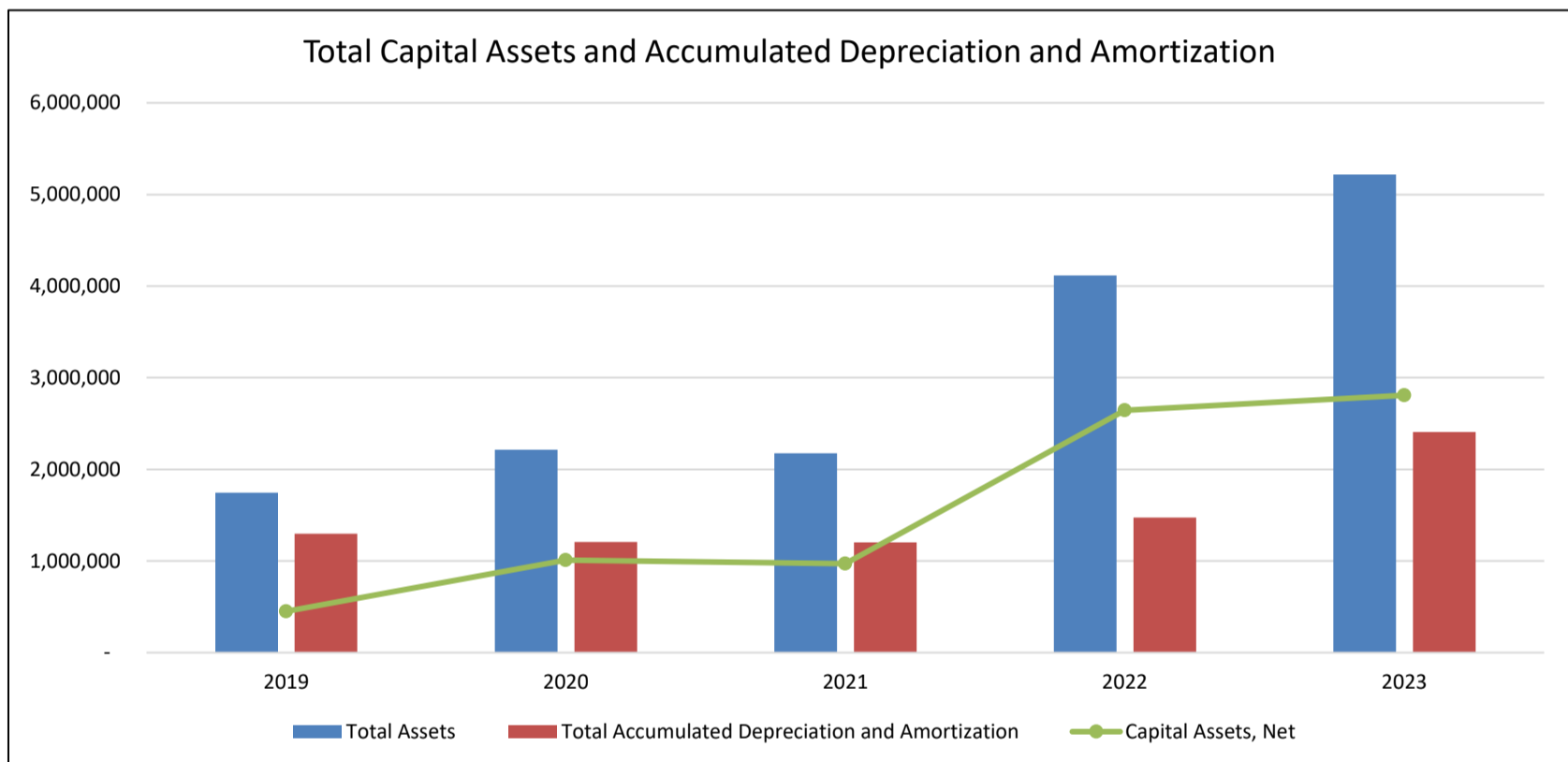
# 2024 Public Health Statistics

	WIC	Family Home Visiting	MnChoices PCA Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats	COVID Vaccine Admin
'12 Avg	1857	48	15	187	81							
'13 Avg	2302	37	21	211	90							
'14 Avg	2228	60	25	225	112	6	30					
'15 Avg	2259	86	23	238	112	12	36					
'16 Avg	2313	52	22	265	97	12	27					
'17 Avg	2217	47	22	290	56	9	25					
'18 Avg	2151	50	22	324	23	4	18	128	48	57	19	
'19 Avg	2018	31	10	246	18	4	10	131	47	63	20	
'20 Avg	2008	27	8	224	-	-	6	129	34	21	7	
'21 Avg	1921	19	8	195	-	1	4	132	41	24	9	633
'22 Avg	1984	35	9	189	-	1	17	171	47	41	12	4
'23 Avg	2096	33	11	175	-	4	2	133	41	57	16	-

	WIC	Family Home Visiting	MnChoices Assessments	Managed Care	Dental Varnish	Refugee Health	LTBI/DOT Medication Distribution	Water Tests	FPL Inspections	Imm	Car Seats
11/23	2091	30	4	186	0	0	4	97	43	103	18
12/23	2106	24	8	214	0	11	5	95	37	52	32
1/24	2102	26	13	261	0	0	0	113	31	19	19
2/24	2092	42	11	281	0	9	4	110	27	63	8
3/24	2081	33	17	299	0	2	1	104	31	64	18
4/24	2104	36	14	292	0	10	1	103	38	70	19
5/24	2077	30	14	264	0	26	18	109	26	57	18
6/24	2042	43	10	220	0	15	2	133	60	23	18
7/24	2063	42	12	190	0	1	5	140	65	25	20
8/24		28	15	205	0	5	4	146	41	35	30
9/24											
10/24											
11/24											
12/24											

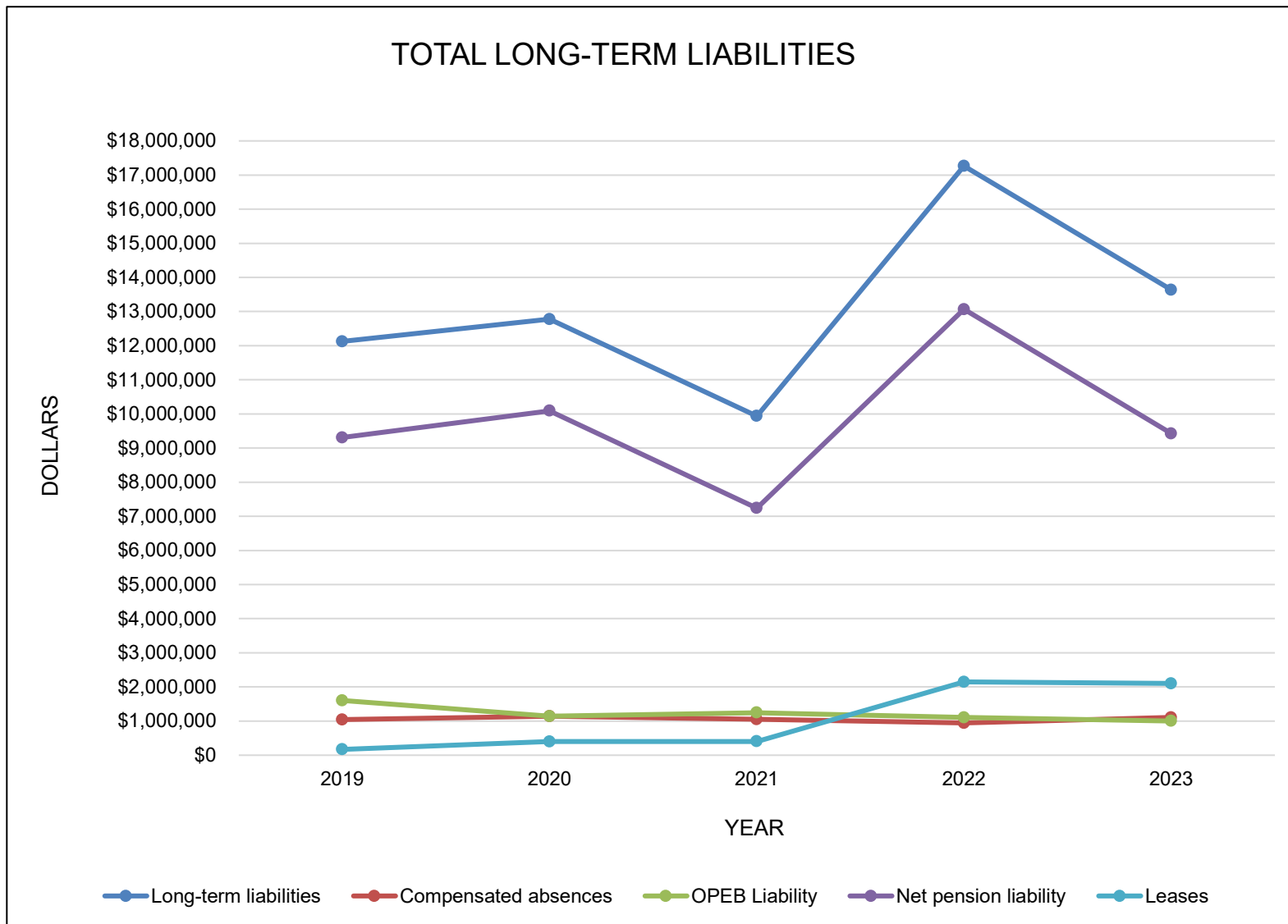
**Southwest Health and Human Services  
Marshall, Minnesota  
Capital Assets, Net of Accumulated Depreciation  
December 31, 2023**

	2019	2020	2021	2022	2023
Equipment	1,747,470	2,214,820	1,202,034	1,256,056	1,333,549
Leased Equipment	-	-	974,504	709,711	778,373
Leased Buildings	-	-	-	2,151,684	2,777,792
Software Subscriptions	-	-	-	-	327,311
<b>Total Assets</b>	<b>1,747,470</b>	<b>2,214,820</b>	<b>2,176,538</b>	<b>4,117,451</b>	<b>5,217,025</b>
<b>Accumulated Depreciation and Amortization</b>					
Equipment	1,296,436	1,206,456	749,045	862,138	963,655
Leased Equipment	-	-	455,461	162,262	350,592
Leased Buildings	-	-	-	448,862	1,077,530
Software Subscriptions	-	-	-	-	16,680
<b>Total Accumulated Depreciation and Amortization</b>	<b>1,296,436</b>	<b>1,206,456</b>	<b>1,204,506</b>	<b>1,473,262</b>	<b>2,408,457</b>
<b>Capital Assets, Net</b>	<b>451,034</b>	<b>1,008,364</b>	<b>972,032</b>	<b>2,644,189</b>	<b>2,808,568</b>



**Southwest Health and Human Services  
Marshall, Minnesota  
Long-Term Liabilities  
December 31, 2023**

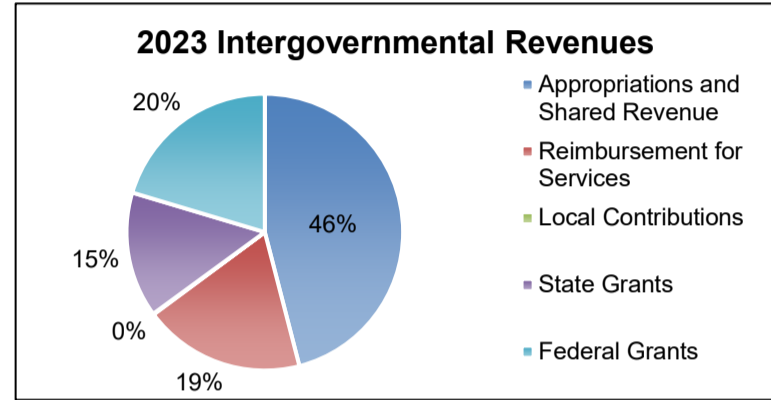
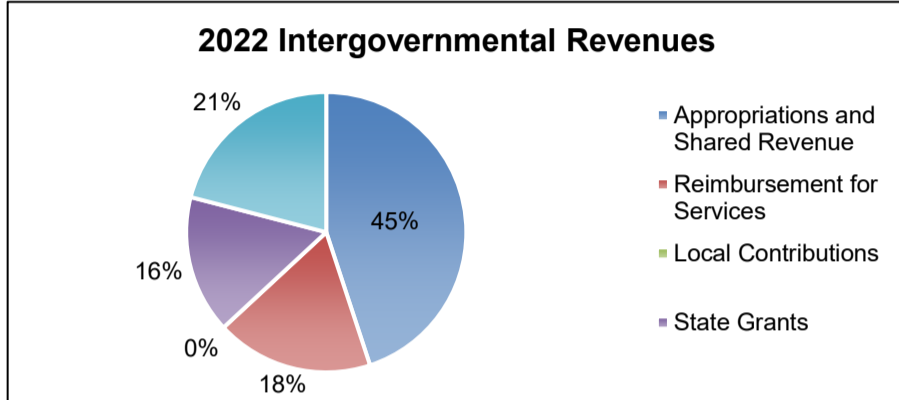
	2019	2020	2021	2022	2023
Compensated absences	1,042,125	1,142,128	1,050,061	945,196	1,105,362
OPEB Liability	1,603,589	1,141,103	1,244,739	1,103,523	1,001,031
Net pension liability	9,310,459	10,090,354	7,238,409	13,068,054	9,427,923
Leases	169,384	401,877	402,505	2,147,860	2,101,573
<b>Long-term liabilities</b>	<b>\$ 12,125,557</b>	<b>\$ 12,775,462</b>	<b>\$ 9,935,714</b>	<b>\$ 17,264,633</b>	<b>\$ 13,635,889</b>



	2019	2020	2021	2022	2023
Due within one year	\$ 253,087	\$ 233,307	\$ 241,311	\$ 709,597	\$ 847,866
Due in more than one year	958,422	1,310,698	1,211,255	2,383,459	2,359,069
OPEB liability	1,603,589	1,141,103	1,244,739	1,103,523	1,001,031
Net Pension Liability	9,310,459	10,090,354	7,238,409	13,068,054	9,427,923
<b>Total</b>	<b>\$ 12,125,557</b>	<b>\$ 12,775,462</b>	<b>\$ 9,935,714</b>	<b>\$ 17,264,633</b>	<b>\$ 13,635,889</b>

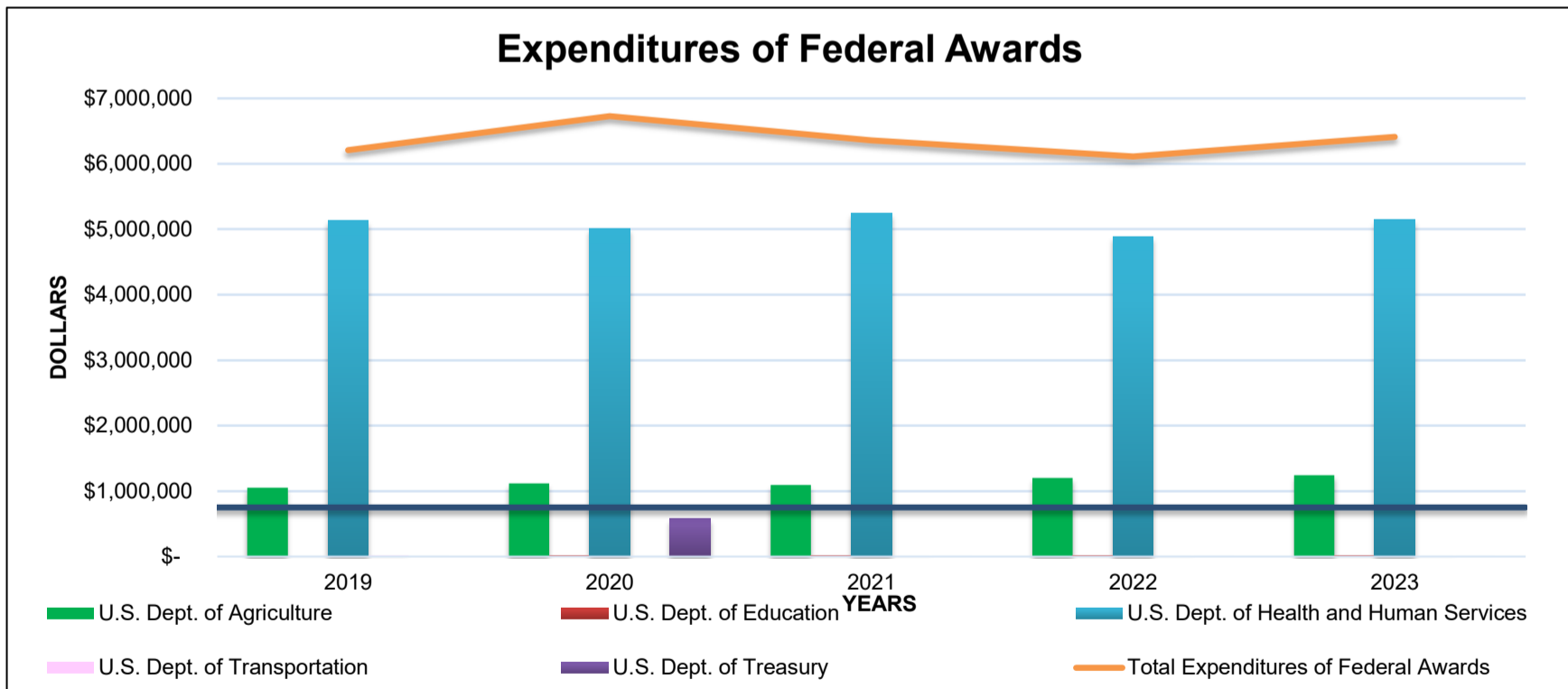
**Southwest Health and Human Services  
Marshall, Minnesota  
Intergovernmental Revenues - Governmental Funds  
December 31, 2023**

