



SOUTHWEST HEALTH AND HUMAN SERVICES
GOVERNING BOARD

MINUTES

Date: May 15, 2024

Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:36 a.m.

Adjourned: 10:30 a.m.

The monthly meeting of the Governing Board for Southwest Health and Human Services was held on Wednesday, May 15th, 2024 in the Commissioners Room in the Lyon County Government Center Marshall, Minnesota. The meeting was called to order by Chairperson Burger.

Members present:	Gary Crowley	Suanne Ohme
	Steve Hauswedell	Doug Nagel
	Maydra Maas	Dan Wildermuth
	Mic Vandever	Dennis Welgraven
	Jeane Anderson	Lois Schmidt
	Jackie Meier	Gary Overgaard
	Greg Burger	Todd Draper
	Jim Salfer	Les Nath

Members absent:	Joan Jagt
	Rick Wakefield

Staff present:	Lisa DeBoer	Kristin Deacon
	Nancy Walker	Stacy Jorgenson
	Chris Cauwels	Beth Wilms
	Chantelle Fogelson	Stacey Longtin
	Cindy Nelson	Ann Orren
	Carol Biren	

P. **Call to Order**

Q. Consent Agenda-

Chairperson Burger asked if there were any changes to the agenda. There was one addition to the agenda for a discussion item. The one discussion item was the Southwest Minnesota Adult Mental Health Consortium. Chairperson Burger asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the April 17, 2024 meeting. None were identified. Motion by Commissioner Salfer, second by Commissioner Nagel to approve the agenda and the board minutes as presented with the change. The motion carried unanimously.

R. Financials-

Chairperson Burger asked if there were any questions or comments regarding the financial report as given during the Human Services Board meeting. There were none. Motion by Commissioner Vandever, second by Commissioner Welgraven to approve the financial report as brought forward by the Human Services and Community Health Boards. The motion carried unanimously.

S. Human Resources Statistics-

Director Beth Wilms asked if there were any comments or concerns regarding the statistics that were provided, with some positions being hired. There are currently 17 openings as of May 15th, 2024.

T. Discussion/Information Items-

1. Southwestern Minnesota Adult Mental Health Consortium Update

Director Beth Wilms and Social Services Social Worker Stacy Jorgensen came forward with an update on the Southwestern Minnesota Adult Mental Health Consortium. Wilms stated there has been a lot of discussion going on about DHS and the reimbursements for the Consortium, which makes up 18 counties. Wilms provided a packet of information for each member to bring back to their county that provides information and education on the Consortium. The packet of information did include history on why the Consortium came to be as well contact information on the housing aspect. Wilms added that if one county chooses not to be part of the Consortium then that County would have to pay for services out of their County dollars. The return on investment is 18 to 1. Wilms stated they are looking for a base amount across the counties of \$15,000 and then it would go by population allocation, it would total \$540,000 in a reserve fund that would be interest bearing. A decision will need to be made at the June 14th meeting to move forward beings we are going into the budget year. The money would need to be available on January 1, 2025 and would be held on the books as a reserve. The Governing Board for the Consortium will make the decision on where the interest will go from the reserve and this Board is being created. Jorgensen came forward stating all of our six counties have benefited from the consortium since 2001, when it was set up. Jorgensen brought forward some numbers of what was spent in our six counties from our fiscal host Scott Nagel. Jorgenson said these were preliminary numbers and will be getting more information and she will send that out individually to the counties. Jorgenson confirmed this money is for a reserve and will be paid back to the counties. Wilms closed by saying that we are in a joint power agreement so, Southwest Health and Human Services is legally the Mental Health authority, it wouldn't fall to each county. Ultimately, Wilms stated that the funds would have to come out of our reserve and with us going into our budget year we would then request a levy increase from each county.

U. Decision Items-

1. Evan Hacker, Network Administrator, probationary appointment (12 months), \$68,250 annual, effective 6/10/2024 – Marshall Office
2. Megan Boerboom, Social Services Supervisor- Restorative Practices, probationary appointment (12 months), \$67,511.50 annual, effective 5/6/2024 – Marshall Office

Motion by Commissioner Vandever second by Commissioner Meier to approve the probationary appointments as presented. The Motion carried unanimously.

3. Request for Copier Replacement in the Slayton Office
IT Director Chris Cauwels came forward to request a copier replacement in the Slayton office. The lease is coming to an end with Macro and Cauwels is requesting to go with Loffler like the Pipestone and Luverne office. Loffler also has better security features than Marco. Motion to approve copier replacement and move forward with Loffler was approved by Commissioner Wildermuth and second by Commissioner Overgaard. The Motion carried unanimously.
4. Request for Scanner for OSS Staff
IT Director Chris Cauwels came forward to request to purchase six new scanners for the OSS staff. Current scanners are over ten years old and do not coincide correctly with the new CaseWorks program. The unwinding funds would pay for the scanners. Cauwels provided two quotes with the recommendation of The Computer Man as the quote came in cheaper and it is a local partner. Approval to purchase six new scanners totaling \$5,773.74 was approved by Commissioner Crowley second by Commissioner Salfer. The Motion carried unanimously.
5. Donations
 - Anonymous donation of many blankets to be used for anyone in need.
 - Donation from Sherry Plaetz of fifteen home sewn baby blankets to any children in need on our caseloads.

Motion by Commissioner Vandever second by Commissioner Hauswedell to approve the donations as listed.

6. Contracts
 - **Ethical Solutions (Mankato, MN)**- – 05/01/24 to 12/31/25; guardianship services as needed, \$50/hour, not to exceed \$2500/year per client (NEW).
Fiscal Note:
 - **Ethical Solutions (Mankato, MN)** – 05/01/2023 – open; agreement covering data sharing, HIPAA and privacy rules for new guardianship services (NEW).
Fiscal Note: N/A
- Motion by Commissioner Meier second by Commissioner Draper to approve the contracts as listed. The motion carried unanimously.

V. Adjournment

Chairperson Burger asked if there were any other questions. Hearing none, he adjourned the meeting at 10:30 a.m.

Approved Date 6-26-2024

Authorized Abeg S. Bunga

Chairperson, SWHHS Governing Board

Chantelle Fogelson

Recording Secretary, SWHHS Governing Board

Attest: Beckmire
Director