



SOUTHWEST HEALTH AND HUMAN SERVICES  
HUMAN SERVICES BOARD

MINUTES

Date: March 20, 2024

Opened: 9:00 a.m.

Place: Lyon County Government Center  
Commissioners Room  
Marshall, Minnesota

Adjourned: 9:47 a.m.

The monthly meeting of the Human Services Board for Southwest Health and Human Services was held on Wednesday, March 20th, 2024 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Wakefield. The Pledge of the Allegiance was said.

Members present:

Gary Crowley	Les Nath
Steve Hauswedell	Doug Nagel
Maydra Maas	Rick Wakefield
Mic Vandever	Dennis Welgraven
Jeane Anderson	Lois Schmidt
Dan Wildermuth	Gary Overgaard
Greg Burger	Todd Draper

Members absent:

Joan Jagt	Suanne Ohme
Jackie Meier	Jim Salfer

Staff present:

Carol Biren	Lisa DeBoer
JoAnne Brisk	Nancy Walker
Chris Cauwels	Beth Wilms
Chantelle Fogelson	Kristin Deacon
Jason Kloss	Stacey Longtin
Cindy Nelson	Ann Orren
Chelsea Self	Mariah Cleppe
Jen Nelson	Josh Flink
Stephanie Gundermann	Christina Blomme

**A. Call to Order-**

**B. Pledge of Allegiance-**

**C. Consent Agenda-**

Chairperson Wakefield asked if there were any additions or changes to the agenda. There was one addition for a discussion item regarding the UCare Delegation. Motion by Commissioner Wildermuth second by Commissioner Nagel to add an additional discussion item. Chairperson Wakefield asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any corrections or additions to the minutes of the February 21, 2024 meeting. There were none. Motion by Commissioner Crowley, second by Commissioner Hauswedell to approve the Consent Agenda. The motion carried unanimously.

**D. Introduction of New Staff-**

Director Beth Wilms came forward to introduce new staff.

- Joshua Flink, Social Worker (AMH), Redwood Falls

**E. Employee Recognition-**

Director Beth Wilms indicated that staff are present to receive recognition.

- Stephanie Gundermann, Social Worker (CP)- Marshall- 1 Year
- Christina Blomme, Public Health Nurse- Marshall- 35 Years
- Karyn Zins, Eligibility Worker- Slayton- 35 Years

**F. Financial-**

Lisa DeBoer, Director of Business Management, came forward with the financials for the month of February. The month of February started out with a beginning balance in checking of \$1,849,212 and ended at \$2,217,637. We ended February with an overall cash & investment balance of \$13,358,838. When excluding the designated and restricted funds, the ending balance for the month was \$11,407,913; which is approximately \$840,572 from last year at this time. The self-insurance fund was at \$1,119,962 as of the end of the month. Compared to prior year, the fund is up \$441,483. To date, that fund balance is at \$1,198,741. The Fund Balances for Fund 01 (PH) was \$4,221,609 and Fund 05 (HS) was at \$67,235,453. Looking at the numbers from a budget prospective for month end Public Health is 5% over budget for revenues and 3% under budget for expenditures. Overall to date, revenues exceeded expenditures by \$251,625. For the Human Services perspective we are 5% under budget for revenues and at budget for expenditures. Overall to date, revenues exceeded expenditures by \$1,289,419. Quarter 4, 2023 State reports have been submitted and reimbursements have started coming in this past month. Motion by Commissioner Welgraven, second by Commissioner Nagel to forward the financials to the Governing Board. The motion carried unanimously.

**G. Caseload-**

Director Wilms asked if there were any comments or concerns about the caseload. No questions.

**H. Discussion/Information-**

**1. Child Support Program Overview**

JoAnn Brisk, Child Support Supervisor, came forward with a child support overview. Brisk presented some historical facts about child support and how child support has changed since the invention in 1776. For the Federal Fiscal Year of 2023, Southwest Health and Human Services Federal Performance Measures were above the statewide percentages. For paternities established Southwest Health and Human Services was at 98.12% with statewide at 96.58%. For orders established we were at 89.81% with state at 85.72%. Current collections Southwest Health and Human Services was at 75.82% and the statewide average was at 73.39%. Arrears collections we were at 73.79% and the state was at 69.58%. The cost effectiveness per case was \$6.08 and the state was at \$2.68. The total number of cases with payments for Southwest Health and Human Services was 2,024. For Maintenance statistics the total number of Cost-of-Living Adjustments totaled 606 and modified orders were 190. The number of children Southwest Health and Human Services has serviced was 3,129 with 34% registered on the online portal. The total number of staff Southwest Health and Human Services has for the child support unit is 15. Brisk also explained that the statutes are changing in 2025 so there will be changes to forms and updates on policies. Brisk also expects a system modernization.

**2. UCare Delegation**

Stacey Longtin, Social Services Supervisor, came forward with the change in the UCare Delegation. Longtin discussed the change to the quality review for managed care coordinators. UCare is requesting that care coordinators review a report on gaps that our clients are facing in regards to transportation and care. Social Workers would reach out to the clients to help with filling the gaps that clients face. Social workers will have a target that has to be met in order for the county to get the incentive. Social Workers and Care Coordinators have been taking training on this new delegation.

**I. Decision Items-**

Chairperson Wakefield asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 9:47 a.m.

Approved Date 4/17/2024

Authorized Rich Wakefield  
Chairperson Human Services Board

Phyllis H. Ingelsson  
Recording Secretary, Human Services Board

Attest: Beckmire  
Director