	2019	2020	2021	2022	2023
Appropriations and Shared Revenue	\$ 11,776,267	\$ 12,632,972	\$ 12,734,981	\$ 13,167,334	\$ 14,486,533
Reimbursement for Services	2,611,373	2,961,311	2,975,964	5,323,959	5,952,593
Local Contributions	8,601	444	8,028	-	29,101
State Grants	6,277,862	6,348,678	6,296,496	4,668,011	4,621,010
Federal Grants	6,149,955	6,817,469	6,304,221	6,143,426	6,423,131
<b>Total</b>	<b>\$ 26,824,058</b>	<b>\$ 28,760,874</b>	<b>\$ 28,319,690</b>	<b>\$ 29,302,730</b>	<b>\$ 31,512,368</b>



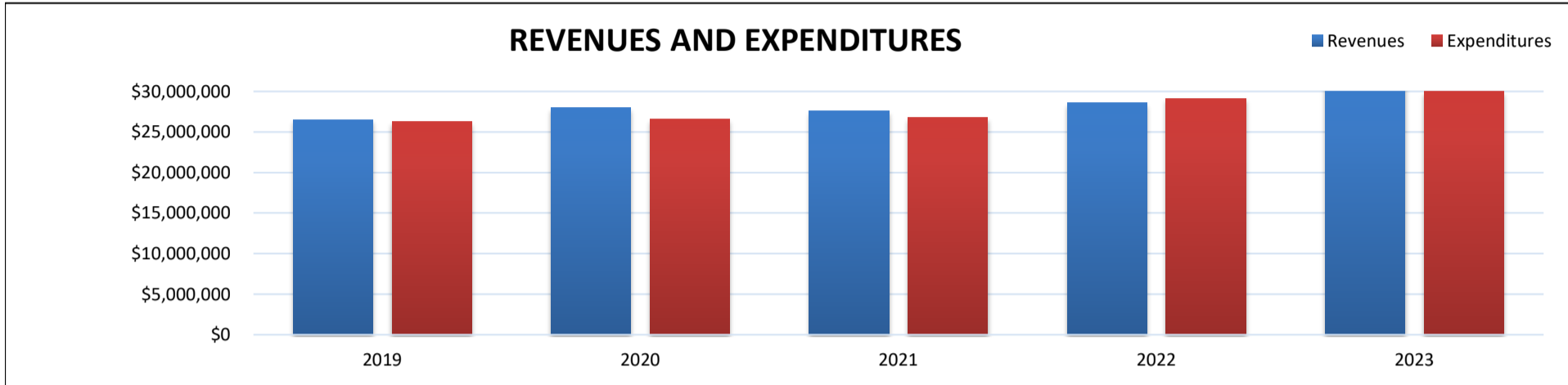
**Expenditures of Federal Awards by Federal Source**

	2019	2020	2021	2022	2023
U.S. Dept. of Agriculture	\$ 1,054,006	\$ 1,118,641	\$ 1,093,600	\$ 1,203,444	\$ 1,243,977
U.S. Dept. of Transportation	10,612	9,199	6,121	6,097	8,236
U.S. Dept. of Treasury	-	578,610	-	-	-
U.S. Dept. of Education	6,924	9,108	15,750	15,975	12,117
U.S. Dept. of Health and Human Services	5,134,959	5,012,545	5,244,904	4,886,698	5,145,312
<b>Total Expenditures of Federal Awards</b>	<b>\$ 6,206,501</b>	<b>\$ 6,728,103</b>	<b>\$ 6,360,375</b>	<b>\$ 6,112,214</b>	<b>\$ 6,409,642</b>

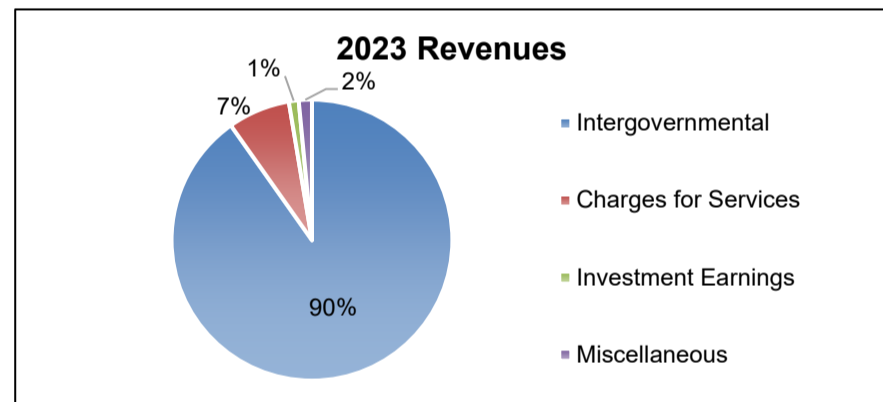
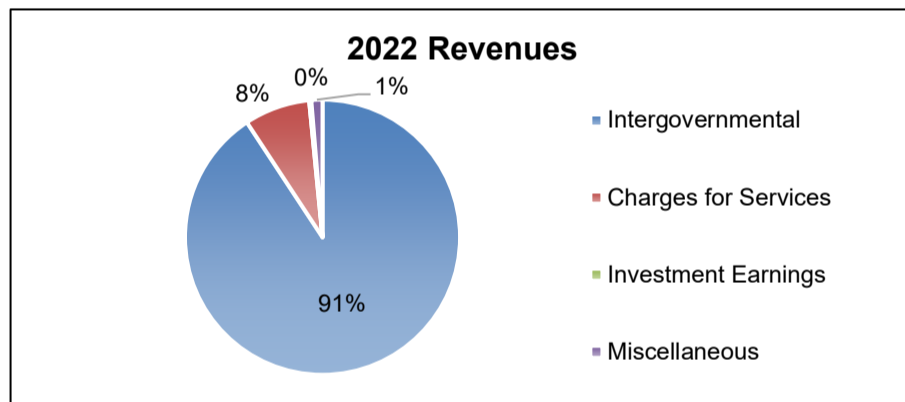


**Southwest Health and Human Services  
Marshall, Minnesota  
General Fund Revenues and Expenditures  
December 31, 2023**

	2019	2020	2021	2022	2023
Revenues	\$ 26,531,000	\$ 27,987,157	\$ 27,626,381	\$ 28,556,631	\$ 30,966,972
Expenditures	26,246,696	26,614,869	26,787,512	29,153,033	30,003,529
Other Financing Sources (Uses)	14,509	371,953	89,084	1,911,164	221,536
Net Change in Fund Balance	298,813	1,744,241	927,953	1,314,762	1,184,979



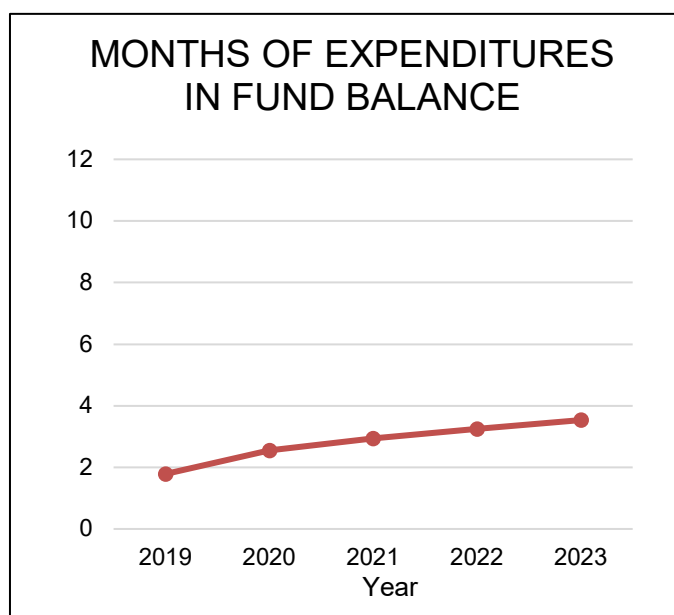
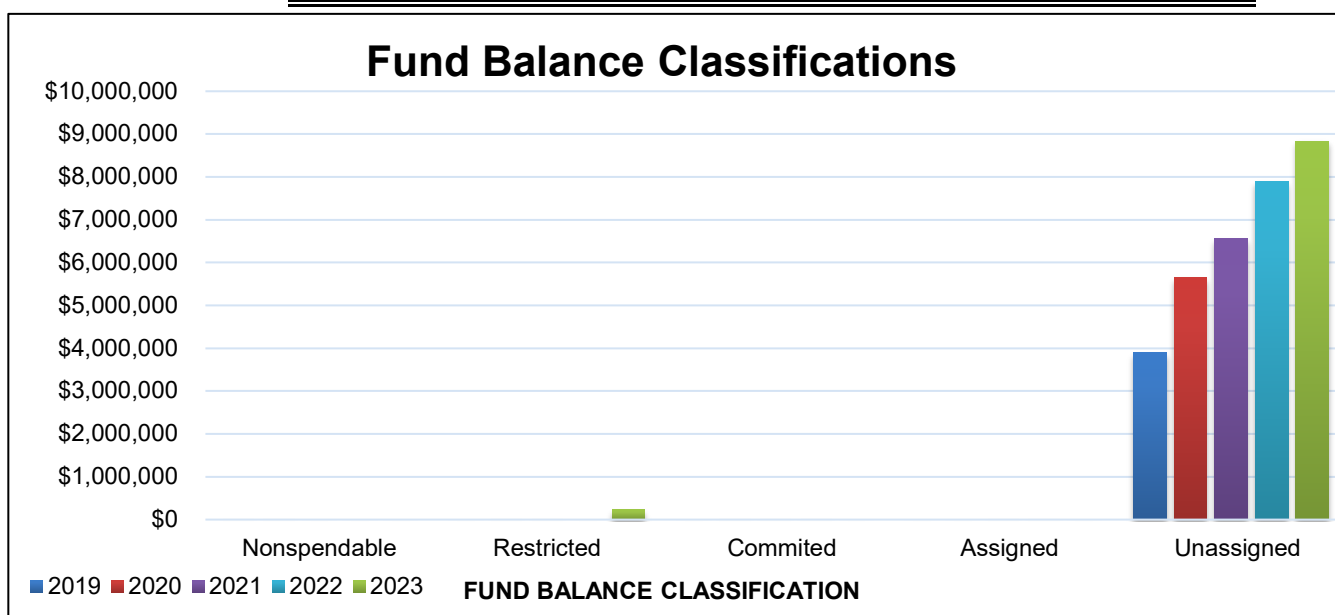
Revenue Classification	2019	2020	2021	2022	2023
Intergovernmental	23,814,507	24,998,476	24,672,414	25,909,415	27,931,730
Charges for Services	2,154,827	2,241,859	2,237,872	2,201,845	2,217,501
Investment Earnings	68,004	11,304	2,020	73,588	350,374
Miscellaneous	493,662	735,518	714,075	371,783	467,367
	<u>\$ 26,531,000</u>	<u>\$ 27,987,157</u>	<u>\$ 27,626,381</u>	<u>\$ 28,556,631</u>	<u>\$ 30,966,972</u>



**Southwest Health and Human Services  
Marshall, Minnesota  
Fund Balance & Cash and Investments - General Fund  
December 31, 2023**

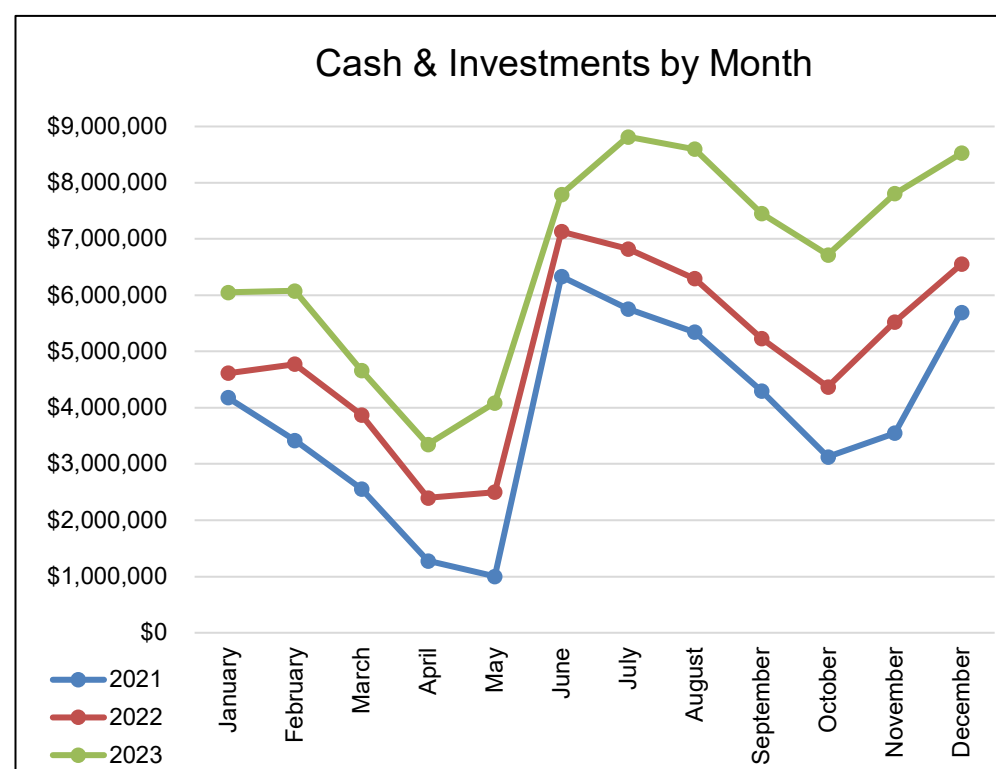
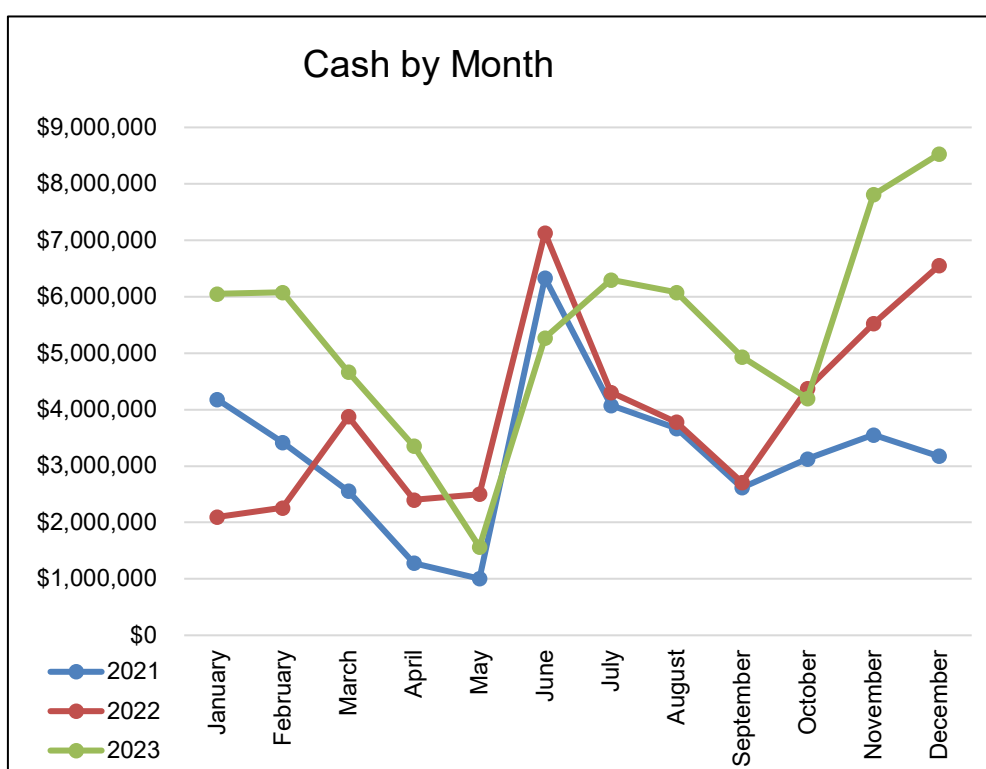
	2019	2020	2021	2022	2023
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	230,591
Unrestricted					
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	3,904,382	5,640,545	6,568,498	7,883,260	8,837,650
<b>Total</b>	<b>\$ 3,904,382</b>	<b>\$ 5,640,545</b>	<b>\$ 6,568,498</b>	<b>\$ 7,883,260</b>	<b>\$ 9,068,241</b>

