



SOUTHWEST HEALTH AND HUMAN SERVICES
COMMUNITY HEALTH BOARD

MINUTES

Date: March 20, 2024
Place: Lyon County Government Center
Commissioners Room
Marshall, Minnesota

Opened: 9:48 a.m.
Adjourned: 10:13 a.m.

The monthly meeting of the Community Health Services Board for Southwest Health and Human Services was held on Wednesday, March 20th, 2024 in the Commissioners Room of the Lyon County Government Center in Marshall, Minnesota. The meeting was called to order by Chairperson Welgraven.

Members present:	Gary Crowley	Les Nath
	Steve Hauswedell	Doug Nagel
	Maydra Maas	Rick Wakefield
	Mic Vandever	Dennis Welgraven
	Jeane Anderson	Lois Schmidt
	Dan Wildermuth	Gary Overgaard
	Greg Burger	Todd Draper

Members absent:	Joan Jagt	Suanne Ohme
	Jackie Meier	Jim Salfer

Staff present:	Carol Biren	Lisa DeBoer
	Jen Nelson	Nancy Walker
	Chris Cauwels	Beth Wilms
	Chantelle Fogelson	Kristin Deacon
	Jason Kloss	Maggie Pettit
	Cindy Nelson	Ann Orren

J. Call to Order-

K. Consent Agenda-

Chairperson Welgraven asked if there were any additions to the agenda. None were presented. Chairperson Welgraven asked if anyone had a conflict of interest to identify. None were identified. He asked if there were any correction or additions to the minutes of the February 21, 2024 minutes. None were identified. Motion by Commissioner Wildermuth second by Commissioner Vandever to approve the Consent Agenda. The motion carried unanimously.

L. Financial –

Chairperson Welgraven stated the Financials had been received during the Human Services Board and will be moved to the Governing Board.

M. Caseload-

Director Wilms asked if there were any comments or concerns regarding the caseload. There were none.

N. Discussion Items-

1. Opioid Funding Update

Ann Orren, Community Public Health Supervisor, came forward to give an update on the Opioid funding. Round one of the funding was decided on November 1st, 2023 and so far, there has been \$3,000.00 invoiced to the grant. New Life Treatment Center has requested a revision on how the funds were spent, however the revision was denied by the funding sub-committee. New Life is being asked to reapply for Round two of the grant funding. Orren gave an update on round two of the application process. The sub-committee has voted that \$100,000.00 of the funding be used for a large media campaign and to contract with a community partner to offer prevention curriculum in the schools. Orren will bring estimates to the May board for approval. Applications are due in early May and Orren plans to bring recommendations to the May Board.

O. Decision Items-

1. CTC Request

Kristin Deacon, Public Health Nursing Supervisor, came forward to request \$8,852.14 plus shipping for Child and Teen Checkup materials. These materials would be given away at various health fairs and handed out at WIC appointments. The total amount requested will be covered by the Child and Teen Check Up Grant and has been approved in their work plan. These items will last approximately one year, depending on the number of children enrolled in Medical Assistance. Motion by Commissioner Burger, second by Commissioner Vandever to approve \$8,852.14 plus shipping for Child and Teen Check Up materials. The Motion carried unanimously.

2. HemoCue Request

Kristin Deacon, Public Health Nursing Supervisor, came forward to request \$5,000.00 to purchase ten HemoCue Hb301 Analyzers. The full amount of \$5,000.00 plus shipping is being covered by the WIC Program America Rescue Plan Act Modernization grant funds. Motion by Commissioner Wildermuth, second by Commissioner to approve the purchase of ten HemoCue Analyzers using grant monies totaling \$5,000.00 plus shipping. The Motion carried unanimously.

3. Poverty Simulation Request

Jen Nelson, Community Public Health Supervisor, came forward to request \$3,500.00 for the Poverty Simulation kit. Each kit contains all the tools and resources for eighty participants. Nelson stated that 100% of the funds are coming from the Health Equity Grant. Motion by Commissioner Crowley, Second by Commissioner Nagel to approve the request of \$3,500.00 to purchase the Poverty Simulation kit using grant monies. The Motion carried unanimously.

4. EH Policy 05 Environmental Health Inspection Policy

Jason Kloss, Environmental Health Manager came forward with changes to EH policy 05. Kloss stated that Department of Health reviewed our policy and some language needed to be updated. Kloss highlighted in EH Policy 5 it was added availability of equipment repair or construction service in the area before a repeat violation would occur. Motion by Commissioner Vandever, Second by Commissioner Wildermuth to approve the changes in EH Policy 05. The Motion carried unanimously.

5. EH Policy 06 Food and Beverage Follow-Up

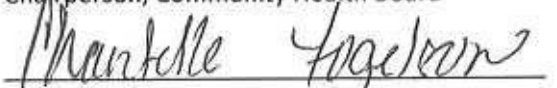
Jason Kloss, Environmental Health Manager, came forward with changes to EH Policy 06. Kloss highlighted that instead of a flat fee there will be different levels, Priority 1, 2, and 3. Motion by Commissioner Vandever, Second by Commissioner Wildermuth to approve the changes in fee determination for EH Policy 06. The Motion carried unanimously.

Chairperson Welgraven asked if there was anything further to bring to the Board. Hearing nothing, he adjourned the meeting at 10:13 am.

Approved Date 4-17-24

Authorized 

Chairperson, Community Health Board


Recording Secretary, Community Services Board

Attest: 
Director