YEAR	MONTHS
2019	1.79
2020	2.54
2021	2.94
2022	3.24
2023	3.53



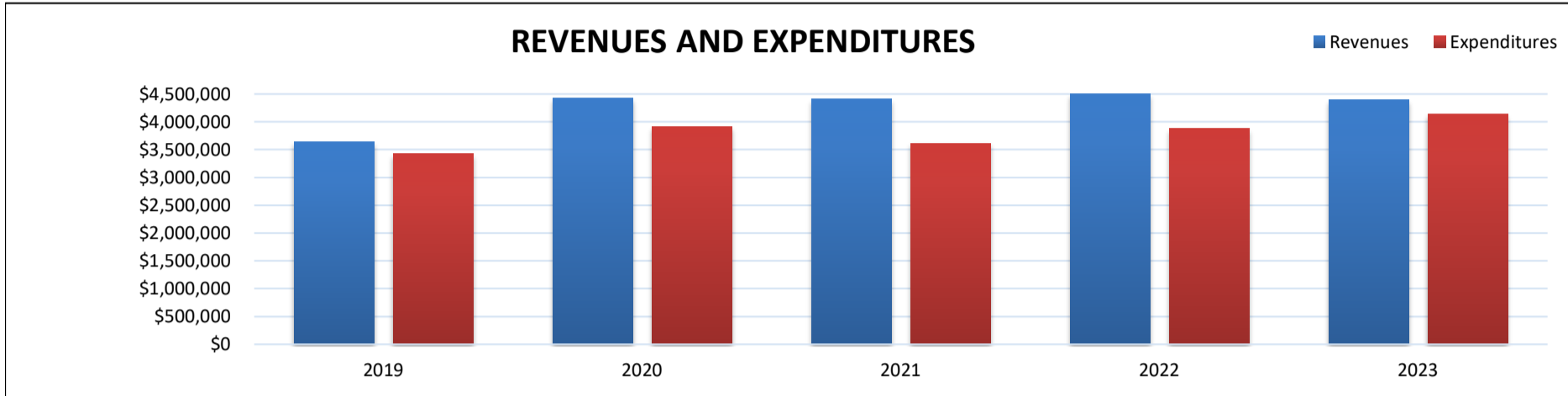
	Cash in IFS by Month		
	2021	2022	2023
January	4,179,685	2,096,510	6,048,510
February	3,420,451	2,257,306	6,077,806
March	2,555,966	3,874,719	4,662,395
April	1,278,657	2,399,922	3,350,433
May	1,003,592	2,501,123	1,566,452
June	6,332,764	7,130,609	5,271,971
July	4,076,223	4,303,288	6,297,292
August	3,664,913	3,776,340	6,077,593
September	2,617,767	2,712,223	4,933,850
October	3,127,306	4,370,568	4,197,003
November	3,549,685	5,524,604	7,806,915
December	3,175,276	6,552,040	8,525,785

	Cash & Investments in IFS by Month		
	2021	2022	2023
January	4,179,685	4,616,510	6,048,510
February	3,420,451	4,777,306	6,077,806
March	2,555,966	3,874,719	4,662,395
April	1,278,657	2,399,922	3,350,433
May	1,003,592	2,501,123	4,086,452
June	6,332,764	7,130,609	7,791,971
July	5,756,223	6,823,288	8,817,292
August	5,344,913	6,296,340	8,597,593
September	4,297,767	5,232,223	7,453,850
October	3,127,306	4,370,568	6,717,003
November	3,549,685	5,524,604	7,806,915
December	5,695,276	6,552,040	8,525,785

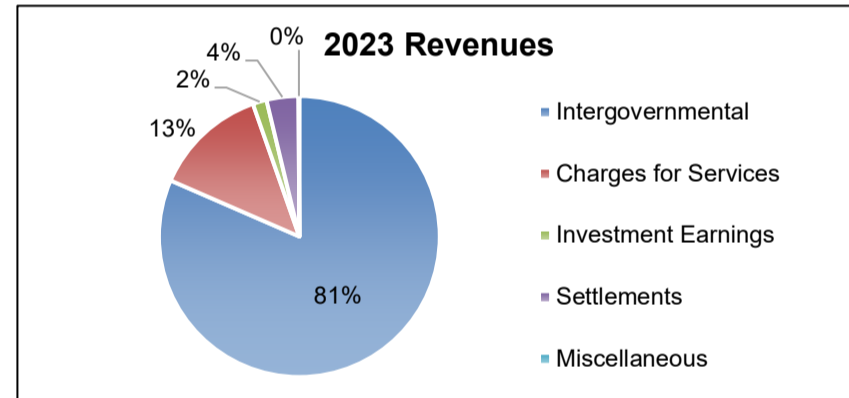
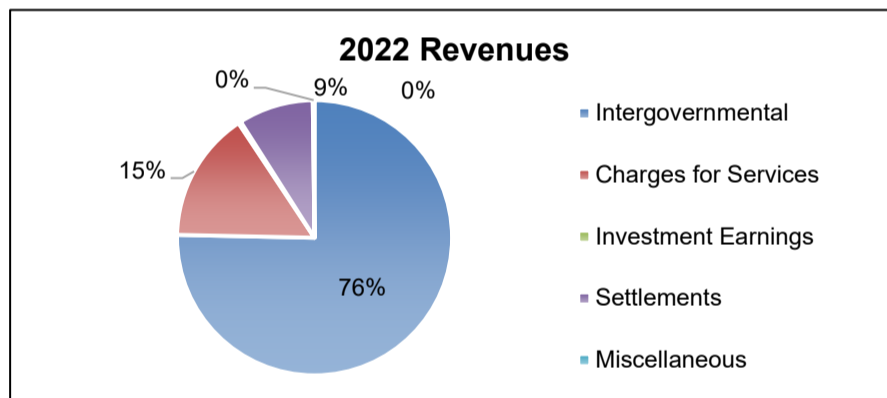


**Southwest Health and Human Services  
Marshall, Minnesota  
Health Fund Revenues and Expenditures  
December 31, 2023**

	2019	2020	2021	2022	2023
Revenues	\$ 3,639,669	\$ 4,421,944	\$ 4,405,368	\$ 4,504,127	\$ 4,391,811
Expenditures	3,423,783	3,912,110	3,616,827	3,877,730	4,143,629
Other Financing Sources (Uses)	2,764	70,848	16,968	364,031	45,374
Net Change in Fund Balance	218,650	580,682	805,509	990,428	293,556



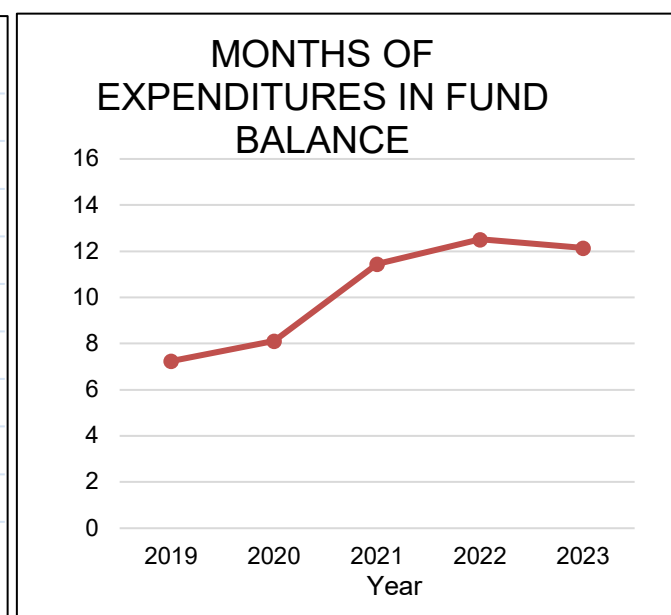
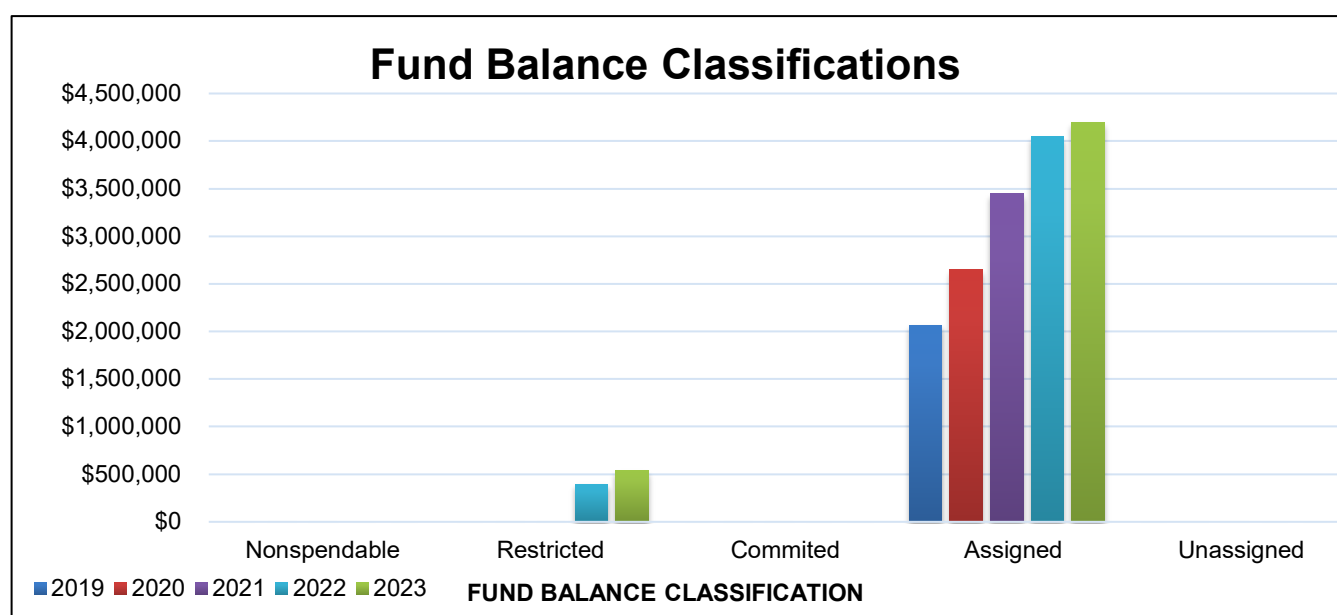
Revenue Classification	2019	2020	2021	2022	2023
Intergovernmental	\$ 3,009,551	\$ 3,762,398	\$ 3,647,726	\$ 3,393,315	\$ 3,580,638
Charges for Services	609,401	648,147	749,968	690,786	575,627
Investment Earnings	12,953	2,153	385	14,016	70,247
Settlements	-	-	-	396,748	161,008
Miscellaneous	7,764	9,246	7,739	9,262	4,291
	<u>\$ 3,639,669</u>	<u>\$ 4,421,944</u>	<u>\$ 4,405,818</u>	<u>\$ 4,504,127</u>	<u>\$ 4,391,811</u>



**Southwest Health and Human Services  
Marshall, Minnesota  
Fund Balance & Cash and Investments - Health Fund  
December 31, 2023**

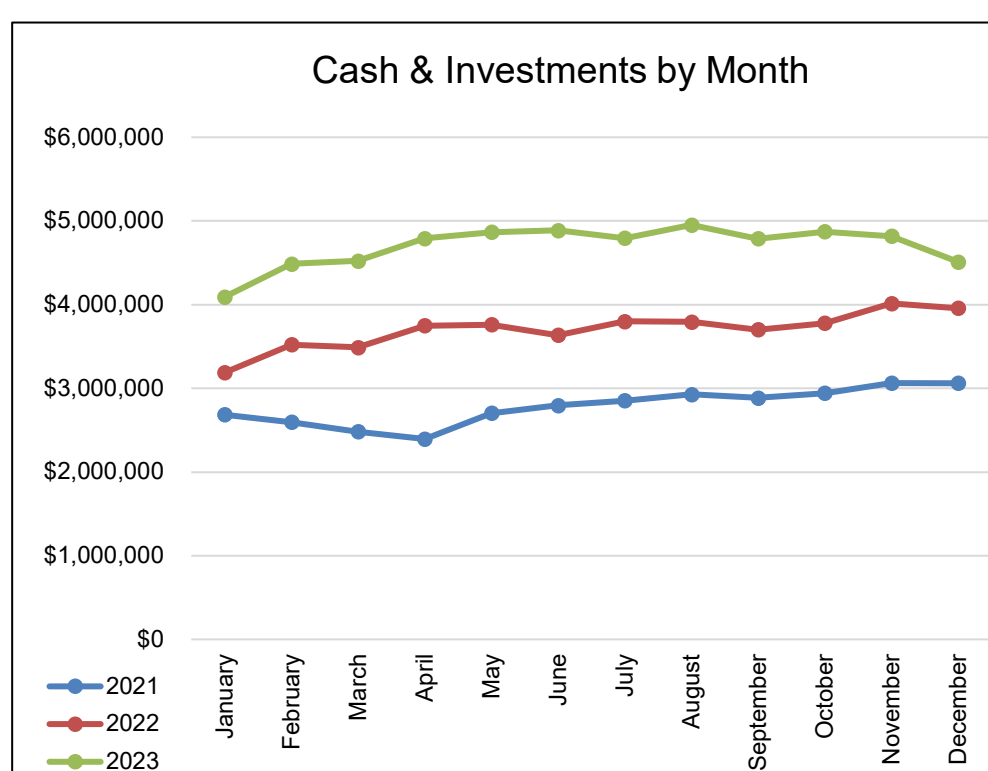
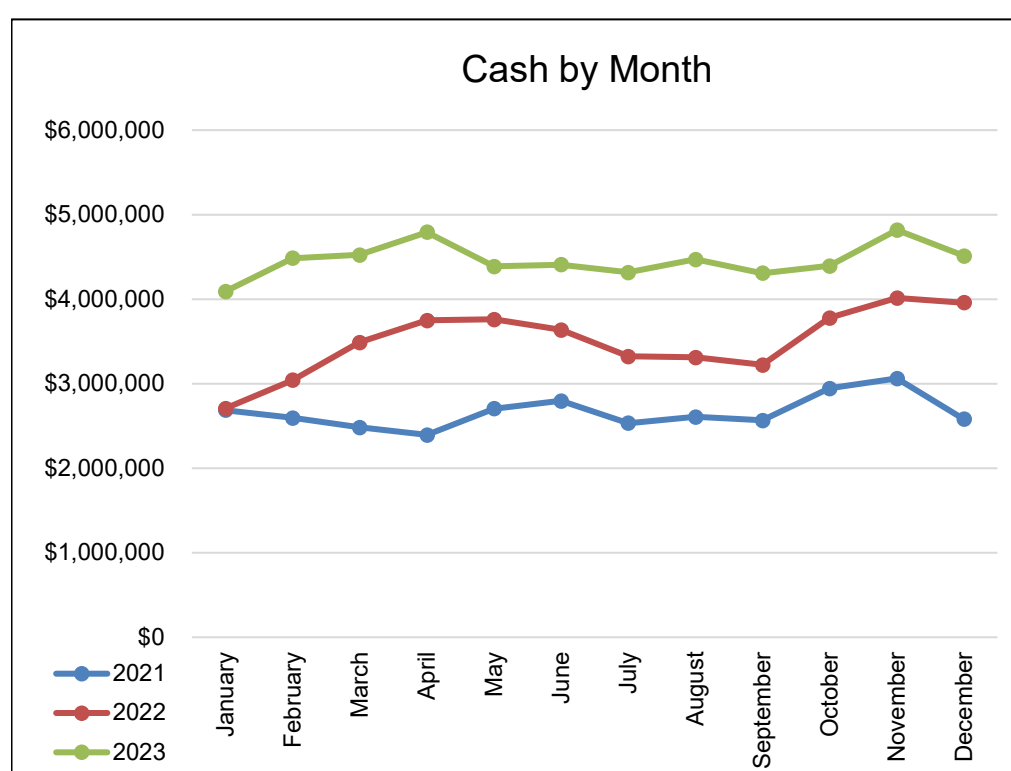
	2019	2020	2021	2022	2023
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	396,671	541,415
Unrestricted					
Committed	-	-	-	-	-
Assigned	2,066,204	2,646,886	3,452,395	4,046,152	4,194,964
Unassigned	-	-	-	-	-
<b>Total</b>	<b>\$ 2,066,204</b>	<b>\$ 2,646,886</b>	<b>\$ 3,452,395</b>	<b>\$ 4,442,823</b>	<b>\$ 4,736,379</b>

YEAR	MONTHS
2019	7.24
2020	8.12
2021	11.45
2022	12.52
2023	12.15



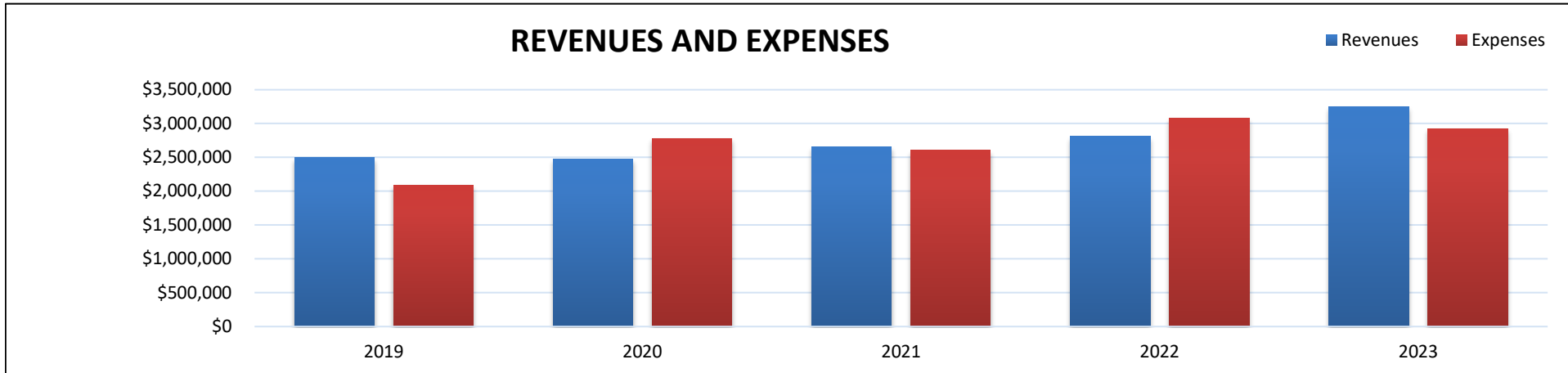
	Cash in IFS by Month		
	2021	2022	2023
January	2,686,361	2,708,402	4,092,370
February	2,595,491	3,042,706	4,485,621
March	2,483,186	3,489,956	4,522,575
April	2,394,882	3,750,709	4,793,499
May	2,704,233	3,760,050	4,387,806
June	2,797,102	3,637,056	4,408,521
July	2,534,167	3,321,848	4,315,980
August	2,607,270	3,312,899	4,472,690
September	2,567,651	3,221,294	4,309,052
October	2,943,306	3,779,986	4,393,748
November	3,062,913	4,014,855	4,818,986
December	2,581,698	3,958,325	4,511,398

	Cash & Investments in IFS by Month		
	2021	2022	2023
January	2,686,361	3,188,402	4,092,370
February	2,595,491	3,522,706	4,485,621
March	2,483,186	3,489,956	4,522,575
April	2,394,882	3,750,709	4,793,499
May	2,704,233	3,760,050	4,867,806
June	2,797,102	3,637,056	4,888,521
July	2,854,167	3,801,848	4,795,980
August	2,927,270	3,792,899	4,952,690
September	2,887,651	3,701,294	4,789,052
October	2,943,306	3,779,986	4,873,748
November	3,062,913	4,014,855	4,818,986
December	3,061,698	3,958,325	4,511,398

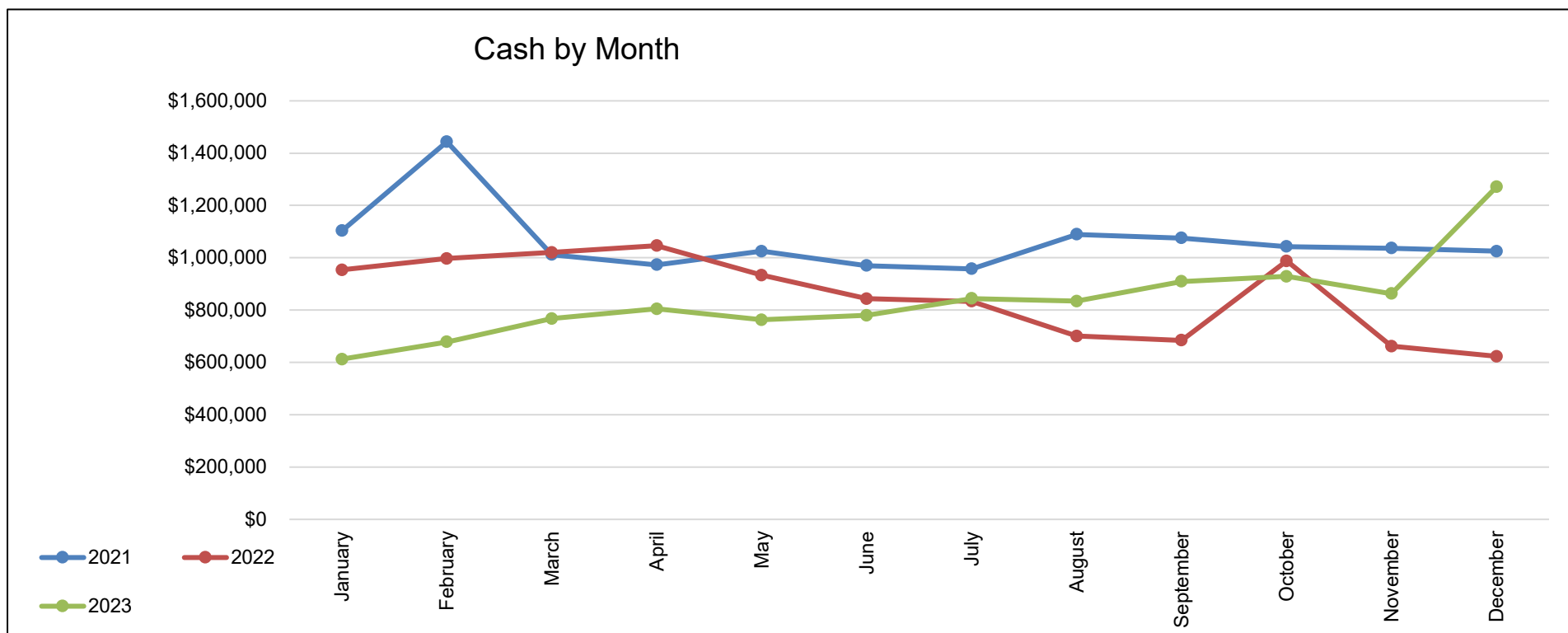


**Southwest Health and Human Services  
Marshall, Minnesota  
Internal Service Fund Revenues and Expenses  
12/31/2023**

	2019	2020	2021	2022	2023
Revenues	\$ 2,494,570	\$ 2,476,913	\$ 2,655,854	\$ 2,811,966	\$ 3,249,977
Expenses	2,089,401	2,782,992	2,602,191	3,082,145	2,926,554
Change in Net Position	405,169	(306,079)	53,663	(270,179)	323,423



	Cash in IFS by Month		
	2021	2022	2023
January	1,103,508	954,095	612,669
February	1,443,581	996,915	678,479
March	1,012,037	1,020,096	767,126
April	973,311	1,046,275	804,622
May	1,025,293	933,827	763,093
June	970,211	843,343	779,663
July	957,506	833,163	844,302
August	1,089,407	700,530	833,855
September	1,075,655	684,754	909,716
October	1,043,093	988,224	929,037
November	1,036,497	662,284	862,791
December	1,025,248	623,423	1,271,164





# 2025 Renewal Analysis

Prepared for Southwest Health & Human Services

Your future is limitless.™

# Executive Summary

## 2025 Renewal Analysis

	MMA Expected		MMA Expected + 5% Margin	
	Annual	PEPM	Annual	PEPM
<b>Current Total Funding</b> (Based on Employee Counts and Budgeted Premiums)	\$3,139,947	\$1,090.26	\$3,139,947	\$1,090.26
Projected Annual Plan Costs	\$3,437,153	\$1,193.46	\$3,575,100	\$1,241.35
<b>Projected Dollar Impact</b>	<b>\$297,207</b>	<b>\$103.20</b>	<b>\$435,154</b>	<b>\$151.10</b>
<b>Projected Percent Increase</b>	<b>9.5%</b>		<b>13.9%</b>	

# 9.5%

Recommended Increase

## MMA Expected Claims Cost

Using historical experience data, we project an expected claims cost for the upcoming plan year. For 2025, we are projecting \$2,758,940 in claims which translates to a PEPM of \$957.97. Typically, we recommend including an additional load for claims margin when setting rates to increase the likelihood of the budget being adequate despite various claims scenarios. With 5% claims margin included, the projected claims costs is \$2,896,887 which translates to a PEPM of \$1,005.86.

## Fixed Costs

When stop-loss and administration services only (ASO) quotes are available, we utilize the proposed premium rates to derive a load for fixed costs. When quotes are unavailable, we utilize the current premium rates and include an assumed increase to each line item. For 2025, we are projecting \$678,214 in fixed costs which translates to a PEPM of \$235.49.

## Projected Annual Plan Costs

To arrive at our recommended total funding for the upcoming plan year, we sum MMA's expected claims costs and the assumed fixed costs. For 2025, we are projecting \$3,437,153 in total plan costs which translates to a PEPM of \$1,193.46.

# Renewal Analysis

## Methodology Roadmap

I.

### Historical Claims Experience

Review medical and pharmacy claims from the past 36 months (when available) as the basis for an underwriting projection. Claims are typically analyzed as rolling-12-month experience periods.

II.

### Adjustments

Within each of the historical claim experience periods (I), medical trend is applied to bring those dollars current. Additional adjustments account for changing plan demographics, seasonality, and plan designs.

III.

### Credibility Weighting

Blend the adjusted historical claims experience periods (II) based on the credibility of each. More recent time periods typically receive a higher credibility.

IV.

### Blend with MMA Manual Rate to Arrive at MMA Expected Claims

Adjusted claim experience (III) is blended with MMA's manual rate to calculate a baseline claim expectation for the underwriting period. This is independent of a carrier's underwriting manual.

V.

### Fixed Costs

An expense load is applied to the blended projection (IV) for fixed costs, including, but not limited to, claims administration, additional taxes, and broker fees.

VI.

### Projected Annual Plan Costs

Claim Projection (IV) and Fixed Costs (V) are added together to arrive at a baseline expectation of the renewal need.

**\$2,758,940**  
MMA Expected Claims



**\$678,214**  
Fixed Costs



**\$3,437,153**  
Projected Annual Plan Costs

# Renewal Analysis

## Historical Claims Rating

	Medical			Pharmacy			MMA Expected Cost
	Jan 2022 - Dec 2022	Jan 2023 - Jul 2023	Aug 2023 - Jul 2024	Jan 2022 - Dec 2022	Jan 2023 - Jul 2023	Aug 2023 - Jul 2024	
<b>I. Historical Claims Experience</b>							
Total Incurred Claims	\$2,935,748	\$2,371,741	\$1,862,004	\$352,365	\$230,227	\$571,679	
Member Months	4,937	2,971	5,154	4,937	2,971	5,154	
Total Incurred Claims (PMPM)	\$594.64	\$798.30	\$361.27	\$71.37	\$77.49	\$110.92	
IBNR	\$0.55	\$0.00	\$31.60	\$0.04	\$0.00	\$0.91	
Claims Over \$70K	-\$939,153	-\$1,305,242	-\$214,154	\$0.00	\$0.00	\$0.00	
Claims Over \$70K (PMPM)	-\$190.23	-\$439.33	-\$41.55	\$0.00	\$0.00	\$0.00	
<b>Claims Net of Reinsurance</b>	<b>\$404.97</b>	<b>\$358.97</b>	<b>\$351.32</b>	<b>\$71.41</b>	<b>\$77.49</b>	<b>\$111.83</b>	
<b>II. Adjustments</b>							
Demographic	1.03	1.03	1.00	1.03	1.03	1.00	
Current Benefits	1.00	1.00	1.00	1.00	1.00	1.00	
Seasonality	1.00	1.08	1.00	1.00	1.08	1.00	
Trend	1.21	1.16	1.10	1.34	1.26	1.16	
<b>III. Credibility Weighting</b>							
Projected Claims Costs	\$502.15	\$463.97	\$385.64	\$98.13	\$108.30	\$129.65	
Credibility	11%	22%	67%	11%	22%	67%	
<b>Weighted Projected Claims Costs</b>			<b>\$415.69</b>			<b>\$121.49</b>	
<b>IV. MMA Expected Claims Cost</b>							
Experience Rated Claims Cost							\$537.18

Up to three year of claims data below the specific deductible are adjusted for member counts and plan design, then trended to the prospective experience period. The periods are then blended for the prospective claims cost. The total cost of the plan is found by adding the fixed costs (premiums, admin, fees, etc.). This total is then compared to the current funding.

# Renewal Analysis

## Development of Projected Annual Plan Cost

	MMA Expected Cost
<b>IV. MMA Expected Claims Cost</b>	
Experience Rated Claims Cost	\$537.18
<b>V. Fixed Costs</b>	
Stop-Loss Premiums	\$122.03
Medical Claims Admin	\$33.87
Rx Rebates	-\$39.65
Broker Fees	\$8.86
Expected Taxes and Fees	\$0.27
Wellness	\$1.68
First Stop Health	\$4.99
<b>Total Fixed Costs</b>	<b>\$132.05</b>
<b>VI. Projected Plan Cost</b>	
Per Member Per Month (PMPM)	<b>\$669.23</b>
Annual Based on Enrollment Snapshot	<b>\$3,437,153</b>
<b>VII. Percent Increase</b>	<b>9.5%</b>

- Projected Annual Plan Cost has been estimated based on a current snapshot of enrollment. The total budget should scale with enrollment fluctuations throughout the plan year.
- Projected Annual Cost should serve as a baseline expectation for the 2025 plan year. Actual claims costs are expected to vary from our estimate due to the volatile nature of healthcare spend. To account for unfavorable claims cost scenarios, a spectrum of risk should be kept in mind when determining the final implemented increase.

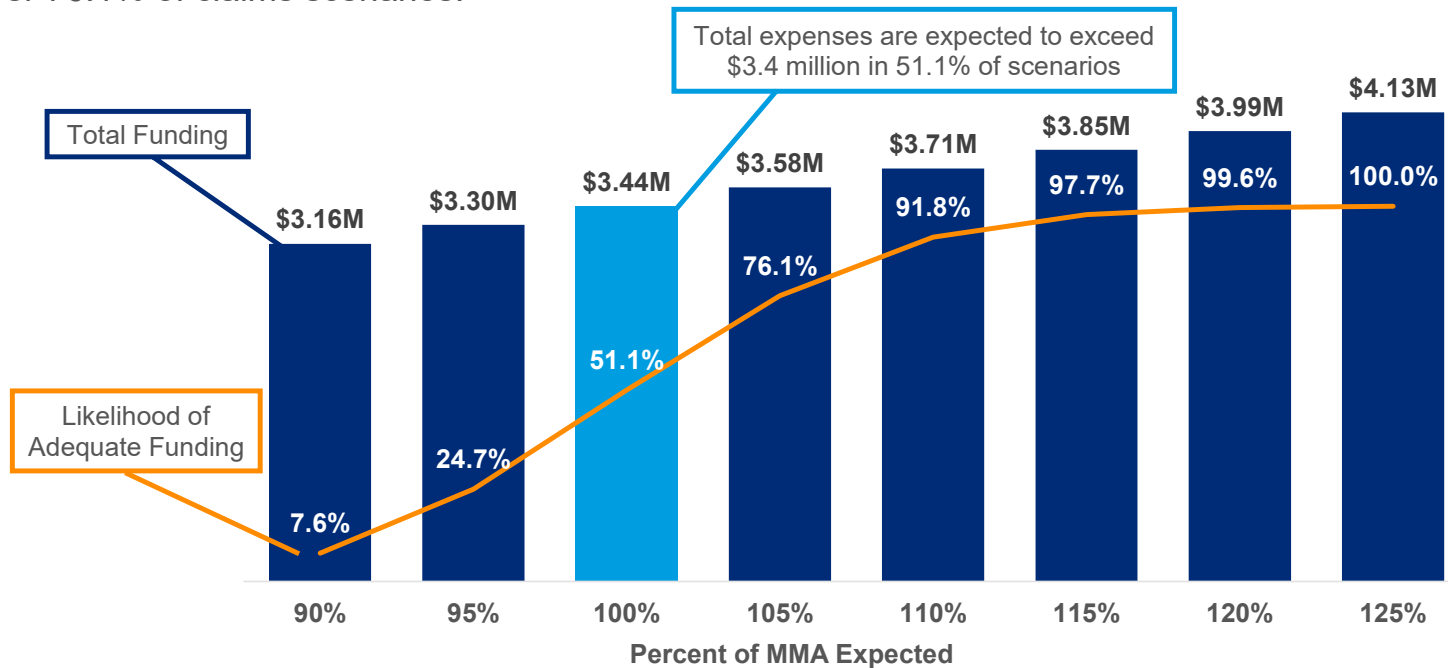
*Up to three year of claims data below the specific deductible are adjusted for member counts and plan design, then trended to the prospective experience period. The periods are then blended for the prospective claims cost. The total cost of the plan is found by adding the fixed costs (premiums, admin, fees, etc.). This total is then compared to the current funding.*

Marsh & McLennan Agency LLC

# Claims Margin

## Likelihood of Adequate Funding For Alternate Claims Scenarios

The light blue bar in the chart below illustrates funding to MMA expected claims costs. This budget is projected to adequately fund 51.1% of claims scenarios. To increase the likelihood of the total budget adequately covering the total plan expenses (including claims and fixed costs), it is recommended to include a claims margin. For example, adding a 5.0% claims margin moves the recommended increase to overall budget from a 9.5% to a funding to a 13.9%. This strategy is projected to adequately cover 76.1% of claims scenarios.



# Scenario Analysis

## Alternate Quote Details

	2024	Renewal	Alternate 1	Alternate 2
<b>Funding Model</b>	Self-Insured	Self-Insured	Self-Insured	Self-Insured
Insurance Carrier/TPA	BCBSMN	BCBSMN	BCBSMN	BCBSMN
Reinsurance Carrier	BCBSMN	BCBSMN	BCBSMN	BCBSMN
<b>Stop Loss Contract</b>	12/18	12/18	12/18	12/18
Specific Deductible	\$70,000	\$70,000	\$75,000	\$80,000
Aggregate Corridor	25%	25%	25%	25%
<b>Claims Summary</b>				
<i>Expected Claims &lt; Stop Loss Deductible</i>	\$2,646,555	\$2,758,940	\$2,794,581	\$2,824,679
<i>Carrier Expected Claims &lt; Stop Loss Deductible</i>	\$2,212,720	\$2,312,708	\$2,353,387	\$2,384,940
<b>Stop Loss Premiums</b>				
Specific Premium	\$544,988	\$626,729	\$600,411	\$576,599
Aggregate Deductible	\$2,765,900	\$2,890,885	\$2,941,733	\$2,981,175
<b>Total Administrative Costs</b>	\$31,370	\$51,485	\$51,485	\$51,485
Medical Claims Admin	\$168,912	\$173,981	\$173,981	\$173,981
Rx Rebates	-\$203,650	-\$203,650	-\$203,650	-\$203,650
Broker Fees	\$45,504	\$45,504	\$45,504	\$45,504
Wellness	\$8,640	\$8,640	\$8,640	\$8,640
First Stop Health	\$10,680	\$25,632	\$25,632	\$25,632
Expected Taxes and Fees	\$1,284	\$1,378	\$1,378	\$1,378
<b>Current Total Funding</b>	\$3,139,947			
<i>Expected Claim Liability</i>	\$2,646,555	\$2,758,940	\$2,794,581	\$2,824,679
<i>Expected Fixed Costs</i>	\$576,358	\$678,214	\$651,895	\$628,084
<i>Expected Total Cost</i>	\$3,222,913	\$3,437,153	\$3,446,476	\$3,452,763
% Increase Over Current Funding (MMA Expected)		9.5%	9.8%	10.0%
% Increase Over Current Funding (105% of MMA Expected)		13.9%	14.2%	14.5%
Carrier Expected Cost	\$2,789,078	\$2,990,922	\$3,005,282	\$3,013,024
Maximum Total Cost	\$3,342,258	\$3,569,099	\$3,593,629	\$3,609,259

Summarized comparison of the projected total cost for the current coverage and the quoted options for the subsequent renewal period. The detail is based upon the MMA projection of claims below the specific deductible. This projection is the best estimate at the 50th percentile of the claims distribution (50/50 change of over or under funding). Additional options are provided with a claim margin added to cover a greater proportion of the expected claim scenarios.

# Specific Stop-Loss Rating Analysis

## Historical Claims Rating

	Experience Period 1	Experience Period 2	Experience Period 3	MMA Expected Costs
<b>Incurred Dates</b>	<b>Jan 2022 - Dec 2022</b>	<b>Jan 2023 - Jul 2023</b>	<b>Aug 2023 - Jul 2024</b>	
<b>Paid Dates</b>	Jan 2022 - Jun 2023	Jan 2023 - Jul 2024	Aug 2023 - Jul 2024	
<b>I. Historical Claims Experience</b>				
Total Paid Claims Over \$70,000	\$939,153	\$1,305,242	\$214,154	
Member Months	4,937	2,971	5,154	
Total Paid Claims (PMPM)	\$190.23	\$439.33	\$41.55	
<b>II. Adjustments</b>				
First Dollar Trend	6.8%	7.6%	7.5%	
Trended Paid Claims	\$263.40	\$521.99	\$59.28	
Leveraged Trend	11.5%	8.0%	28.5%	
<b>III. Additional Claims Liability</b>				
Lasered Claims	\$0.00	\$0.00	\$0.00	
Aggregating Specific	\$0.00	\$0.00	\$0.00	
<b>IV. Credibility Weighting</b>				
Claims Subject to Reinsurance	\$263.40	\$521.99	\$59.28	
Credibility	10%	10%	80%	
<b>V. MMA Expected Claims Costs</b>				
Experience Rated Claims Cost				\$125.97
Credibility				49%
Manual Rate				\$140.53
Blended Weighted Claims Projection				<b>\$133.37</b>

Up to three year of claims data above the specific deductible are adjusted for member counts and lasered claims, then trended to the prospective experience period. The periods are adjusted for aggregating specific then blended for the prospective claims cost. The experience is blended with the MMA manual and then compared to the Upper Midwest Benchmark and the Renewal Premium.

# Specific Stop-Loss Rating Analysis

## Development of Projected Needed Premium

	MMA Expected Costs
<b>V. MMA Expected Claims Costs</b>	
Experience Rated Claims Cost	\$125.97
Credibility	49%
Manual Rate	\$140.53
Blended Weighted Claims Projection	<b>\$133.37</b>
<b>VI. Fixed Costs</b>	<b>\$33.34</b>
<b>VII. Projected Needed Premium</b>	
Per Member Per Month (PMPM)	<b>\$166.72</b>
Annual Based on Enrollment Snapshot	<b>\$856,252</b>
<b>VII. Percent Increase</b>	<b>57.1%</b>
<b>VIII. MMA Upper Midwest Benchmarking</b>	
Per Member Per Month (PMPM)	<b>\$151.14</b>
Annual Based on Enrollment Snapshot	<b>\$776,275</b>
Percent Increase	<b>42.4%</b>

- The stop-loss carrier has released the renewal at a 15.0% increase to current premium rates. Note that the carrier's rating methodology heavily relies upon their internal manual rate and overall block results. This can create dramatically different rates than what the experience or the MMA formula may dictate. We believe the stop-loss carrier's renewal is fair based on the historical high-cost claims experience we received.
- The following slides compare the current stop-loss arrangement to our MMA national and regional benchmarks as well as provides a projected and historical comparison of alternate specific deductible levels.

*Up to three year of claims data above the specific deductible are adjusted for member counts and lasered claims, then trended to the prospective experience period. The periods are adjusted for aggregating specific then blended for the prospective claims cost. The experience is blended with the MMA manual and then compared to the Upper Midwest Benchmark and the Renewal Premium.*

# Stop-Loss Benchmarking

## Current Specific Deductible and Premium Compared to MMA Benchmarks

We have compared Southwest Health & Human Services' current specific deductible and the associated premium rates to MMA's national and regional benchmarks. Southwest Health & Human Services' current specific deductible is lower than both our national and regional benchmarks for employers of similar size. Additionally, Southwest Health & Human Services' current specific premium is lower than MMA's regional benchmark of employers with the same specific deductible.

Client Specific Comparison	Current Deductible and Premium	MMA Regional Benchmark At Current Deductible
Contract Type	12/18	12/18
Specific Deductible	\$70,000	\$70,000
Average Specific Premium (Per Employee Per Month)	\$189.23	\$269.54
Average Annual Specific Premium	\$544,988	\$776,275
Market Reinsurance Benchmarks	National Benchmark <sup>1</sup>	MMA Regional Benchmark <sup>2</sup>
Contract Type	12/18	12/18
Average Specific Deductible (based on Employee Count)	\$98,000	\$105,000
Average Specific Premium (Per Employee Per Month)	\$176.36	\$180.43
Average Annual Specific Premium	\$507,923	\$519,625

<sup>1</sup>Source: 2022 Aegis Risk Medical Stop-Loss Premium Survey.

<sup>2</sup>2023 Upper Midwest Stop Loss Survey for Regional Results.

A comparison of the National And Regional benchmark on specific deductibles and premiums. The first table includes the benchmarks for a group of like size. The second table compares the current premium to the MMA Regional benchmark at the same specific deductible.

# Stop-Loss Scenario Analysis

## Alternate Specific Deductible Feasibility Projection Plan Year

	Current \$70,000	Renewal \$70,000	Alternate 1 \$75,000	Alternate 2 \$80,000
Total Fixed Cost (Premium + Admin)	\$576,358	\$678,214	\$651,895	\$628,084
Total Variable Cost (Aggregate Claims, Lasers, Agg Spec)	\$2,646,555	\$2,758,940	\$2,794,581	\$2,824,679
Total Expected Costs	\$3,222,913	\$3,437,153	\$3,446,476	\$3,452,763
<b>Total Expected Cost Impact</b>		<b>\$214,241</b>	<b>\$223,564</b>	<b>\$229,850</b>

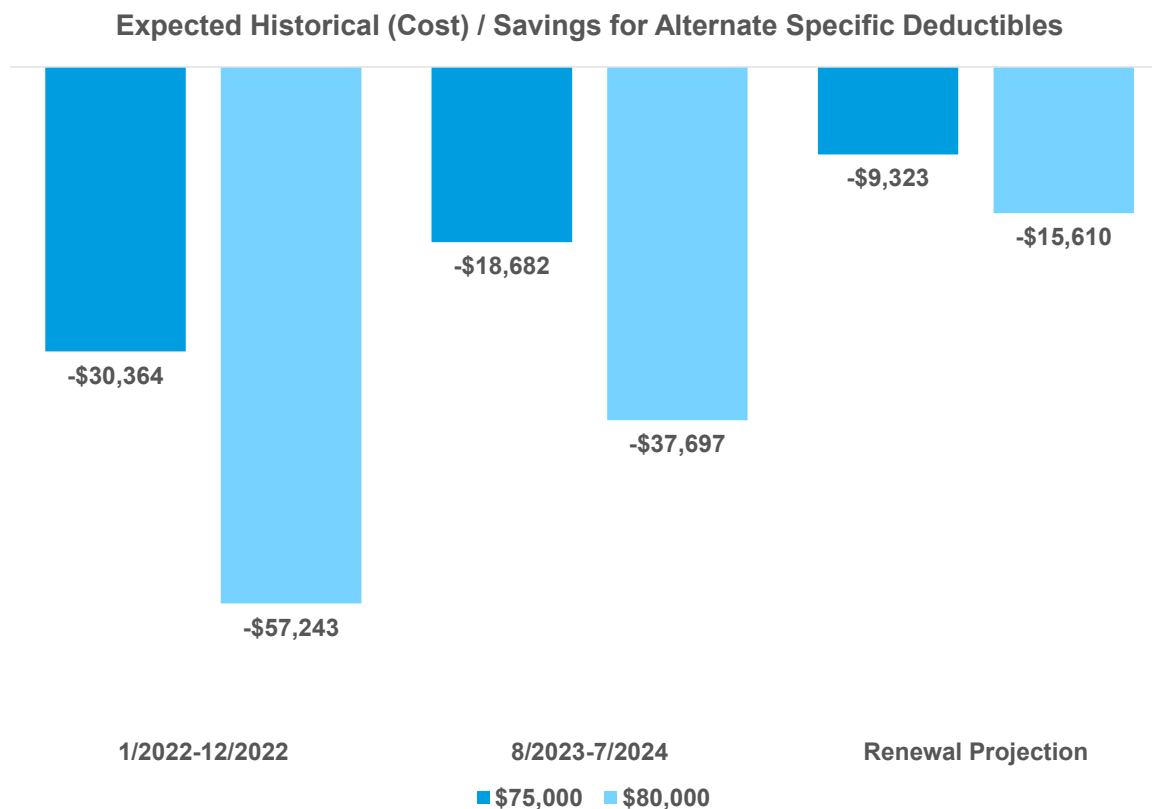
Based on the quotes received, we expect the \$70,000 specific deductible to return the lowest net cost for 2025. We determined this by comparing the expected total cost under various specific deductible scenarios. The expected total cost for each scenario includes expected claims liability less than the specific deductible, stop-loss premium rates, claims administration costs, and other fixed costs. Note that our financial projection for 2025 should not be the only factor considered when making the decision to change specific deductibles. We recommend reviewing the estimated cost / savings had Southwest Health & Human Services been in an alternate specific deductible arrangement historically. This analysis can be found on the next slide. Additionally, Southwest Health & Human Services should evaluate their risk tolerance prior to moving from the current specific deductible to one of the alternates we modeled.

*Summarized comparison of the projected total cost for the current coverage and the quoted options for the subsequent renewal period.*  
Marsh & McLennan Agency LLC

# Stop-Loss Scenario Analysis

## Alternate Specific Deductible Feasibility Historical Plan Years

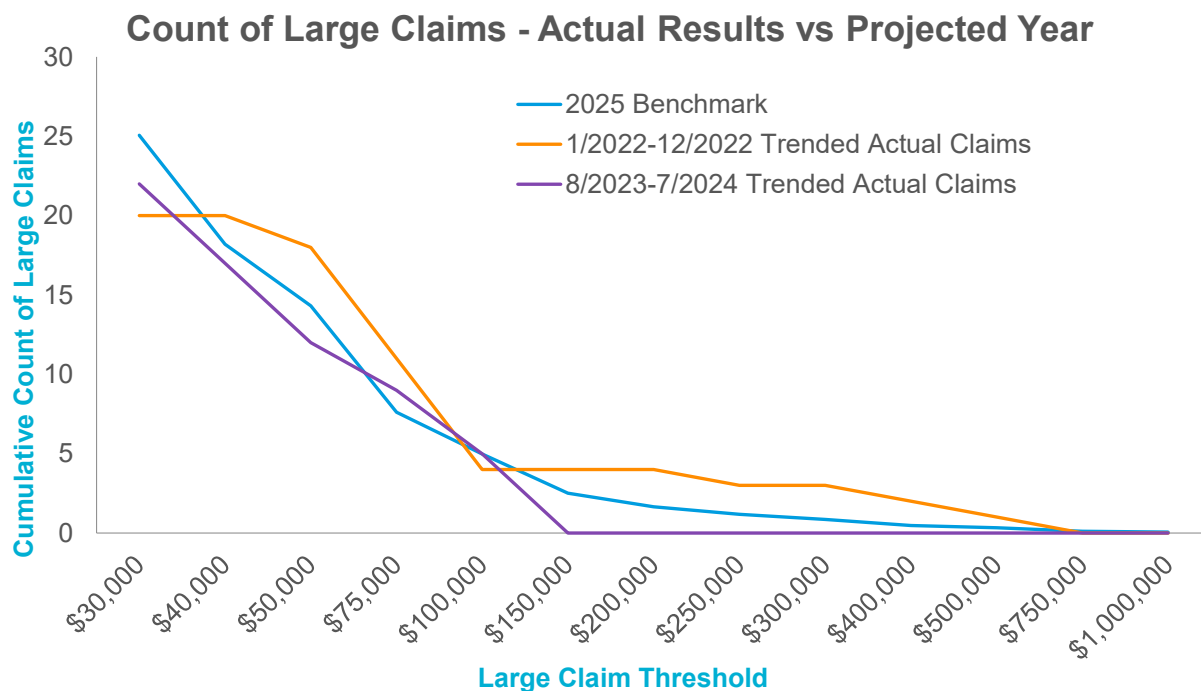
Based on the historical high-cost claims experience we received as well as the proposed premium rates for the alternate specific deductibles, we estimated the financial impact Southwest Health & Human Services may have seen under an alternate stop-loss arrangement historically. Our analysis indicates the \$70,000 specific deductible would have been the lowest cost option historically. As noted on the previous slide, we have also observed that the \$70,000 specific deductible is expected to be the lowest cost option for 2025. As a result, we recommend remaining in the current stop-loss contract.



Summarized comparison of the projected total cost for the current coverage and the quoted options for the subsequent renewal period.  
Marsh & McLennan Agency LLC

# Large Claims Benchmarking

Trended Historical Large Claimant Experience Compared to Benchmark



At a \$70,000 Specific Deductible, between 6.8 and 12.3 claims are expected to exceed the threshold with a best estimate of 9.0.

The 2 trended underwriting periods had an average of 11 claims over \$70,000.

The large claims from the experience periods used in rating are trended to the projection period. The trended claim counts and the PMPM (per member per month) costs are then compared to the manual benchmarks. These manual benchmarks are adjusted to the group's demographics, location, and plan design.  
Marsh & McLennan Agency LLC

# Premium Equivalent Development

## Proposed Rates by Plan Design and Coverage Tier

	PEPM	Annual
MMA Expected Claim Costs	\$957.97	\$2,758,940
Stop Loss Premium	\$217.61	\$626,729
Admin Costs	\$17.88	\$51,485
Required Funding		\$3,437,153

We used the total required funding and current enrollment by plan design to derive premium equivalencies by plan design and coverage tier.

Current Employees	Total	\$6,550 HSA	\$5,000 High (HSA/VEBA)	\$2,600 Mid	\$1,200 Low
Single	158	117	28	4	9
Employee+1	23	9	6	5	3
Employee+Children	24	16	4	3	1
Family	35	16	12	5	2
Total Employees	240	158	50	17	15

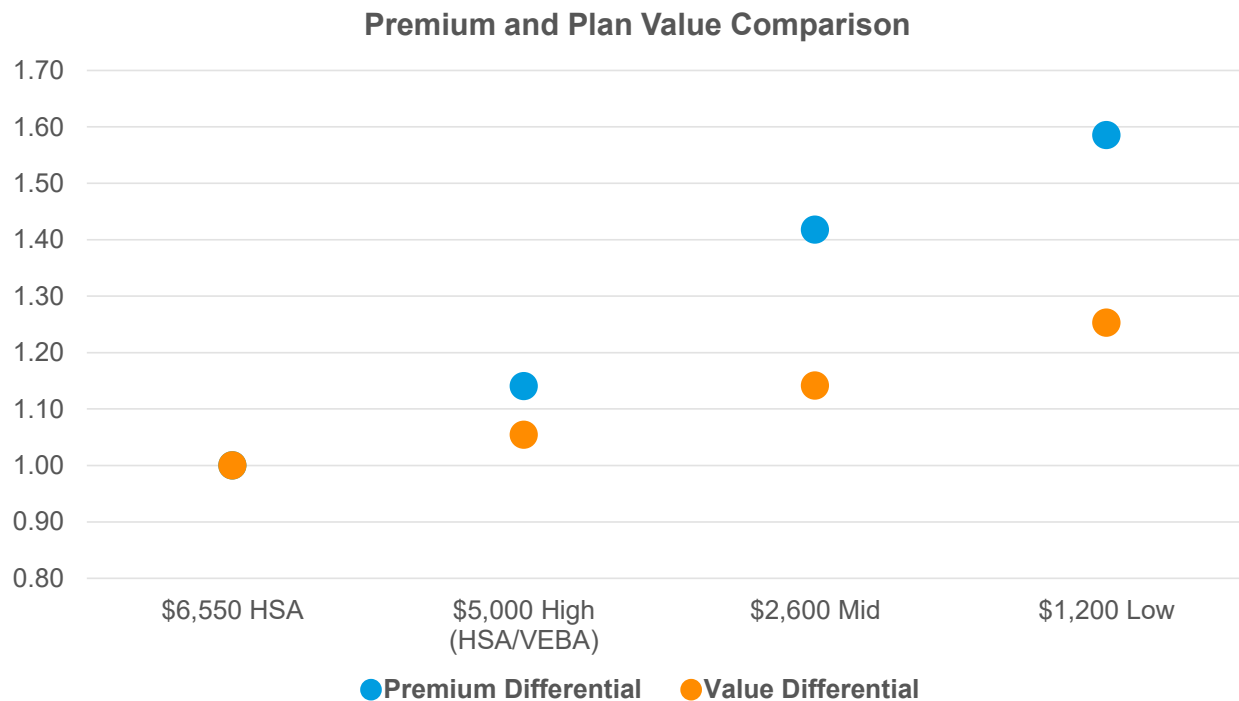
Current Premium Equivalents					
Single		\$658.61	\$750.98	\$933.54	\$1,043.87
Employee+1		\$1,448.94	\$1,652.16	\$2,061.89	\$2,296.50
Employee+Children		\$1,185.50	\$1,351.75	\$1,690.68	\$1,878.95
Family		\$1,975.83	\$2,252.94	\$2,811.67	\$3,131.58
Total Funding	\$3,139,947	\$1,688,149	\$760,592	\$398,088	\$293,117

Recommended Premium Equivalents					
Single		\$720.95	\$822.06	\$1,021.90	\$1,142.68
Employee+1		\$1,586.09	\$1,808.54	\$2,257.05	\$2,513.87
Employee+Children		\$1,297.71	\$1,479.70	\$1,850.71	\$2,056.80
Family		\$2,162.85	\$2,466.19	\$3,077.80	\$3,427.99
Total Funding	\$3,437,153	\$1,847,938	\$832,585	\$435,768	\$320,862

Recommended COBRA Rates					
Single		\$735.37	\$838.50	\$1,042.34	\$1,165.53
Employee+1		\$1,617.81	\$1,844.71	\$2,302.20	\$2,564.15
Employee+Children		\$1,323.67	\$1,509.29	\$1,887.72	\$2,097.93
Family		\$2,206.11	\$2,515.51	\$3,139.36	\$3,496.55

# Rate and Plan Value Relativities

Comparing the Slope of the Current Plan and Rates



Marsh & McLennan Agency LLC

The values to the left represent the difference in premium rate relativities and the corresponding actuarial value relativities when compared to the base plan (the plan listed furthest to the left). If the values diverge, this indicates a mismatch in the funding and the risk. When this occurs, the plan is at risk of anti-selection.

# Your future is limitless.<sup>SM</sup>

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2024		Current				50/50 Split of Premium Increase at Expected						50/50 Split of Premium Increase with 5% Margin					
		2024		Emp Contribution	Employee	2025		Employer Contribution		Employee		2025		Employer Contribution		Employee	
Plan Name	Ded/OPM	Tiers - 4	Full Premium	Premium	Premium	9.5%	\$ Change	Premium	\$ Change	Premium	\$ Change	13.9%	\$ Change	Premium	\$ Change	Premium	\$ Change
<b>Low Plan \$1200 VEBA</b>	<b>9</b>	Employee	\$1,043.87	\$716.94	\$326.93	\$1,143.04	\$99.17	\$766.52	\$49.58	\$376.51	\$49.58	\$1,188.97	\$145.10	\$789.49	\$72.55	\$399.48	\$72.55
	1	Emp + Child(ren)	\$1,878.95	\$1,237.98	\$640.97	\$2,057.45	\$178.50	\$1,327.23	\$89.25	\$730.22	\$89.25	\$2,140.12	\$261.17	\$1,368.57	\$130.59	\$771.56	\$130.59
\$1200/\$1200	3	Emp + Spouse	\$2,296.50	\$1,484.76	\$811.74	\$2,514.67	\$218.17	\$1,593.84	\$109.08	\$920.82	\$109.08	\$2,615.71	\$319.21	\$1,644.37	\$159.61	\$971.35	\$159.61
\$2400/\$2400	2	Family	\$3,131.58	\$1,863.30	\$1,268.28	\$3,429.08	\$297.50	\$2,012.05	\$148.75	\$1,417.03	\$148.75	\$3,566.87	\$435.29	\$2,080.94	\$217.64	\$1,485.92	\$217.64
			\$293,117.28	\$190,455.84	\$102,661.44	\$320,963.42	\$27,846.14	\$204,378.91	\$13,923.07	\$116,584.51	\$13,923.07	\$333,860.58	\$40,743.30	\$210,827.49	\$20,371.65	\$123,033.09	\$20,371.65
<b>Mid Plan \$2600 VEBA</b>	<b>4</b>	Employee	\$933.54	\$653.65	\$279.89	\$1,022.23	\$88.69	\$697.99	\$44.34	\$324.23	\$44.34	\$1,063.30	\$129.76	\$718.53	\$64.88	\$344.77	\$64.88
RX OPM \$750/\$1000	3	Emp + Child(ren)	\$1,690.68	\$1,157.37	\$533.31	\$1,851.29	\$160.61	\$1,237.68	\$80.31	\$613.62	\$80.31	\$1,925.68	\$235.00	\$1,274.87	\$117.50	\$650.81	\$117.50
\$2600/\$2600	5	Emp + Spouse	\$2,061.89	\$1,395.62	\$666.27	\$2,257.77	\$195.88	\$1,493.56	\$97.94	\$764.21	\$97.94	\$2,348.49	\$286.60	\$1,538.92	\$143.30	\$809.57	\$143.30
\$2600/\$5200	5	Family	\$2,811.67	\$1,758.49	\$1,053.18	\$3,078.78	\$267.11	\$1,892.04	\$133.55	\$1,186.73	\$133.55	\$3,202.49	\$390.82	\$1,953.90	\$195.41	\$1,248.59	\$195.41
			\$398,088.00	\$262,287.12	\$135,800.88	\$435,906.36	\$37,818.36	\$281,196.30	\$18,909.18	\$154,710.06	\$18,909.18	\$453,422.23	\$55,334.23	\$289,954.24	\$27,667.12	\$163,468.00	\$27,667.12
<b>High Plan \$5000 VEBA</b>	<b>28</b>	Employee	\$750.98	\$638.08	\$112.90	\$822.32	\$71.34	\$673.75	\$35.67	\$148.57	\$35.67	\$855.37	\$104.39	\$690.27	\$52.19	\$165.09	\$52.19
	4	Emp + Child(ren)	\$1,351.75	\$1,103.54	\$248.21	\$1,480.17	\$128.42	\$1,167.75	\$64.21	\$312.42	\$64.21	\$1,539.64	\$187.89	\$1,197.49	\$93.95	\$342.16	\$93.95
\$5000/\$5000	6	Emp + Spouse	\$1,652.16	\$1,328.79	\$323.37	\$1,809.12	\$156.96	\$1,407.27	\$78.48	\$401.85	\$78.48	\$1,881.81	\$229.65	\$1,443.62	\$114.83	\$438.20	\$114.83
\$10,000/\$10,000	12	Family	\$2,252.94	\$1,664.25	\$588.69	\$2,466.97	\$214.03	\$1,771.26	\$107.01	\$695.70	\$107.01	\$2,566.10	\$313.16	\$1,820.83	\$156.58	\$745.27	\$156.58
			\$760,592.16	\$602,689.68	\$157,902.48	\$832,848.42	\$72,256.26	\$638,817.81	\$36,128.13	\$194,030.61	\$36,128.13	\$866,314.47	\$105,722.31	\$655,550.84	\$52,861.16	\$210,763.64	\$52,861.16
<b>High Plan \$5000 HSA</b>	<b>0</b>	Employee	\$750.98	\$688.08	\$62.90	\$822.32	\$71.34	\$723.75	\$35.67	\$98.57	\$35.67	\$855.37	\$104.39	\$740.27	\$52.19	\$115.09	\$52.19
	0	Emp + Child(ren)	\$1,351.75	\$1,178.54	\$173.21	\$1,480.17	\$128.42	\$1,242.75	\$64.21	\$237.42	\$64.21	\$1,539.64	\$187.89	\$1,272.49	\$93.95	\$267.16	\$93.95
\$5000/\$5000	0	Emp + Spouse	\$1,652.16	\$1,403.79	\$248.37	\$1,809.12	\$156.96	\$1,482.27	\$78.48	\$326.85	\$78.48	\$1,881.81	\$229.65	\$1,518.62	\$114.83	\$363.20	\$114.83
\$10,000/\$10,000	0	Family	\$2,252.94	\$1,739.25	\$513.69	\$2,466.97	\$214.03	\$1,846.26	\$107.01	\$620.70	\$107.01	\$2,566.10	\$313.16	\$1,895.83	\$156.58	\$670.27	\$156.58
			0	\$0.00	0			\$0.00	\$0.00	\$0.00	0.0%			\$0.00	\$0.00	\$0.00	0.0%
<b>HSA \$6550 HSA</b>	<b>117</b>	Employee	\$658.61	\$658.61	\$0.00	\$721.18	\$62.57	\$721.18	\$62.57	\$0.00	\$0.00	\$750.16	\$91.55	\$750.16	\$91.55	\$0.00	\$0.00
	16	Emp + Child(ren)	\$1,185.50	\$1,147.98	\$37.52	\$1,298.12	\$112.62	\$1,204.29	\$56.31	\$93.83	\$56.31	\$1,350.28	\$164.78	\$1,230.37	\$82.39	\$119.91	\$82.39
\$6550/\$6550	9	Emp + Spouse	\$1,448.94	\$1,366.42	\$82.52	\$1,586.59	\$137.65	\$1,435.24	\$68.82	\$151.34	\$68.82	\$1,650.34	\$201.40	\$1,467.12	\$100.70	\$183.22	\$100.70
\$13,100/\$13,100	16	Family	\$1,975.83	\$1,688.30	\$287.53	\$2,163.53	\$187.70	\$1,782.15	\$93.85	\$381.38	\$93.85	\$2,250.47	\$274.64	\$1,825.62	\$137.32	\$424.85	\$137.32
			\$1,688,149.32	\$1,616,827.56	\$71,321.76	\$1,848,523.51	\$160,374.19	\$1,740,937.35	\$124,109.79	\$107,586.15	\$36,264.39	\$1,922,802.08	\$234,652.76	\$1,798,419.78	\$181,592.22	\$124,382.29	\$53,060.53
<b>Grand Total</b>			<b>\$3,139,946.76</b>	<b>\$2,672,260.20</b>	<b>\$467,686.56</b>	<b>\$3,438,241.70</b>	<b>\$298,294.94</b>	<b>\$2,865,330.37</b>	<b>\$193,070.17</b>	<b>\$572,911.33</b>	<b>\$105,224.77</b>	<b>\$3,576,399.36</b>	<b>\$436,452.60</b>	<b>\$2,954,752.35</b>	<b>\$282,492.15</b>	<b>\$621,647.01</b>	<b>\$153,960.45</b>

## Minnesota Public Sector Collaborative History 2011-2023

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Average</u>
	<u>Funding Change (includes reserve funding)</u>														
<b>Lyon County</b>				0.0%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.5%
<b>SWHHS</b>				0.0%	12.7%	11.0%	0.0%	0.0%	0.0%	0.0%	0.0%	7.0%	3.0%	11.2%	4.1%
<b>Murray County &amp; Hospital</b>				0.0%	0.0%	0.0%	-4.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.5%
<b>Swift County</b>				0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.9%
<b>Redwood County</b>				4.3%	0.0%	-4.0%	-4.0%	0.0%	0.0%	8.0%	10.0%	15.0%	2.0%	14.0%	4.1%
<b>Benton County</b>								0.0%	0.0%	2.0%	8.0%	12.0%	12.0%	10.0%	6.3%
<b>Chippewa</b>										7.0%	10.0%	0.0%	0.0%	2.0%	3.8%
<b>Collaborative</b>				0.9%	2.5%	2.4%	-1.6%	0.0%	0.0%	2.4%	4.0%	6.3%	2.4%	6.7%	2.4%



August 28th, 2024

Southwest Health & Human Services

**Re: 2025 Renewal of Life, Long and Short Term Disability, Dental, Vision, Critical Illness, Accident, Hospital and Legal/ID Theft Insurances and the Online Enrollment System**

Southwest Health & Human Services’ insurance carriers have provided us with the following information:

**Life Insurance**

**Sun Life Financial Policy No. 247385**

Sun Life has determined that effective 1/1/2025 your Basic life rate will **remain unchanged** to **\$.084** per month per \$1000. The Basic AD&D rate will **remain unchanged** at **\$.018** per month per \$1000. The Dependent Package benefit will be replaced by a stand alone Child Life benefit with a rate of \$.20 per month per \$1000. The optional employee and spouse life and AD&D rates will **remain unchanged** for the coming policy year. However, anyone moving into a new age bracket will see an increase effective 1/1/2025. The following rate schedule will apply:

<u>Age</u>	<u>Monthly Cost per \$1000</u>
Under 25	\$.048
25-29	\$.048
30-34	\$.048
35-39	\$.077
40-44	\$.077
45-49	\$.127
50-54	\$.186
55-59	\$.325
60-64	\$.483
65-69	\$.899
70-74	\$1.443
75-79	\$3.552
80 +	\$5.483

**Long Term Disability**

**Sun Life Financial Policy No. 247385**

Sun Life has determined that your Long Term Disability rate will **remain unchanged** at **\$0.148/\$100** of payroll effective 1/1/2025.

**Short Term Disability**  
**The Hartford No. 922184**

The Hartford has determined that your STD rates will **remain unchanged** for the coming policy year. Effective 1/1/2025, the following rate schedule will apply:

<u>Age</u>	<u>Rate per Month/\$10 Weekly Benefit</u>
Under 35	\$1.28
35-49	\$.83
50-59	\$.99
60+	\$1.14

**Dental Insurance**  
**Principal Policy No. 1149294**

Principal has determined that your Dental Insurance rates will **Increase** for the coming policy year. Effective on 1/1/2025 rates per month will be as follows:

	<u>Monthly Rates</u>
Employee	\$41.68
Employee + Spouse	\$78.62
Employee + Child(ren)	\$105.78
Family	\$142.70

**Vision Insurance**  
**Avesis Policy No. 50790-2096**

Avesis has determined that your Vision Insurance rates will **remain unchanged** for the coming policy year. Effective on 1/1/2025 rates per month will be as follows:

	<u>Monthly Rates</u>
Employee	\$6.61
Employee + Spouse	\$13.01
Employee + Child(ren)	\$13.66
Family	\$17.90

**Accident Insurance**  
**Cigna Policy No. AI960633**

Cigna has determined that your Accident Insurance rates will **remain unchanged** for the coming policy year. Effective 1/1/2025, the rates per month will be as follows:

	<u>Low Plan</u>	<u>High Plan</u>
	<u>Monthly Rates</u>	<u>Monthly Rates</u>
Employee	\$9.70	\$16.95
Employee + Spouse	\$16.40	\$28.75
Employee + Child(ren)	\$16.10	\$28.20
Family	\$22.80	\$39.75

**Critical Illness Insurance**  
**Cigna Policy No. CI960626**

Cigna has determined that your Critical Illness Insurance rates will **remain unchanged** for the coming policy year. Effective 1/1/2025, the rates per month will be as follows:

<b>Age</b>	<b>Employee</b>	<b>Employee &amp; Spouse</b>	<b>Employee &amp; Child(ren)</b>	<b>Family</b>
18-24	\$5.82	\$10.39	\$6.19	\$10.76
25-29	\$6.59	\$11.55	\$6.97	\$11.92
30-34	\$8.52	\$14.30	\$8.90	\$14.68
35-39	\$11.73	\$19.18	\$12.10	\$19.55
40-44	\$15.00	\$24.18	\$15.37	\$24.55
45-49	\$21.57	\$34.27	\$21.94	\$34.64
50-54	\$29.49	\$47.60	\$29.87	\$47.97
55-59	\$39.41	\$64.34	\$39.79	\$64.72
60-64	\$50.53	\$82.90	\$50.90	\$83.27
65-69	\$62.42	\$100.39	\$62.79	\$100.76
70-74	\$87.29	\$138.29	\$87.66	\$138.67
75-79	\$121.61	\$182.09	\$121.99	\$182.46
80-84	\$153.67	\$223.14	\$154.04	\$223.51
85+	\$189.66	\$293.71	\$190.04	\$294.09

**Hospital Insurance**  
**Cigna Policy No. HC460405**

Cigna has determined that your Hospital Insurance rates will **remain unchanged** for the coming policy year. Effective 1/1/2025, the rates per month will be as follows:

	<b><u>Monthly Rates</u></b>
<b>Employee</b>	<b>\$19.78</b>
<b>Employee + Spouse</b>	<b>\$40.87</b>
<b>Employee + Child(ren)</b>	<b>\$35.30</b>
<b>Family</b>	<b>\$56.39</b>

**Legal/ID Theft**

The rates associated with Legal/ID Theft Insurance with Legal Shield will **remain unchanged**.

**Online Enrollment**

The County has decided to move to Plan Source for online enrollment. Your Plan Source rates are as follows for 2025:

<b>Online Enrollment Software (includes EDI)</b>	<b>\$3.30 PEPM*</b>
<b>ACA Manager</b>	<b>\$1.50 PEPM*</b>

\* PEPM = per employee per month

**Integrity Employee Benefits Commissions**

<b>Life Insurance</b>	<b>5% of monthly premium</b>
<b>Long Term Disability</b>	<b>10% of monthly premium</b>
<b>Short Term Disability</b>	<b>10% of monthly premium</b>
<b>Dental Insurance</b>	<b>10% of monthly premium</b>
<b>Vision Insurance</b>	<b>10% of monthly premium</b>
<b>Critical Illness</b>	<b>25% of monthly premium</b>
<b>Accident Insurance</b>	<b>25% of monthly premium</b>
<b>Hospital Insurance</b>	<b>15% of monthly premium</b>

Please let me know if there is anything else that you need at this time. We appreciate the opportunity to continue to work with you and your employees in the communication and administration of your ancillary employee benefits insurance program.

**Integrity Employee Benefits, LLC**

Phone 651-437-7977 | Toll Free 866-437-7977 | Fax 651-319-0528  
[Integrity@integrityeb.com](mailto:Integrity@integrityeb.com) | [www.integrityeb.com](http://www.integrityeb.com)

**SOUTHWEST HEALTH AND HUMAN SERVICES  
ADMINISTRATIVE POLICY NUMBER 23**

EFFECTIVE DATE: 11/18/15

REVISION DATE: 09/18/24

AUTHORITY: Southwest Health and Human Services Governing Board

--- INFORMATION TECHNOLOGY PROCUREMENT POLICY ---

**Section 1 – Purpose**

- a. The purpose of this policy is to provide a framework for the procurement of all IT (Information Technology) hardware, software, and any externally hosted systems or software for Southwest Health and Human Services. This procedure ensures the equipment is configured correctly and that all cyber security, data privacy and data security measures are addressed.

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**Section 2 – Introduction**

- a. Southwest Health and Human Services has agreed standards in place for software (server, web and computer based), operating systems, computer networks and computer hardware and peripherals including monitors, keyboard, mouse, dock, headset, and any other connected device including wired and wireless devices. This standardization is essential as it allows the Southwest Health and Human Services IT Department to provide a quality economical uniform service to staff and to ensure all security measures are taken into account. The main benefit areas are:

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- IT support staff are familiar with hardware, software, and peripherals, thus speeding up fault finding;
- The IT Department is able to stock standard spares in order to reduce down time;
- Network, software and hardware installations are planned and coordinated centrally by experienced IT staff.
- IT is familiar with the systems, computers, servers, and software in place and is best suited to ensure that data privacy, data security, and cyber security considerations are addressed.
- IT is familiar with the hardware, software and systems in place and can ensure that we utilize what we have in place before purchasing any redundant software or hardware.
- IT is familiar with the vendors we use and the IT needs of agency thus ensuring that we take advantage of any supplier discounts when purchasing like items.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
ADMINISTRATIVE POLICY NUMBER 23**

This policy outlines the procedures that must be in place to achieve these benefits and to ensure the purchase, delivery and installation of IT equipment is coordinated successfully.

**Section 3 - Software and Hardware Purchasing Guidelines**

- a. The IT Department is responsible for placing orders for all software and hardware on behalf of Southwest Health and Human Services regardless of the source of funding, program or for whom the purchase is for. All software and hardware related purchases will need to have full approval and authorization by the IT Director or appointed IT staff prior to requisitioning. All hardware and software will be determined appropriate by the IT Director or appointed IT staff. Hardware and software cannot be purchased without approval by IT and cannot be purchased outside of the IT department. If there is a concern or disagreement, IT will bring the request to the Executive Committee for further review and consideration.
  
- 1. All requests for purchasing of equipment or software, whether as individual items or as part of a larger project, must be sent to the IT Help Desk who will process the request as per the procurement process outlined in this policy.
- 2. The IT Director or appointed IT staff will make a decision on whether to approve, decline or amend the requirements for the purchase of the equipment.
- 3. If equipment or software is declined or changed, IT will provide a brief explanation to the requesting Supervisor for the decision and IT will keep the customer informed of the decision and the outcomes if ordered. If there is a concern or disagreement, IT will bring the request to the Executive Committee for further review and consideration.
- 4. If the equipment is approved, then IT will order the equipment directly along with any necessary supplies. Where equipment is authorized and ordered, an installation window will be proposed, however this may change according to IT priorities. IT will keep staff informed of the installation window timeline.
- 5. The IT Department has a standard set-up procedure for new hardware, software and systems. This procedure ensures the equipment is configured correctly and that all IT cyber and data security measures are addressed. This includes the set-up of passwords, anti-virus software and security, marking the equipment with the proper asset tracking tag.
  
- 4. The IT Department will not install software or hardware unless it has been involved in the specification of both. Hardware and software cannot be installed by non-IT staff.
- 5. The IT Department will ensure that all of Southwest Health and Human Services policies and procedures are followed when setting up software and hardware.

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**SOUTHWEST HEALTH AND HUMAN SERVICES  
ADMINISTRATIVE POLICY NUMBER 23**

- 6. Installation of replacement equipment will be given priority over new equipment in order to maintain continuity in the existing service.

**Section 4 - External IT Services Purchasing Guidelines**

- a. External IT Services include: Hosting of software, accessing third party software including software hosted internally and on the internet, maintenance/support services and any other third party supplied IT related service including consultancy. Software hosted on the internet can include Cloud Based services or software hosted on vendor owned/operated systems.
  - 1. All requests for external IT services must be sent via the IT Help Desk.
  - 2. IT is the responsible authority for placing orders for external IT services.
  - 3. IT will make a decision whether to approve, decline or amend the requirements for purchasing of these services.
  - 4. If external IT services are declined or changed, IT will provide a brief explanation to the requesting manager for the decision; IT will keep the customer informed of the decision and the outcomes if ordered.
  - 5. If there is a concern or disagreement, IT will bring the request to the Executive Committee for further review and consideration.

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**Section 5 - Computer/Laptop Provision (Managed Service)**

- a. Southwest Health and Human Services has a replacement policy for computer and laptop provision via a third party managed service.
- b. This provision is designed to ensure that the equipment is both up-to-date and fully supportable while ensuring that Southwest Health and Human Services obtains maximum value for money by utilizing our volume purchasing power.
- c. A standard range of equipment is available, however; specialist needs are catered for and special requests for non-standard or additional equipment should be made via the IT Help Desk for consideration. Requests will be considered on an individual needs basis provided that no equivalent specification is available from the standard list.
- d. Requests related to accommodations should be made to the Human Resources department who will forward the request to IT.
- e. Staff members **are limited to a single computer and all staff will be provided with a laptop to accommodate offsite use as needed.**
- f. Tablets, iPads, cell phones, and other mobile devices will be managed by IT and have a Southwest Health and Human Services user ID and MDM (Mobile Device Management) solution attached. All requests for tablets, iPads, cell phones and other related devices must go through IT to ensure they meet our data security requirements and that the purchase of a separate device is the most economical and necessary solution.

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**Deleted:** PC except where individuals need to be ¶ out of the office for periods of time then a laptop can be provided **instead** of the normal desktopcomputer PC/Terminal. Where a laptop is provided a desktopcomputer docking station and monitor can also be supplied for use in the office.

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**SOUTHWEST HEALTH AND HUMAN SERVICES  
ADMINISTRATIVE POLICY NUMBER 23**

g. There will be no personal accounts will be allowed on Southwest Health and Human Services owned devices.

h. Personal BYOD (Bring Your Own Device) are excluded from this policy.

e.

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**Deleted:** This equipment is replaced on a 3 five (5) year cycle across Southwest Health and Human Services. This may be reviewed at any point dependent upon current strategy and the policy updated.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
ADMINISTRATIVE POLICY NUMBER 28**

EFFECTIVE DATE: 09/18/24

REVISION DATE:

AUTHORITY: Southwest Health and Human Services Joint Governing Board

**--- ARTIFICIAL INTELLIGENCE ---**

**Section 1 - Purpose**

- a. This policy is to provide guidance regarding the appropriate use of Artificial Intelligence (AI) and Machine Learning (ML) in our employee work duties. This policy is intended to ensure that the use of AI/ML is compliant with data privacy and retention laws and is used with appropriate safeguards to protect sensitive data. We define AI in this policy as a set of technologies that enable computers to perform a variety of advanced functions mimicking human behavior, including the ability to see, understand and translate spoken and written language, analyze data, make recommendations, and more.

**Section 2 – Policy Statement**

- a. This policy applies to but is not limited to elected officials, employees, contractors, temporary workers, interns, volunteers serving on Agency boards and commissions and vendors under contract with Southwest Health and Human Services (SWHHS) who are accessing SWHHS data.
- b. The use of AI/ML at SWHHS can provide many benefits but must be used in compliance with existing data practice policies as well as SWHHS Information Technology (IT) Technical requirements.

**Section 3 - Policy**

- a. General

AI/ML platforms are to be held to the same standards as other Agency technical resources and must comply with current Acceptable Usage of Technology, Information Management and various Data Practices policies. Be aware that many AI technologies utilize information from various sources. Those sources may be covered by their own intellectual property rights, which must be properly followed.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
ADMINISTRATIVE POLICY NUMBER 28**

b. Safeguards

When selecting and using AI/ML in their work duties, employees must use appropriate safeguards to protect data as private, confidential, non-public or protected nonpublic under the Minnesota Government Data Practices Act or applicable federal law. As a rule any data that falls into these categories should NOT be shared with AI/ML for any reason. The only exception would be any AI/ML that is designed by a vendor for the sole use of SWHHS that has a contract spelling out that the data will only be accessible by SWHHS and the vendor is subject to the same restrictions as SWHHS staff are in regard to the data.

These safeguards may include, but are not limited to:

1. Data Encryption
2. Access controls including Single Sign On (SSO)
3. Audit Trails
4. Secure networks
5. Appropriate storage of data following the appropriate regulations based on the content including Health Insurance Portability and Accountability Act (HIPAA), Internal Revenue Service (IRS) 1075, National Institute of Standards and Technology (NIST) 800-53, Criminal Justice Information Services (CJIS), Bureau of Criminal Apprehension (BCA), Minnesota Data Practices (MNDP), Minnesota Government Data Practices Act (MGDPA), Minnesota Health Records Act, Family Educational Rights and Privacy Act (FERPA), Children's Online Privacy Protection Act (COPPA), The Privacy Act of 1974 and our own SWHHS policies.
6. Regular backups

Selection of AI: When selecting AI for use in their work duties, employees must consider the following factors:

1. The accuracy and reliability of the AI/ML
2. The appropriateness of the AI/ML for the intended use
3. The data privacy and retention policies of the AI/ML vendor
4. The security and data protection measures used by the AI/ML vendor
5. The cost and value of the AI/ML

SWHHS users must ensure the validity of data they receive from AI. This may include fact checking and ensuring the data meets our standards for data from other sources.

**SOUTHWEST HEALTH AND HUMAN SERVICES  
ADMINISTRATIVE POLICY NUMBER 28**

**Associated Laws and Regulations:**

Applicable laws: The use of AI in SWHHS is subject to data privacy and retention laws. All employees are expected to comply with these laws and regulations when using AI in their work duties. Specifically, employees must at a minimum adhere to the following laws when it applies to their work:

- Health Insurance Portability and Accountability Act (HIPAA)
- Minnesota Government Data Practices Act (MGDPA)
- Minnesota Health Records Act
- Family Educational Rights and Privacy Act (FERPA)
- Children’s Online Privacy Protection Act (COPPA)
- The Privacy Act of 1974
- Criminal Justice Information System (CJIS)

**Authority, Roles and Responsibilities:**

Anyone found to have violated this policy may be subject to disciplinary action as set forth by the Southwest Health and Human Services Disciplinary Policy, including but not limited to revocation of access rights to SWHHS technology Systems, termination of employment, and civil or criminal legal action depending on the nature and extent of the violation(s).

Non-employees may be subject to revocation of access rights to County technology systems, termination of applicable contracts with SWHHS and/or civil or criminal legal action depending on the nature and extent of the violation(s).

Supervisors are responsible for documenting reported incidents and submitting them to Human Resources, Executive, and Division Directors.

Southwest Health and Human Services reserves the right to utilize computer forensics during investigations and will comply with reasonable requests from law enforcement and regulatory agencies for logs, archives and system backups

**Policies to Reference:**

Adm Policy 1 Data Privacy Policy and Procedures

Personnel Policy 29 Disciplinary/Appeals Board Policy



Netwrix Corporation  
 PO Box 103603  
 Pasadena CA 91189-3603  
 Email: Accounting@netwrix.com  
 Phone # 949-407-5125 x1150  
 Federal Tax ID: 20-8429021

Invoice #	Date
#INV-NW111206	8/26/2024

**Bill To:**  
 Southwest Health and Human Services  
 607 W Main St, Ste 100  
 Marshall MN 56258

**Ship To:**  
 Southwest Health and Human Services  
 607 W Main St, Ste 100  
 Marshall MN 56258

Terms	Due Date	PO #	Currency	Memo
Net 30	9/25/2024	Q-26595	USD	Annual Bill

Quantity	Item	Description	Rate	Amount
400	<b>NW-S-NA-AD</b>	Netwrix Auditor for Active Directory - Subscription	\$22.20	\$2,951.83
400	<b>NW-S-NA-FS</b>	Netwrix Auditor for Windows File Servers - Subscription	\$17.01	\$2,261.74
400	<b>AX-S-APR</b>	Anixis Password Reset	\$14.73	\$1,958.58
400	<b>NW-SMS-NA-AD</b>	Netwrix Auditor for Active Directory - Standard Subscription Support and Maintenance	\$0.00	\$0.00
400	<b>NW-SMS-NA-FS</b>	Netwrix Auditor for Windows File Servers - Standard Subscription Support and Maintenance	\$0.00	\$0.00
400	<b>AX-SMS-APR</b>	Anixis Password Reset	\$0.00	\$0.00

Prices do not include import duties, taxes or other such related costs imposed by the importing country. If such costs are necessary, please contact accounting@netwrix.com to have the invoice adjusted

<b>Subtotal</b>	\$7,172.15
<b>Tax Total (%)</b>	\$0.00
Discount	-23.4427%
<b>Total</b>	\$5,490.80



Search All Words e.g. 1606N020Q02

Search Results Saved Searches Actions

Select Domain All Domains

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search Search Editor

Any Words  
 All Words  
 Exact Phrase

e.g. 1606N020Q02  
netwrix

Federal Organizations

Enter Code or Name

Status

Active  
 Inactive

Reset

Showing 1 - 1 of 1 results

Sort by Date Modified/Updated

NetWrix Corporation			Entity
Unique Entity ID JNKDQNXUTCFS	CAGE Code S8E18	Physical Address 6160 WARREN PKWY STE 100, FRISCO, TX 75034 USA	Expiration Date Mar 26, 2025
			Purpose of Registration All Awards

1 of 1 Results per page 25



QUO-51124-S1R2S8

Quote with Order Form  
Valid until 10/18/2024  
Prepared by Pricilla Preston

### Customer Information

## Southwest Health and Human Services

Chris Cauwels  
chris.cauwels@swmhhs.com

### Order Information

With your written approval via email, we can process your order and send an invoice based on this quote.

To order via PO (Purchase Order), please send your PO to [orders@smartdeploy.com](mailto:orders@smartdeploy.com) and reference Quote# QUO-51124-S1R2S8.

### Quote Details

Quantity	Product Description	Start Date	End Date	Amount
250	1 Year SmartDeploy Pro Subscription, Tier 6, SDCC06RY	10/18/2024	10/18/2025	\$5,310.00
<b>Total *</b>				<b>\$5,310.00</b>

Payment terms: Net 30

All payments are to be made in USD.

**\*Taxes excluded.** Any applicable sales tax will be calculated upon invoicing. If your organization is tax-exempt, please send your tax-exempt form and EIN/Tax ID to [orders@smartdeploy.com](mailto:orders@smartdeploy.com) so that we can remove tax from your order.

Your SmartDeploy Order Effective Date will be the later of (a) the execution and processing of this Order, or (b) the Start Date listed below. For renewing SmartDeploy customers, your Order Effective Date will be the Start Date listed above.

Search All Words e.g. 1606N020Q02

Search Results Saved Searches Actions

Select Domain All Domains

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search Search Editor

Any Words All Words Exact Phrase

e.g. 1606N020Q02

pdq smartdeploy

Federal Organizations

Enter Code or Name Status

Active Inactive

Reset

Showing 1 - 22 of 22 results

Sort by Date Modified/Updated

Entity	Expiration Date	Purpose of Registration
<b>PDQ Industries, LLC</b> ● Active Registration	Sep 3, 2025	All Awards
Unique Entity ID: THNTDN9K7424 CAGE Code: 52JD9 Physical Address: 2230 EMBASSY DR, LANCASTER, PA 17603 USA		
<b>PDQ TOWER SERVICES, INC</b> ● Active Registration	Aug 15, 2025	All Awards
Unique Entity ID: YJFSU9TENK94 CAGE Code: 4VAC1 Physical Address: 701 SQUIRE CT, GRAIN VALLEY, MO 64029 USA		
<b>PDQ Scientific LLC</b> ● Active Registration	Jul 19, 2025	All Awards
Unique Entity ID: WP7WJ3WVWUMES CAGE Code: 9MKW1 Physical Address: 200 SANTILLO WAY, DOWNINGTOWN, PA 19335 USA		
<b>PDQ SYSTEMS, INC</b> ● Active Registration	Jul 17, 2025	All Awards
Unique Entity ID: ZRWNLZSAZYA7 CAGE Code: 1MGN9 Physical Address: 3580 W ELECTRA LN STE 1, GLENDALE, AZ 85310 USA		
<b>PDQ HEALTH SERVICES, LLC</b> ● Active Registration	Jun 24, 2025	All Awards
Unique Entity ID: QYQHWD4ZSAHG CAGE Code: 9KF92 Physical Address: 4211 HOBSON CT STE A, FORT WAYNE, IN 46815 USA		
<b>PDQ LOCKSMITH LLC</b> ● Active Registration	Jun 6, 2025	All Awards
Unique Entity ID: LJZFNL4PJ3W7 CAGE Code: 89RF8 Physical Address: 4155 DOW RD, STE R, MELBOURNE, FL 32034 USA		
<b>PDQ MACHINE SHOP, INC</b> ● Active Registration	May 28, 2025	All Awards
Unique Entity ID: Z5A4A2J9UDMS CAGE Code: 9VXE4 Physical Address: 15151 HENRY RD, HOUSTON, TX 77060 USA		



1	PTJA	SPO-PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS2	Softguard For SendPro C500
1	STDsla	Standard SLA-Equipment Service Agreement (for SendPro C Auto)
1	ZH24	Manual Weight Entry
1	ZHC5	SendPro C500 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL

### Your Payment Plan

<b>Initial Term: 60 months</b>	<b>Initial Payment Amount:</b>	
<b>Number of Months</b>	<b>Monthly Amount</b>	<b>Billed Quarterly at*</b>
<b>60</b>	<b>\$ 256.19</b>	<b>\$ 768.57</b>

- ( ) Tax Exempt Certificate Attached  
( ) Tax Exempt Certificate Not Required

\*Does not include any applicable sales, use, or property taxes which will be billed separately.  
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

### Your Signature Below

By signing below, you agree to be bound by all the terms of this Agreement including the Pitney Bowes Terms (Version 11/22), which are available at <http://www.pb.com/termsconditions> and are incorporated by reference. You acknowledge that you may not cancel the lease for any reason and that all payment obligations are unconditional. The lease will be binding on us after we have completed our credit and documentation approval process and have signed below. The lease requires you either to provide proof of insurance or participate in the ValueMAX® equipment protection program (see Section 16 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at <http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html>. Those additional terms are incorporated by reference.

Not Applicable  
State/Entity's Contract#

\_\_\_\_\_  
Lessee Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date  
\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Pitney Bowes Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

**Sales Information**

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DAWN HULL

dawn.hull@pb.com

---

Account Rep Name

Email Address

PBGFS Acceptance

**Customer**

<b>Organization</b>	Southwest Health and Human Services		
<b>DBA</b>			
<b>Address</b>	1091 N HIAWATHA AVE		
<b>City State Zip</b>	PIPESTONE	MN	56164-2286
<b>Phone</b>	(507) 825-8707	<b>Fax</b>	

**Purchase Order - Lease**

NASPO/ValuePoint Contract #: CTR058809  
 and / or  
 State Participating Addendum (PA) #:  
 213073 (MN)

**Vendor**

<b>Company Name</b>	Quadient Leasing USA Inc. FEDERAL ID# 94-2984524		
<b>Attention</b>	Government Sales	DUNS# 150836872	
<b>Address</b>	478 Wheelers Farms Rd		
<b>City State Zip</b>	Milford	CT	06461
<b>Phone</b>	(866) 448-0045	<b>Fax</b>	(203) 301-2600

**Ship To**

<b>Organization</b>	Southwest Health and Human Services		
<b>Attention</b>	Chantelle Fogelson		
<b>Address</b>	1091 N HIAWATHA AVE		
<b>City State Zip</b>	PIPESTONE	MN	56164-2286
<b>Phone</b>	(507) 825-8707	<b>Email</b>	Chantelle.Fogelson@swmhhs.co

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing
QTY	Unit	Description	Unit Price	Total	
60	Months	Lease Payment	\$179.93	\$10,795.80	

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

**Products**

QTY	Product ID	Description
1	IX5AF	iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
1	IXWP5	iX Series 5 lb Weighing Platform

1) Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number CTR058809. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.

2) Payments will be sent to:  
 Quadient Leasing USA, Inc.  
 Dept 3682  
 PO Box 123682  
 Dallas TX 75312-3682

3) Send all correspondence to:  
 Quadient Leasing USA, Inc.  
 478 Wheelers Farms Rd  
 Milford CT 06461  
 Phone: 203-301-3400  
 Fax: 203-301-2600

\_\_\_\_\_  
 Authorized by Date

\_\_\_\_\_  
 Print Name Title

# SEPTEMBER 2024

## GRANTS ~ AGREEMENTS ~ CONTRACTS

### Board Review and Approval

- Credible Mind** – 9/1/24 to 08/31/27; Virtual platform for mental health resources, available free to the entire community; Year 1 - \$13,410, Year 2 & 3 - \$21,410; additional costs for add on services  
*Fiscal Note: expenses reimbursed through grant*
- Lincoln County (IT Services)** - 01/01/25 to 12/31/25; Information technology services, \$95/hour plus mileage (no increase) (renewal).  
*Fiscal Note: IT Revenue 2024 \$33,395.13; 2023 \$41,119; 2022 \$21,198.52; 2021 \$20,981; 2020 \$22,556*
- MN Counties Computer Cooperative (MnCCC)/TriMin (St Paul, MN)** – 01/01/25 – 12/31/27; CMHS service agreement for computer management services (JIC-IFS system support, maintenance, and enhancement), \$7,886.34 for 2025. (renewal)  
*Fiscal Note: amount calculated on a yearly basis*
- MN State Colleges & Universities (SMSU-Marshall, MN)**- 08/01/24 – 07/31/29; Memorandum of Understanding between the University and our organization to cooperate and to furnish an education experience program for students in the health field (renewal).
- PH Onsolve**– 9/23/24 to 9/22/25; WIC phone messaging system. (\$1992.85)  
*Fiscal Note: expenses reimbursed through grant*
- PH Pipestone Publishing (Pipestone, MN)** – 10/1/24 to 09/29/25; Contract for media consultation services for the Pipestone Drug Free Communities grant to assist with all coalition message development in the media campaign, \$980/mo for a total of \$11,760 (renewal- no increase).  
*Fiscal Note: expenses reimbursed through grant*
- PH Southwest Regional Development Commission (SRDC) (Slayton, MN)** – 11/01/24 to 10/31/25; Agreement for assistance with Active Living Plans and Safe Routes to Schools plan in connection with SHIP grant; \$100/hour for planner, not to exceed \$3,000 (\$10/hour increase, \$500 maximum increase).
- PH Steve Rummler Hope Network (St. Paul, MN)** – 8/28/24; Provide naloxone rescue kits to the agency through the organizations Overdose prevention program. (No costs)  
*Fiscal Note: NA*
- Woodland Centers (various locations)** – 01/01/25 to 12/31/25; Crisis stabilization services, adult per diem at \$485 (4% increase), youth per diem at \$675 (3.7% increase), and \$3,000 annual administrative fee (no change) No longer offering detox services. (renewal).  
*Fiscal Note: 2024 \$40,005; 2023 \$46,037; 2022 \$45,575; 2021 \$33,767; 2020 \$78,590*
- Signatures None**
- Signatures Partial**
- Signatures Completed**